
FIXED ASSEST DISPOSAL MEMORANDUM

TO: DR. MARK SILVERSTEIN

FROM: JENNIFER JOHNSON

SUBJECT: FIXED ASSEST DISPOSAL

DATE: JANUARY 15, 2020

Recommending Board approval to dispose of Upright Evert Piano fixed assets located in Glassboro Intermediate School in the Orchestra room. It will be replaced with an Upright Baldwin piano donated by First United Methodist Church.