

### Special Education Medicaid Initiative (SEMI) Action Plan

In accordance with N.J.A.C. 6A:23A-5.3(f) and (g), failure to maximize SEMI, each district that has less than 90 percent participation of SEMI eligible students in the pre-budget year or has failed to comply with all program requirements set forth in N.J.A.C. 6A:23A-5.3(e) shall submit a SEMI action plan to the Executive County Superintendent for review and approval as part of the district's proposed budget submission. Districts should determine which items below relate to their specific areas of weakness and then specify activities to be implemented to improve and maximize SEMI participation.

County: Gloucester

District: Glassboro Public Schools

Date: February 6, 2026

#### Corrective Action Plan Table

SEMI Action Plan Components	District Activities for Compliance	Person(s) Responsible	Projected Timelines	Documentation of Completion/Implementation	Date Completed
<p><b>FY25 failure to achieve the revenue benchmark is attributable to a variance between budgeted and actual reimbursement rates. The FY25 budget was developed using the former interim reimbursement rates, whereas the State applied a lower, more conservative interim rate during its recalibration year for establishing cost-based, tiered reimbursement.</b></p>					
<p><b>Parental Consent Forms:</b> Procedures for obtaining signed paper or electronic parental consent forms, such as those delineated in the Parental Consent Best Practices document available on the EdPlan™ website. This includes procedures to document how annual notification for parental consent is disseminated to parents in order to maintain</p>					
<p><b>Establishing Benchmarks for Maximum SEMI Participation:</b> Establish a benchmark of x percent for the current school year or for the first year that the district does not have an approved waiver pursuant to the provisions of N.J.A.C. 6A:23A-5.3(b), whichever is applicable, for obtaining maximum participation of all SEMI eligible students by the start of the subsequent school year.</p> <p>The benchmarks for the current school year or for the first year that the district does not have an approved waiver pursuant to (b) above, whichever is applicable, for achieving maximum participation shall close, at a minimum, the gap between current participation and maximum participation by 50 percent by the beginning of the subsequent school year; and</p> <p>The benchmarks shall be based on the percentage of parental consent forms collected from eligible students. The number of parental consent forms shall reflect one parental consent form or one document noting parental refusal for each eligible student.</p>					

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<b>Documenting Health-related Evaluation Services:</b> Procedures to ensure that all SEMI eligible health-related evaluation services are documented in the third-party administrator's system. Health-related evaluation Services are only claimable are only claimable for Medicaid if all requirements outlined in the SEMI Provider Handbook are met.	Follow up with Out of District Placements and Nurse providers for outstanding billing and reports	CST Administrative Assistants, Director of Special Services	monthly	Invoices and emails/phone logs for requests	June 1, 2026
<b>Documenting SEMI Eligible Health-Related Services:</b> Procedures to ensure that all SEMI eligible health-related services, including those provided by entities where the district has placed SEMI eligible students, are documented in the third-party administrator's system.	Follow up with Out of District Placements and Nurse providers for outstanding billing and reports	CST Administrative Assistants, Director of Special Services	monthly	Invoices and emails/phone logs for requests, EasyTrac	June 1, 2026
<b>Validation of IEP on File:</b> Procedures to ensure that a valid IEP is on file and the correct IEP date is documented in the third-party administrator's system for each SEMI eligible student for whom parental consent has been obtained.	Monthly check that files were accepted by SEMI system	CST Administrative Assistants, Director of Special Services	monthly	Administrative Assistant Log, EasyTrac	June 1, 2026
<b>Validation of Service Provider Qualifications:</b> Procedures to ensure that service providers used by the district and entities where the district has placed SEMI eligible students have valid licenses and certifications and that these SEMI provider qualifications are documented in the third-party administrator's system.	Weekly check of SEMI dashboard for qualifications that were not accepted by SEMI system and Log that were withheld	CST Administrative Assistants, Director of Special Services	weekly	Administrative Assistant Log, EasyTrac	June 1, 2026
<b>Participation in SEMI Training Opportunities:</b> Procedures to ensure that staff participate in relevant training opportunities provided by the third-party administrator, including, but not limited to, regional meetings and online training.	Monthly check in that appropriate staff have received all virtual trainings offered	CST Administrative Assistants, Director of Special Services	as available	Administrative Assistant Log, EasyTrac	June 1, 2026
<b>Timely Certification of Quarterly Staff Pool List:</b> Procedures to ensure that the quarterly staff pool list is certified under the time frames required in the implementation of cost settlement via the third-party administrator's system.	Not a current issue will maintain check and ensure that email reminders are received by appropriate staff	CST Administrative Assistants, Director of Special Services	quarterly	email log, EasyTrac	June 1, 2026