

Glassboro Public Schools



MEMO

To: Dr. Mark Silverstein, Superintendent of Schools

From: Danielle M. Sochor, Director of Curriculum and Instruction

Date: 3/4/2020

Re: Action Memo

Request Board approval for the following:

Jordan Armstrong is out on maternity leave. The HS has been unable to find a suitable long-term substitute. Until one is hired, Mr. Wood and Dr. Preston will each teach one block each day. They will be compensated 81 minutes a day, per the GEA contract, retroactive to March 9th.

| Name | Hours Per Week | Rate | Duration | Total Amount |
|--------------------|----------------|------------------|---------------|--------------|
| Christopher Wood | 6.75 | \$37.00/per hour | Up to 8 Weeks | \$1998.00 |
| Dr. Robert Preston | 6.75 | \$37.00/per hour | Up to 8 Weeks | \$1998.00 |