

BOARD OF EDUCATION  
GLASSBORO PUBLIC SCHOOLS  
GLASSBORO, NEW JERSEY

School Board Meeting  
December 16, 2015

Call to Order: President Calvo called the meeting of the Glassboro Board of Education to order at 6:00 p.m. at the Glassboro High School Auditorium.

Executive Session: Mr. Calvo moved, seconded by Mrs. Longley for the Board to convene in Executive Session at 6:00 p.m.  
The motion was approved by unanimous roll call vote.  
  
Mr. Calvo moved, seconded by Mrs. Longley that the Executive Session be adjourned at 7:00 p.m.  
The motion was approved by unanimous roll call vote.

Public Session: President Calvo reconvened the Glassboro Board of Education at 7:00 p.m. at the Glassboro High School Auditorium.

Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act: President Calvo announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975.  
  
Notice included the time, date and place of the meeting and to extent known, the agenda.

Members Present: Mr. Calvo, Mrs. Jones, Mr. Keith, Mrs. Longley, Mr. McDonald, Mr. Stephens, Ms. Volz, Superintendent Mark Silverstein, Chief Academic Officer Danielle Sochor, Business Administrator Scott Henry, Interim Assistant Business Administrator Kathy Mastran, and Cameron Morgan, Esq.

Members Absent: Dr. Oksten

Visitors: 46

Flag Salute: The Flag Salute was given by all present.

Approval of Minutes: Mr. Calvo asked if there were any additions or corrections to the minutes. Mr. Stephens moved, seconded by Mrs. Jones that the minutes of the Executive Session, November 18, 2015, and the minutes of the Public Session, November 18, 2015 be approved. The motion was approved by unanimous roll call vote.

Opportunity for Public to Address the Board: None at this time

Board President Report: President Calvo reported on the New Jersey School Boards Association Board of Directors Meeting and thanked Mr. McDonald and Mrs. Jones for their attendance.

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President Calvo recognized and presented plaques to the following Board Members for their service to Glassboro Public Schools:

Anthony Marino  
Melvin McDonald  
Larry Oksten

President Calvo presented the Student Discipline Report to the Board of Education and public in attendance.

President Calvo gave a brief overview of the upcoming Strategic Plan.

Superintendent's  
Report:

Superintendent Silverstein reported on the following:

- Attended Career Day at Intermediate School
- Attended Glassboro High School Drama Production of Little Women
- Attended the first ever Dramatic Production at Intermediate School
- Will be attending all Holiday Concerts
- Attended the presentation of the new Fossil Park in Mantua presented by Heather Simmons, Associate Director for External Affairs, Rowan University to the Gifted and Talented students at Thomas E. Bowe School.
- 1 HIB for November
- 8 Suspensions for November

Dr. Danielle Sneathen, Principal, Glassboro High School, recognized student Nathan Samuels for completing his incredible Eagle Scout Project at Glassboro High School. Nathan gave an overview of the project from start to finish. Dr. Sneathen and the Board of Education thanked Nathan for a job well done.

President Calvo, Superintendent Silverstein and Dr. Sneathen recognized Maciana Mazzeo as South Jersey Times 2015 Girls Soccer Player of the Year. Maciana is a Junior at Glassboro High School.

President Calvo and Superintendent Silverstein recognized Scott Rogers as South Jersey Times 2015 Soccer Coach of the Year.

Dr. Danielle Sneathen, Principal, Glassboro High School, recognized Junior, Colleen Grehlinger, who competed in her first Power Lifting Competition in Boston. She won first place with a dead lift of 282 pounds. Colleen only weighs 106 pounds.

Presentation and Acceptance of the  
Annual School District Audit:

The 2014-2015 School District Audit Reports were presented by Nick Petroni of Petroni & Associates, and all questions were addressed. Mr. Petroni reported that there were no audit recommendations. Mr. Petroni commended Mr. Pudelko and Mrs. Scaffidi for their efforts.

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Mr. Calvo moved, seconded by Mr. Keith that the Board approve acceptance of the Audit for the 2014-2015 school year and the Resolutions for the Comprehensive Annual Financial Audit and Corrective Action Plan. (Attachments 1, 2, 3)  
The motion was approved by unanimous roll call vote.

PARCC Test Data was presented to the Board of Education and public in attendance by Chief Academic Officer, Danielle Sochor and Supervisor of Curriculum and Instruction, Brandi Sheridan.

State of the Schools  
Report:

Dr. Mark Silverstein presented the State of the Schools Report to the Board of Education and public in attendance.

Mr. Calvo moved, seconded by Mr. Stephens that the Superintendent's Report be accepted.  
The motion was approved by unanimous roll call vote.

Operations  
Report:

Joint Transportation  
Agreements:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the Joint Transportation Agreement with Monroe Township Public Schools (as Host District) and Glassboro Public Schools (as the Joiner District) for transportation of one student to St. Joseph High School, Route P25D, in the amount of \$884.00 for the 2015-2016 school year. (Attachment O:1)  
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the Joint Transportation Agreement with Clayton High School for the transportation of three students to Gloucester Catholic High School, Route GC-1, in the amount of \$2,652.00 for the 2014-2015 school year, and eight students to Paul VI High School, Route PAUL1, in the amount of \$7,072.00 for the 2014-2015 school year. (Attachment O:2)  
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the following Reports and Attachments:

- Warrant Account Bill List – December 2015 (Attach. O:3)
- Capital Projects Bill List – December 2015 (Attachment O:4)
- Handwritten Check List – November 1-30, 2015 (Attachment O5)
- Board Secretary's Report – November 2015 (Attach. O:6)
- Revenue Report – November 2015 (Attachment O:7)
- Treasurer's Report – November 2015 (Attachment O:8)
- Food Service Profit & Loss – November 2015 (Attach. O:9)

The motion was approved by unanimous roll call vote.

Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of November 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A.10(c)3 and that sufficient funds are

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available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of November 2015. The Treasurer's Reports and Secretary's Reports are in agreement for the months of November 2015.

Board Secretary in accordance with N.J.A.C. 6A:232A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A.10(c)4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Transfer  
Authorization:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the authorized transfers for November 2015.  
(Attachment O:10)  
The motion was approved by unanimous roll call vote.

Board  
Policies:

Second Reading and  
Adoption:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the following Regulation and Policy for a Second Reading and Adoption:

Regulation 2510 Adoption of Textbooks (Attachment O:11)  
Policy 5756 Transgender Students (Attachment O:12)  
The motion was approved by unanimous roll call vote.

Architect's  
Invoices:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve for payment to Fraytak Veisz Hopkins & Duthie for architectural services pursuant to a contract total of \$1,293,900.00 and for invoices totaling \$102,220.00.  
The motion was approved by unanimous roll call vote.

Security Drill  
Report:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve to accept the Security Drill Report for November 2015.  
(Attachment O:13)  
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Keith that the Board accept the Operations Report.  
The motion was approved by unanimous roll call vote.

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Administration  
Report:

Leaves of  
Absence:

- a) Linda Massari will be on Worker's Comp Leave beginning December 18, 2015 with an anticipated return date of June 18, 2016.
- b) Nancy Downham has requested a Leave of Absence beginning November 11, 2015 with an anticipated return date of December 17, 2015.
- c) Deborah Kersey will be on Worker's Comp Leave beginning December 1, 2015 with an anticipated return date of December 28, 2015.
- d) Thomas Bailey has requested FMLA beginning January 11, 2016 with an anticipated return date of February 8, 2016.
- e) Recommend Board approval to deny the Medical Leave/ Unpaid Leave of Employee #4344 through January 2016.  
The motion was approved by unanimous roll call vote.

Retirement:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the retirement of James Moore effective June 30, 2015.  
The motion was approved by unanimous roll call vote.

Head Girls Track and  
Field Coach:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve Jamie Cleary as Head Girls Track & Field Coach for the 2015-2016 school year, Step 1, at a salary of \$4,395.12.  
The motion was approved by unanimous roll call vote.

Source4Teachers  
Substitutes:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the December 2015 Source4Teachers Substitute List.  
(Attachment A:1)  
The motion was approved by unanimous roll call vote.

Employee Transfer/  
Appointments:

Mr. Calvo moved, seconded by Mr. Keith that the Board ratify the transfer of Jacqueline Dickol from Thomas E. Bowe School to Dorothy L. Bullock School as a Classroom Aide effective November 23, 2015. Ms. Dickol will be replacing Robert Johnson who is no longer in the district.  
The motion was approved by unanimous roll call vote.

Increase of  
Hours:

Mr. Calvo moved, seconded by Mr. Keith that the Board ratify an increase in hours for Joanne Costello, Bus Driver, from 5 hours per day to 6.5 hours per day effective November 19, 2015. The increase in hours is due to an additional mid-day run at J. Harvey Rodgers School.  
The motion was approved by unanimous roll call vote.

Interim Assistant  
School Business Administrator:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve Kathy Mastran as Interim Assistant School Business Administrator, 2 days per week, effective December 16, 2015 with an end date to be determined, at a rate of \$450.00 per day.  
(Attachment A:2)  
The motion was approved by unanimous roll call vote.

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Non-Probationary  
Status:

Mr. Calvo moved, seconded by Mr. Keith that the Board ratify the Non-Probationary Status of Employee #5642.  
The motion was approved by unanimous roll call vote.

Parent-Teacher Conference  
Coverage:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve for payment to Lynn McConnell for up to ten (10) additional hours for Parent-Teacher Conferences due to a leave of absence of the classroom teacher. Rate of pay will be \$36.00 per hour.  
The motion was approved by unanimous roll call vote.

Affirmative Action  
Committee:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the 2015-2016 Affirmative Action Committee consisting of the followings staff members:

Danielle Sochor	Chief Academic Officer
Brandi Sheridan	Supervisor of Curriculum & Instruction
Kriston Matthews	Principal, Intermediate School
Wanda Pichardo	Principal, Thomas E. Bowe School
Aaron Edwards	Principal, J. Harvey Rodgers School
Nanci Moore	Supervisor of Special Education
Monique Stowman	GEA Representative
Carol Ceglia	GEA Representative

The motion was approved by unanimous roll call vote.

Glassboro High School  
Student Auditorium Stage Crew:

Mr. Calvo moved, seconded by Mr. Keith that the Board ratify the attached list of students as Auditorium Stage Crew Members for the 2015-2016 school year effective October 24, 2015, at a salary rate of NJ Minimum Wage, currently \$8.38 per hour.  
(Attachment A:3)  
The motion was approved by unanimous roll call vote.

Superintendent's Merit Goals,  
2015-2016:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the 2015-2016 Superintendent's Merit Goals as approved by the Executive County Superintendent.  
The motion was approved by unanimous roll call vote.

Glassboro Intermediate School  
Chorus Auditions:

Mr. Calvo moved, seconded by Mr. Keith that the Board ratify payment to Katharine Baer for accompanying students to auditions on November 21, 2015 and approve payment for accompanying students to All South Jersey Choir rehearsal in January 2016. Payment for auditions is 6 hours at \$32.00 per hour and 3 hours for rehearsal at \$32.00 per hour.  
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Keith that the Administration Report be accepted.  
The motion was approved by unanimous roll call vote.

Instruction  
Report:  
Professional Development/  
Workshops:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the attached Professional Development/Workshop List.  
(Attachment I:1)

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The motion was approved by unanimous roll call vote.

Field  
Experience:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve Rowan University student, Shane Karolyi, for Counseling Practicum Experience with David Davenport at Glassboro Intermediate School from January 19, 2016 to May 9, 2016. The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the following Rowan University students to do Health & Physical Education Sophomore Field Placement at Glassboro Intermediate School on March 3, 2016 and March 10, 2016.

<u>Student</u>	<u>Teacher</u>
Amber Parker	Stephen Belh
Kerry Player	Stephen Belh
Ryan Principato	Stephen Belh
William Quinn	Stephen Belh
Zach Sempier	Stephen Belh
Eric Shugars	Kristi Twardziak
Antonio Spadaro	Kristi Twardziak
Andrew Viereck	Kristi Twardziak
Amanda Wende	Kristi Twardziak
Zachary West	Kristi Twardziak

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the following Rowan University students to do Health & Physical Education Junior Field Placement at Thomas E. Bowe School on February 1, 3, 8, 10, 17, 22, 29, 2016 and March 2, 7, 9, 14, 2016.

<u>Student</u>	<u>Teacher</u>
Nathaniel Reed Gershon	Richard Brattelli
Ashley Lauer	Richard Brattelli

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the following Rowan University students for Clinical Practice Placement.

Student	Teacher	School	Dates
Alexandra Arango	Amy Witkoski	Rodgers School	1/20 – 5/9/16
Megan Shemeley	Carrie Owens	Rodgers School	1/20 – 5/9/16
Julie Palmisano	Amy Witkoski	Rodgers School	5/10 – 6/15/16
Jessica Asaro	Melissa Mickle	Rodgers School	5/10 – 6/15/16
Ashley DeBella-McNemer	Alisa McDermott	Rodgers School	1/20 – 5/9/16
Nicole D'Urbano	Jennifer Kennedy	Bowe School	1/20 – 3/11/16

The motion was approved by unanimous roll call vote.

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Mr. Calvo moved, seconded by Mr. Keith that the Board approve Rowan University student, Jesse Kosior, as a Learning Assistant in Reiner Dichman-Schmidt’s Physics classrooms at Glassboro High School for 3 hours per week at a time to be decided between Mr. Kosior and Mr. Dichman-Schmidt. The placement will be from January 19, 2016 to May 9, 2016.

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Keith that Board approval be given for the University of the Arts student Kaytlynn Capasso, to complete 20 hours of fieldwork observations with Arthur Myers at Glassboro High School at a time to be decided between Ms. Capasso and Mr. Myers. The placement will be from January 19, 2016 to May 9, 2016.

The motion was approved by unanimous roll call vote.

Enrollment Report:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the attached Enrollment/ADA Report for November 2015. (Attachment I:2)

The motion was approved by unanimous roll call vote.

PARCC Coordinators, 2015-2016:

Mr. Calvo moved, seconded by Mr. Keith that the Board ratify payment of stipends for the following PARCC Coordinators for the 2015-2016 school year. Partial payments to be made in December 2015 and May 2016.

Michael Sharkey	\$1,000.00
Timothy Hagerty	\$1,000.00
Robin Boyd	\$ 500.00
Janice Rynkiewicz	\$ 500.00

The motion was approved by unanimous roll call vote.

Tuition Student:

Mr. Calvo moved, seconded by Mr. Keith that the Board ratify a tuition student from Harrison Township to attend a district BD Class at Thomas E. Bowe School for the 2015-2016 school year effective September 1, 2015. The amount of tuition is \$26,178.00. Busing is the responsibility of Harrison Township. The motion was approved by unanimous roll call vote.

Educational Consultation Services Contract:

Mr. Calvo moved, seconded by Mr. Keith that the Board ratify the contract with Gloucester County Special Services School District to provide Educational Consultation Services for the 2015-2016 school year, effective September 1, 2015 (Non-Public Speech and Non-Public Teacher Assistant). Funding will be provided through the IDEA Grant.

Monthly Teacher Assistant: 1.5 Days at \$9,750.00  
Speech Services for Student #1 (EN) not to exceed \$1,650.00  
Speech Services for Student #2 (ZM) not to exceed \$1,134.00

The motion was approved by unanimous roll call vote.

Out-of-District Placements:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve to amend the effective contract date for Student #05-23 to receive job coaching (previously BOE approved) from October 13, 2015



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to September 7, 2015. Original cost to the district was \$10,101.00. New cost to the district is \$11,655.00.  
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Keith that the Board ratify placement of Student ID #16-18 at Mary A. Dobbins School effective November 13, 2015. Cost to the district is \$41,946.20.  
The motion was approved by unanimous roll call vote.

Settlement  
Agreement:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the attached Settlement Agreement per Counsel.  
The motion was approved by unanimous roll call vote.

Harassment, Intimidation and  
Bullying (HIB) Report:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the attached Harassment, Intimidation and Bullying (HIB) Report for November 2015. (Attachment I:3)  
The motion was approved by unanimous roll call vote.

Suspension  
Report:

Mr. Calvo moved, seconded by Mr. Keith that the Board approve the attached Suspension Report for November 2015.  
(Attachment I:4)  
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Keith that the Instruction Report be accepted.  
The motion was approved by unanimous roll call vote.

Old  
Business:

None at this time

New  
Business:

Interviews for Candidates to fill the unexpired term of Mr. Anthony Marino.

1<sup>st</sup> Interview: Mr. Alex Fanfarillo  
2<sup>nd</sup> Interview: Mr. Christopher Esagro  
3<sup>rd</sup> Interview: Mr. Melvin McDonald

Resolution –  
Executive Session:

President Calvo read the Executive Session Resolution Act.

Mr. Calvo moved, seconded by Mrs. Longley that the Resolution be approved.  
The motion was approved unanimously.

Reconvened –  
Executive Session:

Mr. Calvo moved, seconded by Mr. Keith that the Executive Session reconvene (9:34 p.m.).  
The motion was approved unanimously.

Reconvened –  
Public Session:

Mrs. Longley moved, seconded by Mr. Calvo that the Public Session reconvene (10:00 p.m.)  
The motion was approved unanimously.

Mrs. Longley moved, seconded by Mr. Calvo that the Board approve Mr. Alex Fanfarillo as Board Member to fill the available unexpired term.

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The motion was approved by roll call vote with Mrs. Jones opposing.

President Calvo administered the Oath of Office to Mr. Fanfarillo.

Opportunity for Public to Address the Board:

A resident stated that he requested discipline information and did not receive exactly what he wanted. He is requesting the monthly discipline reports and he will submit a written request to the Superintendent.

A resident stated that he received a telephone call that a student was knocked out probably during lunch period.

A resident inquired as to what the district is doing with the Bond Referendum Funds. President Calvo explained the Bond Referendum process and procedures.

A resident inquired as to why a present Board Member was not chosen to fill the open Board Vacancy.

Mr. Calvo recognized Ms. Evangeline Banks, 2<sup>nd</sup> Vice President, Gloucester County Chapter of the NAACP. Ms. Banks stated that President Loretta Winters sends her regards.

Strategic Plan Meeting – January 11, 2016

Additional Board Members are needed for the Sports Hall of Fame Committee.

Adjournment:

Mr. Calvo moved, seconded by Mr. Stephens that the meeting be adjourned (10:20 p.m.).  
The motion was approved by unanimous roll call vote.

Respectfully submitted,

Scott D. Henry  
School Business Administrator/  
Board Secretary

