

GLASSBORO SCHOOL DISTRICT

Monthly Board Items

Updated

Date Submitted:
March 12, 2018

Proposed Effective Date:
March 21, 2018

Grade(s) impacted:

Name: Roxanne Burt	Position/Item: Housekeeper	Submitted By: Drew Sole	Building:
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Proposed cost/amount:	Funded through:	Hours/Days per wk:	Benefits: <u>Y</u> or <u>N</u> (circle one)
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Is candidate currently employed by District:
 No Yes

Is candidate a former employee:
 No Yes

(if yes, what position) _____
 If yes, part time or full time (circle one)

Check references/review district personnel file?
 No Yes

Board Action Requested: Request Board approval to move Roxanne Burt from the Housekeeper's salary guide to the Custodian salary STEP 1 salary guide of the GESPA contract due to the acquiring of her Black Seal Boiler license per the GESPA Contract. This should be retroactive to the date of the license issued on January 19, 2018.

Attached please find copy of license

Details and Ramifications:

Positives:

Concerns:

Other Comments:

FOR OFFICE USE ONLY:

Board Date: _____ Approved: Y or N Index #: _____