

# *Glassboro Public Schools*



## **MEMO**

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To: Dr. Mark Silverstein, Superintendent of Schools

From: Danielle Sochor, Chief Academic Officer

Date: November 1, 2019

Re: Action Memo  
November 20, 2019 Board Meeting

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Request Board approval for Michelle Rullo and Katie Evans to attend Creating Trauma Sensitive School Conference from February 16-18, 2020 in Atlanta, GA to include the following:

Registration cost is deferred since they will be moderators at the conference.

Flight: \$245.00 (approximate if booked now, flight and fees) per person - District

Hotel: \$195.00 (plus additional tax and fees) a night for both for 3 nights – District

Approximate total cost - \$1075.00