

Glassboro Public Schools



MEMO

To: Dr. Mark Silverstein, Superintendent of Schools

From: Danielle M. Sochor, Chief Academic Officer

Date: January 14, 2019

Re: Action Memo
January 23, 2019 Board Meeting

Request Board approval for Michelle Rullo and Katie Evans to attend Creating Trauma Sensitive School Conference from February 17-19, 2019 in Washington, DC to include the following:

Registration cost is deferred since they will be moderators at the conference.

Hotel: \$175.00 (plus additional tax and fees) a night for both for 2 nights - District

Parking: \$40.00 (plus additional tax) per day for 2 days - District

Gennaoui, Bernadette

From: Sochor, Danielle
Sent: Sunday, January 13, 2019 10:57 PM
To: Gennaoui, Bernadette
Subject: FW: SEL Conference Reimbursement

Can we put on BOE...

From: Evans, Katie <kevans@gpsd.us>
Sent: Friday, January 11, 2019 5:30 PM
To: Sochor, Danielle <dsochor@gpsd.us>
Cc: Taibi, Rich <rtaibi@gpsd.us>; Rullo, Michelle <mrullo@gpsd.us>
Subject: SEL Conference Reimbursement

Good afternoon Mrs. Sochor,

First and foremost we would like to thank you for the opportunity to be able to attend the trainings with Melissa Sadin and continue to enhance our understanding of how to teach students with trauma. We have already implemented many suggestions and have revitalized our listening/sensory tools in our classroom. We are finding that our students are responding very positively to these discussions regarding the brain and how our emotions can impact our learning. Therefore, we welcome any opportunity that arises to continue our education.

As per our discussion last week regarding reimbursement for the Creating Trauma Sensitive School Conference we are reaching out to send you further information. The conference is being held from Feb. 17-19th at the Washington Hilton in Washington DC. We would need one professional day due to the fact that this is over presidents weekend and we have off on Monday. Please note, we did complete the district workshop Registration/approval conference form that details this information as well.

We reached out to Melissa Sadin on Dec. 11th about an opportunity to be moderators for some of the workshops at the conference as this would defer the cost of registration (\$460). Melissa Sadin responded back that she accepted our requests and we would be moderators. As a moderator we would be able to help others sign into workshops and pass out materials, but we would still be able to listen to the workshops and take in the information that is being presented. This would allow us to then turn-key the information to our colleagues regarding best SEL practices and trauma-informed teaching practices.

Although the registration is deferred and there is no cost for that there are still travel expenses that we have occurred. Below is an email of the cost of the hotel as well as the \$40 a day parking fee. As we discussed we were not sure of reimbursement policies or funding for this opportunity.

Please let us know if you need any further information or clarification as we know you said that you had to present this to the board. We appreciate anything you can do to help us afford this wonderful professional opportunity.

Thank you for your time regarding this matter,

Michelle Rullo & Katie Evans (2nd grade inclusion teachers)

SEL is district
initiative,

From: Katie Evans <evanskl.etown12@gmail.com>
Sent: Saturday, January 5, 2019 8:01 AM
To: Evans, Katie <kevans@gpsd.us>
Subject: Fwd: Your Feb-17-2019 Confirmation #3515404069