

Glassboro Public Schools



MEMO

To: Mark Silverstein

From: Lisa Ridgway

Date: April 7, 2022

Re: May Agenda Item

Attached please find the contract renewal for Participation in the Cooperative Transportation Services with Gloucester County Special Services School District for the 2022-23 school year. The administrative cost is the district's portion is 7% of each cooperative route for Special Education, Vocational, Public, and Homeless Students, and 4% for each Non-Public cooperative route.



GLOUCESTER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

1340 TANYARD ROAD • SEWELL, NEW JERSEY 08080
TRANSPORTATION OFFICE
856-464-2383 • FAX 856-468-1106

March 21, 2022

Dear Ms. Lisa Ridgway
Business Administrator
Glassboro Public Schools
560 Joseph L. Bowe Boulevard
Glassboro NJ 08028

Enclosed are three copies of your 2022-2023 Contract for Participation in Cooperative Transportation Services and a copy of the 2022-2023 Cooperative Transportation Guidelines.

The Gloucester County Special Services School District (GCSSSD) performs a Countywide Cooperative Transportation Routing Service for homeless/public/non-public/special education/vocational transportation needs. GCSSSD receives transportation requests for students who need transportation. Route requests are collected, collated, and bid or quoted combining students from several districts. All necessary paperwork is initiated by GCSSSD; and, in fact, the signing of the attached contract eliminates individual joint agreements.

GCSSSD's administrative fee for 2022-2023 will remain the same as it has been for 27 years:

Seven percent (7%) of a district's portion of each cooperative route for **special education, vocational, public, and homeless students.**

Four percent (4%) of a district's portion for each cooperative route for **nonpublic students.**

Please present the enclosed contract to your Board for approval. Sign each copy (**original signatures required**), **affix your Board seal**, and return all three copies to GCSSSD by **May 20, 2022**. In addition, we will need a **certified copy of your Board Meeting minutes** showing the approval of the Participation Agreement with us. Once the County Superintendent has approved the contract, a fully executed copy will be returned to you.

We look forward to serving your district in the 2022-2023 school year.

Sincerely,

Alyssa DeSilvio

Alyssa DeSilvio
Director of County Services - Transportation

Enclosures

c: Margaret Meehan, County School Business Official
Michael Dicken, Superintendent, Special Services
Amy Capriotti, Assistant Superintendent of Business/Board Secretary
Diane Veight, Assistant Transportation Supervisor

**2022-2023 CONTRACT FOR
PARTICIPATION IN COOPERATIVE TRANSPORTATION**

THE GLOUCESTER COUNTY SPECIAL SERVICES SCHOOL DISTRICT, 1340 Tanyard Road, Sewell, New Jersey 08080, hereinafter referred to as Special Services School District and **Glassboro School District**, Gloucester County, New Jersey, by and through **Lisa Ridgway** duly authorized and appointed representative of the District Board of Education, hereinafter referred to as District, covenant and agree that:

1. Special Services School District shall provide transportation services pursuant to the 2022-2023 Gloucester County Special Services School District Transportation Guidelines annexed hereto and made an express part of this Agreement.

2. Special Services School District and District agree to be bound by the Gloucester County Special Services School District Transportation Guidelines.

3. District contracts for Cooperative Transportation Routing for Homeless, Nonpublic, Special Education, and Vocational routes.

4. District agrees to participate in the Gloucester County Special Services School District Transportation Project Services for the school year 2022-2023 which period shall not exceed twelve (12) months.

5. District acknowledges that this Agreement is not self-renewing and may be renewed only by means outlined in the Gloucester County Special Services School District Transportation Guidelines and for renewal periods not to exceed one (1) year.

President, Gloucester County Date
Special Services School District

President, District Date
Board of Education

Board Secretary, Gloucester County Date
Special Services School District

Board Secretary, District Date
Board of Education

SEAL

County Superintendent of Schools Date

