

# Glassboro Public Schools



## MEMO

Date: March 7, 2025  
To: Dr. Mark Silverstein, Superintendent  
From: Jody Rettig  
Re: February Project Report

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- Employee ID pictures
  - Took employee photos for ID badges and sent to technology for processing
- Press/Postings
  - Clayton Author Kathleen D. Lindsey Visits Rodgers, GHS Presents “9-5, the Musical,” Tickets Available for GHS Musical, TEBMS Announces Principal’s List/Honor Roll, TEBMS Hosts Traveling Exhibit from African American Museum of Atlantic City, press invites and reminders for the exhibit, Kindergartners Celebrate 100<sup>th</sup> Day of School, Pre-K Invites Family/Friends in for Read with Your Sweetheart Day, GHS Students Perform in Olympic High Honors Band, TEBMS Student Performs in Olympic High Honors Band, Mugs the Bulldog Supports the Eagles by Wearing Green, Fifth and First Graders Practice Fortitude, GHS Wins Consumer Bowl, Three BOE Members Begin New Terms on Board, BOE Recognizes TEBMS Students for Character, Ground Hog Day Comes Early for One DLB Class
  - Assorted Facebook Postings
- Rowan and Borough Partnership Presentation
  - Researched partnerships
  - Obtained supplementary data
  - Took new photos and gathered others
  - Developed presentation in Canva to give it a fresh look
- School Messenger
  - Superintendent’s 2/27 Letter
  - Reminder: Early Dismissal on 2/14
  - After School Activities Canceled Except for GHS Sports
  - Superintendent’s 2/6 Letter

# *Glassboro Public Schools*

- Registration
  - Answered registration questions from callers and community members who stopped by
  - Provided registration instructions
  - Attached documents in the registration system