

Glassboro Public Schools



MEMO

Date: June 2, 2023
To: Dr. Mark Silverstein, Superintendent
From: Jody Rettig
Re: May Project Report

- School Messenger Communication
 - Superintendent's May 18 Letter
 - Remote Instruction for Glassboro Schools on May 17
 - Potential School Day Changes for Wednesday, May 17
 - Superintendent's May 4 Letter
- Press/Postings
 - GPSD Welcomes New Employees
 - GPSD Recognizes Governor's Educators and ESPs of the Year
 - Middle School Students Compete in Brainy Book Battle
 - GPSD Welcomes New Employee Ruth Keating
 - Bowe Honors Third Marking Period Honor Students
 - GPSD Announces Science Fair Award Winners
 - High Achieving Music Students Honored by Glassboro BOE
 - Assorted FB postings and press invites
- Shared information about GEF Golf Outing
- Referendum Citizens Advisory Committee
 - Tracked electronic meeting acceptances/declines
 - Provided meeting materials (spreadsheets)
 - Created/posted meeting signage as well as attendance sheet
 - Continued to handle meeting set-up
 - Attended meeting
 - Communicated information regarding the referendum
- Registration/PS
 - Facilitated the registration process for choice students
 - Answered registration questions from callers