

Glassboro Public Schools



MEMO

Date: March 13, 2022
To: Dr. Mark Silverstein, Superintendent
From: Jody Rettig
Re: February Project Report

- School Messenger Communication
 - Dorothy L. Bullock School Announces First Fifth-Grade Student Council Officers
 - Superintendent's February 16 Letter
 - Superintendent's February 2 Letter
- Rowan and Borough Partnerships
 - Researched data for the Partnership PowerPoint presentation
 - Incorporated new information
 - Revised PowerPoint to incorporate animation
 - Ran slide show at Board of Education Meeting
 - Requested agenda items for Partnership Meeting
 - Issued Partnership Meeting invitations
- Press
 - Dorothy L. Bullock School African American Read-In
 - GHS Honor Society and AVID Students Receive Visit from Deputy Director Heather Simmons
 - GHS Captures the County Mock Trial Championship
 - GHS Students Present "Footloose: The Musical"
 - GHS DECA Wins the County Title for the Consumer Bowl
 - Thomas E. Bowe Middle School African American Read-In (started release)
- Assorted
 - Attended evening J. Harvey Rodgers and Dorothy L. Bullock Dance
 - Attended Black History Month celebrations in the district
 - Posted assorted information on FB and website
- Referendum
 - Summarized referendum items for superintendent's letter and address at musical

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- Registration/PS
 - Interfaced with principals to obtain placement decision for international student
 - Replied to emails with question about the upcoming lottery
 - Entered registrations in PowerSchool
 - Answered registration questions from callers