



Glassboro Public Schools
Request for Board Action

Requestor: District

Building:

Date: February 1, 2022

Action to be Approved: Yearbook Advisor

Fund Source:

Amount: \$3120 (\$39 x 80 hrs.)

Requisition #:

Request to combine and modify the positions of Yearbook Advisor and Yearbook Business Manager.

General Summary: This position serves as Editor-in-Chief of the Glassboro High School Yearbook and includes overseeing yearbook staff (students), sales, advertising, content, design, and publication. Note - This position is part of a curriculum-based course (Journalism), and a large portion of the work is completed by students over the course of the school year. However, an advisor is needed, and work outside of contract hours is still necessary in order to publish the yearbook.

Reports to: Building Principal, Director of Athletics, Director of Technology, and/or designee.

MacMichael, Mary

From: Silverstein, Mark
Sent: Tuesday, February 1, 2022 12:53 PM
To: MacMichael, Mary
Subject: FW: Board Action Item

Include in attachment for BOE

From: Stowman-Burke, Monique <mstowman-burke@gpsd.us>
Sent: Tuesday, February 1, 2022 11:52 AM
To: Silverstein, Mark <msilverstein@gpsd.us>
Subject: FW: Board Action Item



Monique Stowman-Burke, Ed.D
Principal
Glassboro High School
856-652-2700 Ext. 1101

HOME OF THE BULLDOGS

From: Rulon, Wayne <wrulon@gpsd.us>
Sent: Tuesday, February 1, 2022 11:51 AM
To: Stowman-Burke, Monique <mstowman-burke@gpsd.us>
Subject: RE: Board Action Item

On behalf of the G.E.A., we are aware of and have worked in tandem with Mrs. Stowman-Burke on combining and modifying the Yearbook Advisor and Yearbook Business Manager position. The position per agreed contract shall be \$39 x 80 = \$3,120. Again, the G.E.A. does agree with this change and the aforementioned stipend.

Thank you,

Wayne Rulon

From: Stowman-Burke, Monique <mstowman-burke@gpsd.us>
Sent: Tuesday, February 1, 2022 10:38 AM
To: Rulon, Wayne <wrulon@gpsd.us>; Cino, John <jcino@gpsd.us>
Cc: Struck, Thomas <tstruck@gpsd.us>
Subject: Board Action Item

Hi Team,

I noticed that the Yearbook Manager position we spoke of has not yet been board approved. In circling back, it appears I need something in writing from one of you (John or Wayne), indicating that the GEA is aware and approves of this change. Please send me a quick email so we can get this on February's agenda.

Thank you,
Monique



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