

Glassboro Public Schools



MEMO

To: Mark Silverstein

From: Lisa Ridgway

Date: July 12, 2022

Re: Resolution – Classroom Lockers - TEBMS

Be it Resolved that the board approve the purchase and installation of Classroom Lockers at the Thomas E. Bowe Middle School from Academy Furniture and Supplies, procuring the goods and services through the Hunterdon County Educational Services Commission Cooperative.

Funds are available from Capital Reserve to Capital Projects.

Vendor: Academy Furniture and Supplies, Elizabeth, NJ

LEA Cooperative: Hunterdon County Educational Services Commission, HCESC NJ #202 19-20

Amount Not to Exceed: \$185,372.54

ACADEMY FURNITURE AND SUPPLIES



519 Dowd Ave., Elizabeth, NJ 07201
1-877-687-2223

QUOTATION & CONTRACT

DATE	QUOTE #	PURCHASE ORDER
06/22/22	220444GPS	
TERMS		SALES REPRESENTATIVE
0% Dep. / Net 30		Matt Moran

BILL TO:

Board of Education
Glassboro Public Schools
560 Joseph Bowe Blvd
Glassboro, NJ 08028

FINAL LOCATION:

Bowe School
Glassboro Public Schools
7 Mancuso Lane
Glassboro, NJ 08028-1200

ITEM #	IMAGE	DESCRIPTION	QTY	UNIT PRICE	EXT. PRICE
1		Hunterdon County Educational Services Comm Hunterdon HCESCNJ contract # 202 19-20 Hallowell Discount of 35% Installation Quoted at \$58 per man hour as per contract pricing	1.00	\$ 0.00	\$ 0.00
2	Image Not Available	HALLOWELL Design Quote # 274555-2 SCOPE SPECIFIED ON PROJECT #5408 PROVIDED BY FVHD -- ITEM LIST PRICE: \$24,986.00	1.00	\$ 129,022.54	\$ 129,022.54
3	Image Not Available	HALLOWELL 0 1630 Built-In Combination Lock, Automatic Vertical deadbolt	1092.00	\$ 0.00	\$ 0.00
4	Image Not Available	HALLOWELL 402 SQ121578-3S 12 x 15 x 24/78 3-Tier Standard Quiet KD - Starter-Legs Adders 4-KD Body color to match door frame color Unit Value:%5,	134.00	\$ 0.00	\$ 0.00
5	Image Not Available	HALLOWELL 690 SQ121578-3A 12 x 15 x 24/78 3-Tier Standard Quiet KD - Adder-Legs Adder 4-KD Body color to match door frame color Unit Value:%5,	230.00	\$ 0.00	\$ 0.00
6	Image Not Available	HALLOWELL 0 KCFB12 12 x 6 Closed Front Base	364.00	\$ 0.00	\$ 0.00

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7	Image Not Available	HALLOWELL 0 KCSB15 15 x 6 Closed Side Base	30.00	\$ 0.00	\$ 0.00
8	Image Not Available	HALLOWELL 0 KISTT1215 12 x 15 x 5 Individual Slope Top - 20 ga.	364.00	\$ 0.00	\$ 0.00
9	Image Not Available	HALLOWELL 0 KISE15 15 x 5 Individual Slope Top End Closure - 20 ga.	30.00	\$ 0.00	\$ 0.00
10	Image Not Available	HALLOWELL 0 KMP1572 15 x 72 18 Ga. Universal End Panel	30.00	\$ 0.00	\$ 0.00
11	Image Not Available	HALLOWELL 0 KF5F0678 6 x 78 Front Slip Filler - 16 ga.	38.00	\$ 0.00	\$ 0.00
12	Image Not Available	HALLOWELL 0 KF5F1278 12 x 78 Front Slip Filler - 16 ga.	2.00	\$ 0.00	\$ 0.00
13	Image Not Available	HALLOWELL 0 KG78 1.6 1 78 Slip Joint Filler - 20 ga.	40.00	\$ 0.00	\$ 0.00
14		HALLOWELL FREIGHT Included in Contract Pricing	1.00	\$ 0.00	\$ 0.00


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15	Image Not Available	Academy Furniture and Supplies Demolition Removal of shelves, wall hangers, and existing casework for locker installation	1.00	\$ 23,000.00	\$ 23,000.00
16		Academy Furniture and Supplies White Glove Delivery/Installation White glove service includes receiving and consolidating all furniture at our warehouse. Delivery at a specific time. Assembly and placement of all furniture. Removal of all trash.	1.00	\$ 0.00	\$ 0.00

ACADEMY FURNITURE AND SUPPLIES IS PLEASED TO QUOTE THE FOLLOWING ITEMS FOR YOUR APPROVAL. THESE ITEMS ARE SUBJECT TO THE TERMS AND CONDITIONS OF THE SALE WHICH ARE PART OF THIS AGREEMENT. THE MERCHANDISE WILL BE ORDERED UPON RECEIPT OF THIS SIGNED CONTRACT AND DEPOSIT. THIS OFFER WILL EXPIRE 30 DAYS FROM THE QUOTATION DATE.

THIS QUOTATION, WHEN ACCEPTED IS A CONTRACT BINDING ON BOTH PARTIES AND IS NOT SUBJECT TO CHANGE OR CANCELLATION EXCEPT BY WRITTEN CONSENT BY BOTH PARTIES

x  Date **06/23/2022**
Matt Moran
ACADEMY FURNITURE AND SUPPLIES

x _____ Date _____
 Title _____
Glassboro Public Schools

SUB TOTAL	\$152,022.54
FREIGHT	\$0.00
DELIVERY/SET-UP	\$33,350.00
SALES TAX (0%)	\$0.00
TOTAL	\$185,372.54
DEPOSIT REQUESTED (NON-REFUNDABLE)	\$0.00
BALANCE	\$185,372.54

Academy Furniture and Supplies Terms and Conditions of Sale

White Glove Terms and Conditions of Sale: Academy Furniture agrees to receive, consolidate, deliver, assemble, install and/or mount the furniture as requested (and recommended by the manufacturer) and removal of all trash for disposal off site.

Installers are not authorized to do any work beyond the scope as outlined on our quote and purchase order. Should you want them to do additional work please contact Academy with the scope of work and we will prepare a written estimate. Installers may not be able to perform this extra work at the time they are on your premises, but we will make every effort to accommodate your wishes. Any unauthorized extra work you require of the installers may be billed separately.

Furniture must be installed at the location you specified in your order. If the conditions of the installation have changed in any way (lack of an elevator when told one was available, no loading dock available when told there would be, union workers required, etc.) there may be additional charges. Academy is not responsible for removing or disassembling any existing equipment or furniture in order for our installation to be completed unless noted on our installation quote.

Only one authorized representative from your company must be in charge of the installation and that person must be on premises at all times directing our Project Manager as to where the furniture is to be placed.

Academy will not be responsible if your personnel take it upon themselves to assemble, install or mount any furniture on this order.

Installation area must be clear, safe and free of debris or installers may not be able to do the install. If this is the case and a second trip is required there may be additional charges.

Please contact us at least 24 hours prior to your scheduled installation time if you need to change the date or time.

If you did not choose our White Glove Service please be aware that although initially the cost savings seems worth tackling, we find that schools for the most part regret not using our service and in the end, spend more. Freight costs are generally higher for schools with direct deliveries, as opposed to consolidating all your freight in our warehouse, since many of the services required by schools incur additional freight charges such as lift gate service, inside delivery, prior notification, limited access, etc.

Direct/Drop Ship (waiving our White Glove Option) Terms and Conditions of Sale: It is the customer's responsibility to inspect direct shipments at the time of delivery. Count and inspect all cartons received and verify total against the Bill of Lading (BOL) BEFORE signing to accept shipment. Clearly note any DAMAGES and/or SHORTAGES on the BOL and contact us immediately as we only have 7 days from receipt to make a claim. Have driver sign and date the BOL. Keep a copy as we will need it as proof that you noted the issue(s). Take photos of all damages and keep the original box and packaging at the original delivery site. Without this documentation a manufacturer can refuse reimbursement and assume the damage was not a result of shipping. Freight damages/shortages are an inconvenience and can result in having to wait for another order and having to reschedule your installers or staff which costs time and money which are not reimbursable. Our white glove service eliminates this burden from you.

Cancellations and Returns: All returns must have authorization provided by Academy Furniture. Manufacturers' restocking fees range from 15-35%. Custom orders are NOT cancellable or returnable. All returns must be freight ready for pick up and will incur additional freight charges back to the manufacturer.

Payments: Payment terms are NET 30 days ROI. Late payments may incur fees of 1.5% monthly plus any collection and legal fees incurred to collect delinquent debt. If you dispute any amount of the invoice, inform Academy of the grounds for such dispute within 7 days of delivery and pay Academy the total invoice less the disputed amount in 30 Days. The balance from the dispute is to be paid immediately following the resolution of the issue. Special orders and/or new clients may require a deposit up to 100% of the order.

Lead Times: Shipment Lead-times are estimates and may fluctuate during different times of year due to the seasonality of the business. Academy does everything in its power to meet deadlines and works with manufacturers to expedite shipments. Due to unforeseen delays in manufacturing, some orders may be delayed and therefore our dates can not be guaranteed.