## Glassboro Public Schools



## **MEMO**

To: Dr. Mark Silverstein, Superintendent of Schools

From: Danielle M. Sochor, Chief Academic Officer

Date: February 8, 2017

Re: Action Memo

February 22, 2017 Board Meeting

Recommend Board ratify amending the hours and effective date for Nicole Shaw from 4.5 hours to 5.75 hours per day, 5 days per week as a classroom aide, effective February 13, 2017. Rate of pay will remain the same. Location will be Glassboro Intermediate School.