

GLASSBORO PUBLIC SCHOOLS  
GLASSBORO, NEW JERSEY

REPORT OF THE SUPERINTENDENT OF SCHOOLS FROM THE  
CHIEF ACADEMIC OFFICER  
Craig Stephenson

January 22, 2025

**I. GLASSBORO ALTERNATIVE EVENING HIGH SCHOOL**  
**Rob Hemmes, Head Teacher**

INSTRUCTION / STUDENT NOTES:

- As of December 31, 2024 there are 20 high school students attending AEHS full time and one Bowe School Student.
- They are working with the GHS Administration team to transition several of the students back to the day school program at the end of January in time for the 3<sup>rd</sup> Marking Period.
- They continue to meet monthly with the CST and High School Administration working to provide a smooth transition to and from the High School Program
- They continue working on getting the students in classes in PowerSchool so parents and administration can see the most up to date information as in day school, currently they are only listed in a homeroom.
- AEHS students will begin with the Yondr phone pouches in January.
- Paper Report Cards/Progress are being mailed out to all parents to update them on attendance and grades.
- Transportation has been a great help getting the students here on time and safely back home.
- They are working towards including Music in the AEHS Curriculum. This will fill in one of the Elective spots for students and not impact the original budget.
- Students are currently taking all their major subjects including Math, Science, History, and English. Students are also taking a business and language elective

FACILITIES:

The GHS custodial staff have been a great support working around them and the additional classrooms they have been utilizing.

**II. STATE AND FEDERAL PROGRAMS**

**A. English As A Second Language**  
**Amy Masso: District-wide ESL Support**

Number of children currently identified in district:

The district-wide breakdown is listed below:

District-wide Enrollment:

<i>GRADE</i>	<i>TOTAL</i>
PRE-K	
3/4	21
K	10
1	11
2	17
3	15
4	13
5	7
6	9
7	8
8	11
9	16
10	8
11	7
12	1
TOTALS	154

Languages spoken by Multilingual students across the district include:

- Spanish
- Russian
- Vietnamese
- Urdu
- Ukranian
- Persian, Farsi, Dari
- Korean
- Hindi
- Cambodian
- Tagalog
- Turkish
- Brazilian Portuguese
- Punjabi
- Mandarin
- Gujarati

New entrants to the district who were identified as multilingual learners through Home Language Surveys, were then assessed using the WIDA screener to determine eligibility for ESL services. Notices were mailed to parents to inform them of their eligibility.

Students who scored close to the exiting score of 4.5 on the WIDA ACCESS in spring 2024 were assessed with the WIDA MODEL assessment for mid-year exiting. Five 4<sup>th</sup> grade students, one 5<sup>th</sup>, one 8<sup>th</sup>, two 9<sup>th</sup>, one 10<sup>th</sup>, and two 11<sup>th</sup> grade students met the exit criteria and will exit ESL classes at the end of the second marking period.

Pre-Kindergarten students are identified and receive consultation services through collaboration between the ESL teacher and the classroom teacher as needed. Kindergarten through 5<sup>th</sup> grade receive daily skill-based lessons in addition to vocabulary instruction based on the Wit & Wisdom lesson/module the class is currently focusing on as well as support in the Foundations program through either a push-in or pull-out model based on students' level of language proficiency. Grades 6 through 12 receive content instruction, and language arts skill support for one period each day. The transition has been made to a sheltered instruction model for all students and all teachers who are instructing Multilingual Learners were given 15 hours of Sheltered English Instruction training through Stockton University's SEI online training modules. Those who were not already trained will be provided professional development and training utilizing the modules through Stockton University.

**B. Title I - Basic Skills Improvement Program**

**Carrie Owens**  
**J. Harvey Rodgers School**

**Amy Masso-Ferrer: Supervisor of Basic Skills**  
**Dorothy L. Bullock School**

Summary of J. Harvey Rodgers and Bullock BSI ELA Services – November 2024

K – 5 <sup>th</sup> Grade BSI Student Totals										
Grade	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
K	17	17	17	17						
1 <sup>st</sup>	11	11	6	6						
2 <sup>nd</sup>	16	16	13	13						
3 <sup>rd</sup>	13	13	12	12						
4 <sup>th</sup>	12	12	14	14						
5 <sup>th</sup>	12	12	8	8						
<b>Total</b>	<b>81</b>	<b>81</b>	<b>70</b>	<b>70</b>						

K – 5 <sup>th</sup> Grade BSI Exits										
Grade	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Grade Totals
K	0	0	0							
1 <sup>st</sup>	0	5	0							
2 <sup>nd</sup>	0	3	0							
3 <sup>rd</sup>	0	1	0							
4 <sup>th</sup>	0	0	0							
5 <sup>th</sup>	0	4	0							
<b>Total</b>	<b>0</b>	<b>13</b>	<b>0</b>							

At J. Harvey Rodgers School, all kindergarten students were assessed on knowledge of the letters and sounds through a screener given by Mrs. Owens in addition to the MAP fluency assessment. Students in the lowest scoring tier were identified for services through Basic Skills Instruction (BSI). Consent forms were sent home, once

they are signed and returned, students will begin BSI services. The program will focus on the following: phonemic awareness skills: rhyme, syllable segmentation, phoneme segmentation and identifying initial sounds in consonant-vowel-consonant words. The upper- and lower-case letters will be introduced along with the sounds they make and vocabulary pictures that coordinate with each letter. A variety of multi-sensory activities using Orton Gillingham and Science of Reading strategies will be used.

At Dorothy L. Bullock School, students were progress monitored to check progress. Each BSI teacher had students who met their goal and exited for a total of 13 exits – see chart above for grade level totals. Once Winter MAP testing is complete, new students will be entered to take the place of those who exited the program. With one BSI teacher at DLB currently covering a long-term substitute classroom assignment, new entrants for services are limited until Mrs. Giroux returns to her role as a BSI teacher. Students are progress monitored utilizing the Foundations Progress Monitoring assessments, the Heggerty phonemic awareness screeners, and sight word knowledge. Students in the program will continue to receive 30 minutes of daily Basic Skills instruction in English Language Arts (ELA) through either push-in or pull-out supplemental teaching models focusing on phonics and phonemic awareness skills and/or a focus on foundational literacy skills. A variety of multi-sensory activities using Orton Gillingham and Science of Reading strategies will be used. Assessment data is used to determine the specific skills/concepts that are needed to teach/reinforce and for creation of goals and instructional groups for tiered interventions and differentiation.

Basic Skills teachers at all levels will collaborate with classroom teachers to enhance and support the skills being taught in the classroom. The number of students in the chart above are students who are currently receiving services. The parents/guardians of those students have received consent forms and notification of services. In addition to BSI services, classroom teachers will provide the necessary support through differentiation/tiered supports. The students who were exited in the spring of 2024 will continue to be monitored by the BSI staff in addition to their classroom teachers to ensure they are maintaining the skills that they were taught through BSI interventions. If concerns arise, students are eligible to re-enter the program for remediation.

Extended School Day programs are currently being implemented two days a week in grades 3-12. Students in grades 3-5 were chosen according to MAP scores to participate in tutoring sessions after school in math which will be taught in small groups by Bullock certificated staff. Students in grades 6-8 will receive targeted instruction based on needs in both ELA and math and will be chosen by MAP scores and teacher referral. GHS provides tutoring services to students who choose to stay and work in small groups with certificated staff in any area of need.

### III. **CURRICULUM**

#### **A. Field Trips**

Field trips for the 2024-2025 school year:

DATE	SCHOOL	TO
12/19/24	GHS	J. Harvey Rodgers School
1/7/25	GHS	Polizzi Pizza, Sewell, NJ
1/15/25	Bowe	Target, Mantua
1/15/25	GHS	MinkLok, Pitman, NJ
2/3/25	Bowe	Rowan University
2/12/25- 2/13/25	Bowe	NJ School of Conservation
2/28/25	GHS	Rowan University (walking trip)
2/28/25	Bowe	Superior Courthouse, Woodbury, NJ
3/10/25	Bullock, Bowe	Philadelphia Zoo
3/19/25	Bullock	ACUA Wastewater Treatment, Atlantic City, NJ
3/21/25	Bowe	Seeds of Love Yoga Studio
4/14/25	Bullock	BAPS – Swaminarayan Temple, Robbinsville, NJ

**B. Curriculum Committees:**

The following curriculum committees met during the month of December 2024:

Science Fair Meeting Agenda (12/10/24)

In Attendance: S. Batten, S. Henehan, E. Pimpinella, P. Albert, S. Smith

Planning:

1. Science Fair date has been picked for this year April 10th 2025!! Yahoo.
2. Welcome to our newest science fair committee member, Suzanne Henehan.
3. Dr. Preston said whoever takes over the position for him, he will make sure he tells them all Science Fair committee members get their Friday off to help. (Update: Since custodial staff is now responsible for the breakdown of tables and cleanup of projects, it is no longer necessary for the entire committee to have coverage for their Friday classes. Committee members should put in for Release Duty on 4/10/25 only.)
4. Need a fire permit for next year. (Must be filled out. Submit to Sarea.)
5. Need SRO officers (If it is deemed necessary, reach out to Jenn Hunter to arrange.)
6. Food needs to be set up for judges before 4:30.
7. We need more members. (not full members, just pay for the night of the fair to help with crowd control and signing people in. Reach out to Stevenson/Sheridan to ask about this.)
8. Translate everything into Spanish (Mrs. Horner may be able to help. Shannon emailing to check.)
9. Numbering of projects was difficult due to students setting up late. Could we number them ahead of time when we tape down the green card? I would like to

have the green cards taped down ahead of time for divisions 1 and 2 also. This was definitely a time saver. Check in went much more smoothly this year. Need at least 4 people for check in. (There will not be as many projects at Bowe since the new 7th grade teacher will not participate. Projects will be optional for 6th grade as extra credit. When table order is placed, we need to evaluate how many are needed.)

10. Need a check off list for high school students who are participating. (This is referring to check-in as we had issues last year.)

11. Need to bold or highlight on the science fair directions that NO names and NO pictures of students faces can be on the projects. (Update the science fair packet.)

12. Sound system person for microphone (Check with Art or Elisa to see if they are available. They will be paid hourly rate.)

13. Get door prizes for more interest. (Since we are currently struggling to get donations for winners, we will hold off on this for now.)

14. Need more lanyards for the medals for next year. They are running low. (Check inventory and place place order on Amazon through Bernadette.)

15. GHS student involvement in fair; Make STEAM Academy students mandatory (Do not make them back to back. Check in with Susan Powers to see how many projects she anticipates for submission this year. Incentivize the Biomed students to participate as per Dr. Silverstein.)

16. Get the Science Fair advertised on the front page of the website, people complained they couldn't find information on the website. (Discuss in January)

17. After the first date and date approved, make flyers to hand out and advertise to students in all buildings. Get each building to add Science Fair to morning announcements. Erin will do a mini-lesson in science class to highlight project winners from last year and get the Pre-K and K students more interested. (Shannon will make a flyer on Canva to distribute to the group in the next month or two.)

18. Email Mrs. Peale to put the Science Fair on the radar for making cupcake/pastries (Email sent. 12/10) 19. We must print more pamphlets for next year's event, as we ran out in 2024.

20. Need 30 swag bags to cover all winners. High School students didn't get bags this year. (Erin needs some help with reaching out to new potential donors as it has been difficult for her to find willing participants.)

21. People were walking through gym doors when judges were present. We need to make a sign saying Gym Closed, Judging in progress. (Move judging time forward, push back public time, if students are late they should be permitted to enter with projects.)

22. In need of more judges, could we ask Rowan science students or more Rowan teachers? (Mr. Smith and Mr. Dong from Physics department at Rowan are able to judge. Mrs. Montana will judge projects since she won't be on the committee. Find more teacher judges?)

Judges (12 or more) ● In 2024, We had 8 judges. We need more for this year. (Bernadette has a formal letter anyone can recruit judges, no approval needed) ● Maybe reach out to Rowan's Science department and see if we could use senior students.

Donations • Last year, we received from ShopRite: 2 danish trays, veggie tray, 5 cases of water, a cookie tray and a fruit tray. • We received a 50.00 Sam gift card that we used for: spoons, tongs, disposable containers, pens, mints for the judges. • We had 25 grab bags donated, but we needed more for next year because we were short this year. • Bernadette has a donation letter set up that she sends out to people. (Ask Bernadette about sending out donation letter/ when is the appropriate time to have letter sent out.) • Let's work on finding more donors for this year's event.

#### Budget

We do not have a set budget, Bernadette gets donations and pulls money out for what we need. Prizes: 1st: 50.00 2nd: 40.00 3rd: 30.00 Honorable mention: 25.00 (all amazon cards)

#### Supply Order

○ Ribbons: need 1st, 2nd, 3rd and honorable mention (90 piece for places 1, 2, 3 for 22.99 on amazon, honorable mention 25 piece for 13.95 and maroon and gold ribbons 100 pack for 49.95) Amazon.com : 90 Pcs Science Fair Award Ribbons 1st, 2nd, 3rd Place Participation Ribbon Prize Ribbons Winner Recognition Ribbons with Event Card and Rope for Competition Sports Event Contest Prize Ornaments : Office Products Amazon.com : RibbonsNow Science Fair Honorable Mention Ribbons - 25 Light Blue Ribbons with Card & String :

#### Office Products

○ Medals: need honorable mention and we need extra ribbons: gold and maroon. (we have a total of 42 medals without ribbons) Amazon.com : Maroon and Gold Neck Ribbons for Medals with Snap Clips Flat Lanyard Award (Pack of 100) : Sports & Outdoors Table rentals: have 85 coming arrived around 9:00 am (Bernadette orders from Masso's) Tables from fire department? ○ Adult size scissors ○ Better tape

#### Participants 2024:

Division 1: 8 projects, 8 participants

Division 2: 9 projects, 10 participants

Division 3: 65 projects, 111 participants

Division 4: 116 projects and 235 participants

Division 5: 5 projects and 8 participants

Science Fair Forms ○ Last year's Information - adjust dates as needed. ○

[https://docs.google.com/document/d/1Gdmz38geVOpr8gpstI7WFMnBAFxtWk\\_q/edit?usp=sharing &ouid=118395199777042481042&rtpof=true&sd=tru](https://docs.google.com/document/d/1Gdmz38geVOpr8gpstI7WFMnBAFxtWk_q/edit?usp=sharing &ouid=118395199777042481042&rtpof=true&sd=tru)

## IV. **PERSONNEL**

### A. **New Staff Members**

The following staff members were hired or transferred to another position during the month of December 2024:

Dolores Diaz	Classroom Aide	Rodgers
Tavon Miles	Security Aide	Bullock
Sharita Carr	Transportation Aide	District
Beatrice Simmons	Housekeeper	
Luzmaide Morales	Housekeeper	
Javier Reyes	Sub. Custodian/Housekeeper	
Kendall Appleby	Classroom Aide to ABA Aide	Rodgers
Phyllis Martin	Substitute Principal	AEHS

### **Vacancies**

Drama Technical Director (Spring)  
School Bus Driver  
Anticipated Special Education Elementary School Teacher  
1:1 Paraprofessional – High School  
School Bus Aide  
Anticipated Speech Language Therapist  
Audio Visual Manager  
LTS – Elementary Teacher  
Custodian/Housekeeper  
Groundskeeper  
Classroom and 1:1 Aide – Middle School  
Math Teacher – Night School Program  
Maintenance  
Classroom and 1:1 Aide - Elementary School

### **B. Substitute Teachers**

From this point on all potential Substitutes are being referred to ESS/Source4Teachers.

## **V. MISCELLANEOUS**