

GLASSBORO PUBLIC SCHOOLS  
GLASSBORO, NEW JERSEY

REPORT OF THE SUPERINTENDENT OF SCHOOLS FROM THE  
CHIEF ACADEMIC OFFICER  
Danielle M. Sochor

December 14, 2016

**I. GLASSBORO ALTERNATIVE EVENING HIGH SCHOOL**

**Robin Boyd, Head Teacher**

As of November 30, 2016 there are 15 students enrolled in the Alternative Evening High School. Eight students currently have an IEP and are serviced by a special education teacher. Four students are part-time. There are 2 students in the BD classroom. There is one student who is in 8<sup>th</sup> grade and is being taught by a teacher from GIS.

**II. STATE AND FEDERAL PROGRAMS**

**A. English As A Second Language**

**Rona Johnson: ESL Teacher Pre-K – 2<sup>nd</sup> Grade**

Number of children currently in the program:

Mrs. Johnson has 51 ELLs. The district-wide breakdown is listed below.

District-wide Enrollment:

<i>GRADE</i>	<i>TOTAL</i>	<i>PROGRAM: BILINGUAL</i>	<i>PROGRAM: MAINSTREAM</i>	<i>PROGRAM: REJECTED</i>	<i>LANGUAGE: SPANISH</i>	<i>LANGUAGE: TURKISH</i>	<i>LANGUAGE: OTHER</i>
<b>PRE-K3/4</b>	NA	NA	NA	NA	NA	NA	NA
<b>K</b>	19	12	7	0	12	2	5
<b>1</b>	12	10	2	0	10	1	1
<b>2</b>	8	8	0	0	8	0	0
<b>3</b>	13	9	3	1	10	0	3
<b>4</b>	3	0	3	0	3	0	0
<b>5</b>	4	0	4	0	4	0	0
<b>6</b>	2	0	2	0	2	0	0
<b>7</b>	0	0	0	0	0	0	0
<b>8</b>	2	0	2	0	2	0	0
<b>9</b>	0	0	0	0	0	0	0
<b>10</b>	2	0	2	0	0	0	2
<b>11</b>	3	0	3	0	2	0	1
<b>12</b>	1	0	1	0	1	0	0
<b>ADULT ED</b>	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>69</b>	<b>39</b>	<b>29</b>	<b>1</b>	<b>54</b>	<b>3</b>	<b>12</b>

There were three new entrants enter into the ESL Program for the district this month. One student transferred back into the program after being gone since last spring, and one student in 6<sup>th</sup> and a sibling in 8th.

For the month of November, there were two students who transferred out of district.

Two students were assessed for entry into the ESL/BE Program during November.

Administration has decided that Pre-Kindergarten services will be provided in the form of ELL specialist to teacher collaboration with weekly meeting dates set for the first Wednesday morning of each month. Kindergarten will receive daily guided reading lessons infused with content instruction and supports. Grades one thru three will receive daily push-in or pull-out instruction with guided reading, content instruction, and language arts skill support as well as the upper grades. Additionally, for the first time, a Bilingual program has been initiated to address the specific needs of the Spanish-speaking population in grades Kindergarten, First, and Second.

For the month of November, all registered ELLs were taught with ESL instruction. Translation services were provided as needed for meetings, positive phone calls needed to be made for homeroom teachers, in addition to the normal positive phone calls, and other inquiries. The ESL/BE Department met on November 1<sup>st</sup>. They discussed how the department would look moving forward as they rebuild, since the departure of two of their colleagues. They are making plans to start a PLC book club and plans are underway for the first BPAC meeting to be held in December.

On November 18<sup>th</sup>, Mrs. Johnson attended a training session offered by GCIT entitled, Human Trafficking in Schools: The Ugly Truth. The purpose in going was to glean information to better prevent such tragedy with Glassboro's youth.

Mrs. Johnson has been accepted into Mrs. Sochor's OG Program of study for this fall. She is hopeful that this program will teach her additional strategies and procedures so that she may better serve the needs of her ELLs. She has been meeting for training every Wednesday.

**B. Title I - Basic Skills Improvement Program**

**Charlene White: Basic Skills Coordinator**

**J. Harvey Rodgers School**

Number of children currently in the program:

Literacy     X                          Math                       
White: 27

No new entrants tested into the program in November.  
There were no students who exited the program in November.

During the month of November, the kindergarten BSI students worked on the following skills: phonemic awareness rhyme, syllable segmentation, phoneme segmentation and initial sounds. Students reviewed the terms consonant and vowel. The upper and lower case letters N, M, V, W, X and Y were introduced along with the sounds they make and vocabulary pictures that coordinate with each letter. A variety of multi-sensory activities using Orton Gillingham strategies were used.

The sight words jump, come, a, we, an, do, white and five were introduced.

**Mari Kay Heyel-Matteo: Basic Skills Coordinator**  
**Dorothy L. Bullock School**

Number of children currently in the program:

Literacy 25 Math                     

There were no new entrants into the program in November.  
No students exited the program in November.

**FIRST GRADE**

50 students are serviced in grade 1 by Matteo (26) and Peale (22). Two students exited on November 30.  $50-2=48$ . Peale's students worked on the "silent e" rule and the two sounds each vowel makes. Benchmarks were completed and many students regained skills lost over the summer. Matteo's students were assessed on Unit 2 on CVC words and began Unit 3 with consonant digraphs of "ch, -ck, sh, th, and wh". This is review and reinforcement for the FUNdations lessons presented in their classrooms. Students practice reading and writing words with CVC patterns and words with consonant digraphs, marking the consonant digraphs by underlining them in words. Students also are writing dictated sentences, practicing trick words, sight words, and Words of the Day daily as they have individual word baggies with trick words traced in red to remind them to sky write or finger spell them. Students work with partners to review words while Matteo progress monitors students or assesses Dolch words with students.

In November, three students began to receive math support with Mrs. Flaig. Students worked on basic additions facts with sums less than 10. Of these three students, two also receive literacy support. Therefore,  $48(\text{literacy}) + 3(\text{Math}) = 51 - 2(\text{receiving both}) = 49$ . The current total first graders in basic skills by November 30, 2016 is 49 .

**SECOND GRADE**

Both DeFrank and McConnell are utilizing the LLI Program with emphasis on fluency, consonant clusters, and Dolch words. McConnell services 26 second graders and DeFrank services 18. In Math, Flaig had eight new entries and emphasized adding two-digit numbers, subtraction with minuends <10, and place value. Students completed a project that required them to write a three-digit number in all forms (standard, expanded, unit, and word).

The total of students for Math was (11) but there were 8 new entries.  $(11 + 8 = 19)$  + total for Literacy BSI (44).  $(44 + 19 = 63 - 12 \text{ receiving both services} = 51)$ .

### THIRD

### GRADE

The total of third graders, in literacy basic skills was 23, and for mathematics the total was 18. Flaig had one new entry and one re-entry.  $(18 + 2 = 20)$  In math, Flaig worked with her students on rounding two-digit numbers to the nearest 10 on a vertical number line, rounding three-digit numbers to the nearest hundred, decomposing once or twice to subtract numbers with zeros in the ones and/or tens place, commutativity with known multiplication facts, and fact fluency of multiplication facts. Nine students received both services.  $(23 + 20 = 43 - 9 = 34)$ .

The current total of third grade basic skill students is 34.

### Areas of Special Interest

DeFrank and McConnell serve on Bullock's CAST Team which meets twice a month. Matteo attended CAST for two first grade students on November 4. Matteo also collaborated with Mrs. Paulsen in planning and coordinating Bullock's Family Math Night set for Monday December 5, 2016. Matteo also distributed Santa Shop Info to staff on November 28. This year's Santa Shop is to be held on Friday December 16 at the Intermediate School and sponsored by the Junior National Honor Society.

### Conferences and Workshops Attended

Matteo attended the third grade team meeting on Thursday November 3 with Mr. Preston, Mr. Taibi, and Mrs. Sheridan. Peale attended the First Grade Team Meeting.

The number of students in the Basic Skills Program at the Bullock School, as of November 30, 2016: 1<sup>st</sup> grade: 49 2<sup>nd</sup> Grade: 51 3<sup>rd</sup> Grade: 34 Total of school:  $49 + 51 + 34 = 134$  students.

### **Lisa Rencher: Basic Skills Coordinator** **Thomas E. Bowe School**

Number of children currently in the program:

Literacy 53 ELA Students for LLI, 30 ELA Students for Read 180 Math 0

There was one new student into the program in November. A new student was tested using the F & P Benchmark.

One student exited the program in November.

Mrs. Rencher uses the June F & P benchmarks scores as well as the SRI for Read180.

During the month of November, the teachers met with their respective LLI and Skills Groups as much as possible with days off and half days. The students have become

familiar with the LLI program as well as classroom procedures and expectations. They continue to have the students read both fiction and non-fiction books from LLI. The students enjoy the non-fiction and especially love to work in their Writing About Reading notebook as well as working on Phonics and Word Study. The Read 180 program continues to be taught by Mrs. Rencher, Mrs. LoCastro, Mrs. Stump, and Mrs. Marchese, as part of the afterschool program. It is held on Tuesday and Thursday, 3:15-4:15, from October through May.

Beginning in November, Mrs. Hart observed Mrs. Stump teach the System 44 program as well as continued training with it. She was able to begin using the program with her three students during her BSI time, while two of the boys attended the afterschool program and continued work in System 44.

During this month, Mrs. LoCastro and Mrs. Rencher continued to work with the PDS committee. The Real Men Read and Battle of the Books programs have moved into full mode. Students who participate in both programs have been reading books on their independent reading level and will continue throughout the year. Both Mrs. LoCastro and Mrs. Rencher participate in Real Men Read, while Mrs. LoCastro, Mrs. Hart, and Mrs. Rencher participate in Battle of the Books, which has been selected to be on this year's Classroom Close-up calendar. Mrs. Hart coordinated Bowe's Family night, which was held on November 17<sup>th</sup>, while both Mrs. LoCastro and Mrs. Rencher participated as teachers for the program.

**Language Arts: Carol Ceglia**  
**Intermediate School**

Number of children currently in the program:

Literacy 10 Math \_\_\_\_\_

No new entrants in the program in November. Students are tested using the Fountas and Pinnell reading assessment.

No students exited the program in November.

During the month of November, focus was on the study and publishing of argumentative writing in the form of thematic pieces. Students took part in the Lucy Calkins Units of Study Writing Workshop, Unit 2: Argumentative Writing. Throughout the program, students worked one-on-one with teacher to hone in on individual needs and to improve upon weaknesses. Emphasis will be on the following writing skills:

- Finding the central theme in a text
- Reflecting on parts of text that pertain to the theme
- Writing “long” about their thinking to grow ideas
- Organization
- Descriptive details
- A unified focus—short yet powerful

- Writer’s craft
- Usage, Sentence Construction, and Mechanics

Students participated in a Skype session with a Philadelphia Zoo expert. They will be entering a contest which focuses on water ecology and its effect on global warming, and also on the following endangered animals: Golden Lion Tamarin, Panamanian Golden Frog, Rodrigues Fruit Bat, and the Guam Kingfisher.

This unit’s emphasis aligns with the following standards: NJSL W.8.1.a-e; L.8.1 – L.8.6.

**Language Arts: Jennie Hara**  
**Intermediate School**

Number of children currently in the program:

Literacy \_\_\_\_\_ 33 \_\_\_\_\_ Math \_\_\_\_\_

No new entrants tested into the program in November.

No students exited the program in November.

During the month of December, focus will be on the study and distribution of informational writing. Students will take part in the Lucy Calkins Units of Study Writing Workshop to improve their reading, comprehension and writing skills. Throughout the program, students will work one-on-one with teacher to hone in on individual needs and improve weaknesses.

Emphasis will be on the following writing techniques:

- Transitions
- Close Reading
- Analytical Writing
  - Analyzing the following: craft, structure, literary elements
- Citing textual evidence
- Symbolism
- Writing Structure
  - Introductions and conclusions
  - Supporting body paragraphs

This unit’s emphasis will align with the following standards:  
 W.7.4; W.7.5; W.7.9.a; W.7.10; RL.7.1; RL.7.2; RL.7.3; RL.7.10; L.7.1-6

**Mathematics: Dan Beaver**  
**High School**

Number of children currently in the program:

Literacy \_\_\_\_\_ Math 52

No new entrants tested into the program in November.  
No students exited the program in November.

Students have been quizzed and tested on a regular basis as they move throughout the program.

Interactive Algebra II is focusing on the properties of polynomials- adding, subtracting, multiplying and factoring.  
Interactive Geometry is focusing on the triangle congruence along with constructions dealing with triangles and their properties.

**Language Arts: Sheila Saphire**  
**High School**

Number of children currently in the program:

Literacy 18 Math \_\_\_\_\_

No new entrants tested into the program in November.  
No students exited the program in November.

This month's lessons have focused on grammatical conventions such as the proper use of quotation marks, semi-colons, colons, hyphens, and commas, which will help them with their writing skills, their ability to decode and interpret print information, and their performance on standardized tests.

Students have been improving their written and oral language through grammar lessons, reading, and the acquisition of new vocabulary and literary terms. The focus has been on having students provide textual evidence to support their positions on a topic and in explaining their positions in writing.

Students have been engaged in the lessons and applying what they've learned to their writing.

**Language Arts: Christi Baldissero**  
**High School**

Number of children currently in the program:

Literacy9 \_\_\_\_\_ Math \_\_\_\_\_

No new entrants tested into the program in November.  
No students exited the program in November.

The program emphasis for the month of November was to engage in test taking strategies for the ASVAB and the SAT, practice reading comprehension, and expose

the students to a variety of vocabulary words to enhance their reading, writing, and vocabulary skills.

The vocabulary practice consisted of guess the definition of words based on context clues, completing exercises, and playing interactive vocabulary games that got the students up and out of their seats, while rotating and quizzing each other. Students would then transition into ASVAB or SAT practice. Individually students would practice reading comprehension and answer multiple choice questions. Upon completion we would review the answers and identify textual evidence for each question and the central idea for each passage.

Ms. Baldissero has been working with guidance to keep the lines of communication open so everyone in administration, parents, students, and teachers are all aware of where the students stand behaviorally.

On November 17<sup>th</sup>, the class and Ms. Baldissero traveled to Clearview Regional High School to take the ASVAB exam. They were out of the building from 7:00am-12:45pm. Mrs. Rynkiewicz and Mrs. Ragozzino also were present.

**III. CURRICULUM**

**A. Field Trips**

Field trips for the month of November, 2016:

<b>DATE</b>	<b>SCHOOL</b>	<b>TO</b>	<b>TIME</b>	<b>BUSES</b>
11/4/16	GHS	Grounds for Sculpture	5	1
11/5/16	GHS	Vineland HS Cavalcade	13	2
11/15/16	GHS	Susquehanna – Camden	5	1
11/17/16	GHS	Clearview	3	1
11/21/16	GHS	Samaritan Center – Glassboro	2	1
11/26/16	GHS	Pitman Parade	3	1
11/4/16	GIS	Washington Township	3	1

**B. Curriculum Committees:**

The following curriculum committees met during the month of November: District Nurse Committee and ESL Committee

Nurse Curriculum Committee Agenda/Minutes

COMMITTEE: District Nurses

CHAIRPERSON: Marian Dunn

DATE, HOUR AND LOCATION OF MEETING: November 1, 2016, 2:30 p.m. Bowe School

MEETING AGENDA



1. QSAC
2. Athletic Physical Review of this summer
3. Registration Concerns
4. Power School Concerns
5. Emergency Cards
6. Physical Examinations and Immunizations
7. Immunization Exemptions and Related Concerns
8. Hepatitis B Vaccines
9. Emergency Albuterol standing order
10. Communicable Diseases
11. Homebound Instruction and concern for Communicable Disease
12. Supply order
13. Mantoux tests
14. Sub coverage

**ADMINISTRATORS:**

**IN ATTENDANCE:** Catherine Straube, Donna Begolly, Erin Perewiznyk, Marian Dunn - Nancy Fiebig

**LENGTH OF MEETING:** 2:30 p.m. – 4:30 p.m.

**SUBJECTS DISCUSSED:**

1. QSAC- report completed and signed by doctor and sent to Board.
2. Athletic Physical Review of this summer- Process worked smoothly this summer. Seems that all parties are gaining an increased understanding of the mandate and procedures.
3. Registration Concerns- A little difficult start to school year as nurses did not necessarily know of all new students in the building and did not know how to access relevant medical documents. Seems to be improving, but it is important that nurses are informed of all new registrations before child starts school. In addition, new students need to have an immunization record. The thirty day provisional only applies to out of state and out of country transfers. This is an ongoing issue and concern and puts district out of compliance with state mandates for immunizations. In addition, nurses need to know school district and name of school where student came from, so that they can attempt to obtain missing medical records and state required A-45 card.
4. Power School concerns- Some of the nurses were aware of procedure to access files on power school and some were not. Procedure briefly reviewed at the meeting.
5. Emergency Cards- prior to notification of online registration, nurses ordered emergency cards to cover multiple school years, as has been past practice. The nurses strongly believe that they need to continue to be able to use these cards in order to most expediently contact the many parents and emergency contacts that they call during each school day. Nurses all over the state of New Jersey use similar cards. They are portable, easily accessible for more than one card at a time, nurses can easily direct someone else to get the card and start making phone calls during a medical emergency. Computer contact information does not offer these benefits. They are understanding of technology changes taking place and are willing to consider a different kind of emergency contact

sheet, however, there would need to be a way to ensure that the information has been updated and is current. At the current time, nurses are continuing utilization of the emergency cards

6. Physical Examinations and Immunizations- Remains difficult to obtain current physical examinations for transfer students. Immunizations should be presented at time of registration to remain in compliance with state mandates for immunizations. Thirty day provisional is for out of state and out of country transfers only.
7. Hepatitis B vaccines- continue to offer them to new employees who meet the criteria. Can set-up with Dr. Palmer.
8. Emergency Albuterol standing order- discussion about having a standing order for Albuterol available for Emergency Use only. Dr. Palmer would be in agreement with order. Some concerns were discussed and Erin will survey some area school nurses to see if anyone has this order in place and how it is written.
9. Homebound Instruction and concern for Communicable Disease- For certain illnesses, it is best practice to have a certification from student physician indicating that student is free from communicable disease and that there is no risk of contagion to tutor who would go into home. Will make recommendation to add this certification to Form A.
10. Supply order- Nurses have a few items that are not functioning to capacity and require replacement. Will also place a supply order for supplies that will be needed to get us through most of remainder of school year. Will place this order by January, as has been past practice
11. Mantoux tests- In recent review of regulations, 10 mm is considered a significant reaction.
12. Sub coverage- After much discussion, the following protocol will be in place. If nurse obtains own substitute coverage, they will contact their office and let them know whether they will have a nurse substitute or not. If they call Marian Dunn to arrange sub coverage for – non-scheduled absences, she will attempt to obtain sub coverage and will leave a message with one of the secretaries at the school to let them know whether a sub nurse has been obtained or not. She will also contact the nurse who covers that school for medications and emergencies if no sub nurse is available.

Conclusion(s) reached: Athletic physical process running more smoothly as parties continue to become more familiar with the process. Nurses need prompt notification when new students are enrolled. Immunization records required upon enrollment in the district, 30 day provisional only applies to out of state and out of country transfers. Hard copy emergency cards or similar form necessary in the nurse's office and updated contact information imperative. Order for Emergency Albuterol would be beneficial for respiratory emergencies while waiting for EMT's. Offices will be notified by school nurse or substitute nurse caller to inform if nurse sub available or not on days when building school nurse is absent with a non-scheduled absence.

Recommendation(s): Continue to follow State mandates for student athletic physical examinations. Nurses to be notified when students enroll in the district and immunization records must be obtained at time of enrollment, with 30 day provisional provided for out of state or out of country students only. Data-gathering related to standing order for Emergency Albuterol in schools. Add certification statement related to communicable disease on the Homebound Instruction Form A

DATE, TIME, PLACE OF THE NEXT MEETING: Wednesday, January 18, 2017 at 2:30 p.m. Bowe School

IV. **PERSONNEL**

A. **New Staff Members**

The following staff members were hired or transferred to another position during the month of November:

Stephanie Rulon	Math/Spec Ed	GHS
Tiareia Nicholson	1:1 Aide	GIS
Kymerly Viden	1:1 Aide	Bullock
Michael Massi	PT Security Aide	GHS
Alexandra Anthony	Cheerleading Coach	GHS
Karin Pescatore	Grade 6 Teacher	Bowe
Lydia Littles	1:1 Aide	Bullock
Rachel Melecio	Spanish Teacher	GHS

**Vacancies**

Physical Education Teacher  
Media Specialist  
Classroom Aide  
Transportation Supervisor

B. **Substitute Teachers**

From this point on all potential Substitutes are being referred to Source4Teachers.