# GLASSBORO PUBLIC SCHOOLS GLASSBORO, NEW JERSEY

# REPORT OF THE SUPERINTENDENT OF SCHOOLS FROM THE CHIEF ACADEMIC OFFICER Danielle M. Sochor

October 21, 2015

# I. GLASSBORO ALTERNATIVE EVENING HIGH SCHOOL Robin Boyd, Head Teacher

## II. STATE AND FEDERAL PROGRAMS

# A. English As A Second Language

Rona Johnson: ESL Teacher Pre-K – 2<sup>nd</sup> Grade

Mrs. Johnson has 38 ELLs. The district-wide breakdown is listed below.

District-wide Enrollment:

GRADE	TOTAL	PROGRAM: BILINGUAL	PROGRAM: MAINSTREAM	PROGRAM: REJECTED	LANGUAGE: SPANISH	LANGUAGE: TURKISH	LANGUAGE: OTHER
PRE-K3/4	NA	NA	NA	NA	NA	NA	NA
K	20	0	20	0	15	2	3
1	10	9	1	0	9	1	0
2	13	8	4	1	10	1	2
3	12	0	11	1	11	0	1
4	6	0	6	0	6	0	0
5	2	0	1	1	2	0	0
6	2	0	2	0	2	0	0
7	1	0	1	0	1	0	0
8	0	0	0	0	0	0	0
9	4	0	4	0	3	0	1
10	2	0	2	0	1	0	1
11	1	0	1	0	1	0	0
12	1	0	1	0	0	0	0
ADULT ED	0	0	0	0	0	0	1
TOTALS	74	17	54	3	61	4	9

Mrs. Johnson had 29 new entrants into the ESL Program, twenty-one of which are new students to the district.

For the month of September, she had 12 students exit-out due to the WIDA ACCESS test administered in the spring of 2015 with proficiency scores of 4.5 and/or other multiple measures. Additionally, she had other losses: one student who graduated.

Approximately 30 students were given the WIDA W-APT placement test screener and/or Kindergarten thru 12<sup>th</sup> grade Diagnostics Indicator or evaluated prior reports during the month of September. 29 out of the 30 were admitted. 1 was rejected. The district has a moderate in-flux of ELLs district-wide.

Administration has decided that Pre-Kindergarten services will be provided in the form of ELL specialist to teacher collaboration with weekly meeting dates set for the first Wednesday morning of each month. Kindergarten will receive daily guided reading lessons infused with content instruction and supports. Grades one thru third will receive daily push-in or pull-out instruction with guided reading, content instruction, and language arts skill support as well as the upper grades. Additionally, for the first time, we have initiated a Bilingual program to address the specific needs of our Spanish-speaking population in grades one and two.

For the month of September, all incoming ELLs received services starting on September 28th as testing and paperwork needed to be completed prior to instruction. Translation services were provided for orientation, back-to-school events, and other inquiries.

No off-sight workshops were attended in September however, the district provided professional development opportunities on Tuesday, September 1<sup>st</sup> and Friday, September 25th. Mrs. Johnson met with administration to discuss schedules and department needs on Tuesday, September 22<sup>nd</sup> and her SGO baseline score projections on September 25th.

#### B. <u>Title I - Basic Skills Improvement Program</u>

Charlene White: Basic Skills Coordinator J. Harvey Rodgers School

Number of children currently in the program:

Literacy: Math

White: 23 Knight: 15 Rutter: 17

All new kindergarten registrations were tested by Mrs. White and Mrs. Rutter.

There were no students who exited the program.

Mrs. White, Mrs. Rutter and Miss Knight began BSI services on September 28, 2015.

The Letters Pp and Bb were introduced along with the sight words: see, can and at.

# Mari Kay Heyel-Matteo: Basic Skills Coordinator <u>Dorothy L. Bullock School</u>

Number of children currently in the program:

Literacy: 15 Math: 0

New entrants tested into the program:

Divine Scruggs

Jerome Foster

Derek Scruggs\*

Briel Davis McCoy\*

Jaxson Hobgen

Alexander Bonano

Kevin Juarez-Velazquez

Tirza Sandvliet\*

Justin Lane

Students were given benchmark assessments to determine reading levels and BSI eligibility. Mrs. Matteo services those with an \*.

RE-ENTRIES: Nyree Gaines\*

Students who exited the program:
Marco Randazzo
Elijah Broger-Lupton
Tysier Payne-tested out Level M 9/22/15
Isaiah Aviles- Withdrawal -7/16/15
Asa Hughes-9/18/15

Other tests: 26

Grade 2 High Frequency Word List to determine words retained over the summer from grade 2. A few students needed the first grade list and knew less than 50 of these sight words.

### **FIRST GRADE**

27 BSI kindergarten students came to Bullock from Rogers School. Five students transferred over the summer months. (27-5=22). Three students were classified. (22-3=19). Two students are in an inclusion classroom. (19-2=17). Eight students tested out reading at Level D or higher (17-8=9). There were two new entries serviced by Moss, and six new entries serviced by Peale. (9+8=17) Moss utilized the following LLI kits for Grade 1: LLI Green System (Level C) & focus was on early phonics concepts (letter sounds, vowels vs. consonants). Grade 3: LLI Red System (Level L) & sight word practice. Peale was directed to spend 3 days using the Green LLI program and 2 days using FUNdations program with the first grade students.

Flaig services five students in first grade for mathematics. Of the five, two also receive literacy support. (15+5=22-2=20)

The current total first graders in literacy basic skills by September 30, 2015 is 20.

#### **SECOND GRADE**:

The total number of first graders, now second graders in literacy basic skills in June was 28. Three students were ESL (28+3=31). Two students were in an inclusion room in first grade but are not in one in second grade (31+2=33). One student is serviced that was in an inclusion room in grade 1 (33+1=34). Currently, 9 students are in an inclusion classroom (34-9=25),). One student is on homebound instruction (25-1=24). Two students transferred over the summer. (24-2=22). Five students are now in a bilingual class. (22-5=17). One student tested out. (17-1=16). There were 12 new entries and one re-entry. (16+13=29). DeFrank services 16 of these students and McConnell services 13 of these students.

#### **THIRDGRADE:**

The total of second, now third graders, in literacy basic skills was 21 in June. However, in September, three students tested out of literacy (21-3=18). Two students are in an inclusion room. (18-2=16). There were 10 new entries, and four re-entries (16+10 NE+4 RE=30). Four students were in an inclusion class in grade 2. (30+4=34) One student transferred in July. (34-1=33). Two are ESL students. (33-2=31) .11 are serviced by Mrs. Moss, 1 by DeFrank, 4 by Peale, and 15 by Matteo. (11+1+4+15=31). 34 students were serviced in mathematics in June 2015. One student transferred in June, one in July, and one in September. (34-3=31). Six students tested out (31-6=25). Three students receive extra support via "Push-in" support from Matteo. (25-3=22). Three students are in an inclusion room. (20-3=17). Three students previously in math did not return parent notification forms.(17-3=14). There were currently 8 new entries for mathematics. (14+8=22 serviced by Flaig.) (31-literacy+ 25 math =56 students). 13 students now receive both services. (56-13=43). 43 students are serviced in grade 3. Matteo assessed 26 students on grade 2 or grade 1 high frequency word lists. Words needing to be learned were then written in syllabic form on card rings for each student to then utilize in class to practice. Matteo also administered nine F & P benchmarks to new third grade students.

#### **Areas of Special Interest:**

BSI meeting at Board office on September 10 to present forms for 2015-2016 school year with D. Sochor. Matteo attended a PLC meeting about reading and setting goals with reading the book "Comprehension Strategies" to receive the schedule for upcoming meetings. Matteo attended a Garden Team meeting on September 15. BSI staff met with Mr. Taibi and Mrs. Sochor on Monday September 21 to review candidates to receive services and teacher's schedules. All BSI staff were available for parents on Back to School Night at Bullock on September 29, 2015 from 6-

6:30PM. Matteo and DeFrank attended the PLC meeting on the book "Comprehension Strategies" to discuss chapters 1-3 on Sept. 30 from 3-4pm.

Peale is monitoring two bulletin boards that are met to be interactive with the students and even the faculty. The first bulletin board is a school wide imitative to share what you are currently reading, which will emphasize that reading is a lifelong skill. The second board will correspond with our school garden and encourage the students to think about the garden beyond growing months. The theme for September and October is "What Does a Plant Need to Grow?"

We welcome Carol Flaig and Lauren Moss to our BSI team this school year and are happy to see Lynn McConnell return as well this school year.

#### **Conferences and Workshops Attended:**

Moss staff attended the Dyslexia Conference at GHS on August 20. All district staff attended an amazing in-service entitled "Don't Kick Them Out" with Dr. Jesse W. Jackson, III on September 1 and a staff meeting at Bullock on September 3, 2015. The in-service reminded us of several things, including to take care of yourself by eating healthier, spending time with loved ones, and getting enough sleep and exercise to help us be at our best. The staff learned about the reasoning behind why our at-risk students do and say what they do and how to better help them.

On September 28, SGO"s were completed with Mr. Taibi during the in-service.

The number of students in the Basic Skills Program at the Bullock School, as of September 30, 2015:

1<sup>st</sup> grade: 20 2<sup>nd</sup> Grade: 29(literacy) 3<sup>rd</sup> Grade: 43 (math and literacy services)

Total of school: 20+29+43 = 92 students

# Lisa Rencher: Basic Skills Coordinator Thomas E. Bowe School

Number of children currently in the program

Literacy: 64 students for BSI and 30 students for Read 180

Math: 0

New entrants tested into the program:

Since this is the beginning of the year, Mrs. Rencher did not have new students enter the program.

Students who exited the program:

Since this is the beginning of the year, she did not have new students exit the program.

Mrs. Rencher used the STARR Reading assessment as well as the SRI for Read 180.

During the month of September, the BSI teachers administered the STARR Reading Assessment as well as the Scholastic Reading Inventory. Mrs. Hart, Mrs. LoCastro and Mrs. Rencher analyzed the data collected and used this as well as beginning F & P benchmark levels for September, to determine which students would benefit from LLI instruction, Skills Groups, or the Read 180 program. Once this was determined, students were placed in the appropriate instructional groups and parent permission letters were sent home. They then used time for BSI PLC meetings to continue training in the LLI (Leveled Literacy Intervention) program. As October begins, they will be meeting with their respective LLI and Skills Groups. The Read 180 program will be taught by Mrs. LoCastro and Mrs. Rencher on Monday and Wednesday from 11:40-12:10, and then again after school for an hour, beginning in November.

Conferences and workshops attended:

"Don't Kick Them Out!" How to Manage and Address Negative Classroom Behavior Problems by Dr. Jesse W. Jackson III from the September 1, 2015 in-service.

# Language Arts: Diane Villec Intermediate School

<u>Intermediate School</u>	<u> </u>
Number of children	currently in the program:
Literacy 27	Math
Program emphasis:	
the following skills: sentences, identifying stages of plot includeresolution. Students	onth of September students read several stories and worked on finding main idea and supporting details, determining types of g figurative language in literature. Students also identified the ading: exposition, rising action, climax, falling action, and read several short stories and plotted out each story. Along with this identified internal and external conflict, and the tone and
Language Arts: Jei Intermediate Schoo	
Number of children	currently in the program:
Literacy 119	Math
Program emphasis:	

Emphasis in Writing 7 during this unit will be on Narrative Writing and its elements based on the Lucy Calkins Units of Study. Students will write every day

following the sessions and bends of the Narrative Writing Unit. The following topics will be covered:

- Plot development
- Character development: traits and motivation
- Point of view
- Scene cultivation
- Dialogue
- Grammar and mechanics

<b>Mathematics:</b>	<b>Amy</b>	Stewart
High School		

Number of children cur	rently in the program:
Literacy	Math39
New entrants tested into N/A	the program:
Students who exited the N/A	program.

Program emphasis:

Integrated GEOMETRY: Throughout the month of September, program emphasis has been on the essentials of geometry and incorporating technology in the discovery of geometric properties of figures. Students have been working to understand the undefined terms of geometry i.e. points, lines and planes in order to understand the defined terms more thoroughly. Students have been applying and reinforcing their algebra skills while working with segments, congruence, midpoint and distance formulas, measuring and classifying angles and describing angle relationships. Students have also used the relationships between angles to help find the measures of such angles.

Integrated ALGEBRA I: Throughout the month of September, program emphasis has been on the basic skills of algebra. Students have reviewed ideas regarding expressions, equations and functions in algebra. They have reviewed evaluating expressions, applying the order of operations, writing expressions from problem based situations, writing equations and inequalities from word problem situations, and representing functions as rules, tables and graphs.

Activities of special interest:

**Geometer's Sketchpad:** Students have done several geometric investigations using Sketchpad. The have learned to navigate through the program to construct points, rays, segments, lines, angles, and angle bisectors. They have also learned to measure such figures and compare them.

**Geometric Constructions:** Students worked to construct segments, midpoints, angles, and angle bisectors without any measuring tools. Constructions are completed with only a compass and straightedge. The students did very well with these constructions.

**Kahoot!:** Kahoot! is a free game-based learning platform that makes it fun to learn – any subject, in any language, on any device, for all ages and subjects. The students enjoyed reviewing for their quizzes using the game and I enjoyed the immediate data feedback provided by the company. As soon as students had completed their task their answers and the amount of time it took them to answer their questions was put into an excel spreadsheet for immediate feedback. This enhanced the learning for students as well as drove my instruction to recover material and enhance material for deeper understand when the students showed full understanding.

#### Conferences and workshops attended:

"Don't Kick Them Out!" How to Manage and Address Negative Classroom Behavior Problems, GHS Auditorium, 9/1/2015.

Dr. Jackson's presentation was much better than his book. He was very motivating, and his presentation was a great reminder to meet our students in their part of the world.

Creating Successful PLC's, GHS Library, 9/25/2015.

Dr. Woehr had great energy and gave a lot of insight into what creates a positive and professional learning community.

### Language Arts: Christi Baldissero High School

Number of children currently in your program: Literacy 27 Math 0

New entrants tested into the program: Ally McBeal Rivera Keisha Luna Quinones

Students who exited the program. N/A

#### Program emphasis:

In the month of September, the seniors in the Test Prep class prepared to take the ASVAB test. The course instruction focused on word knowledge and paragraph comprehension.

#### Activities of special interest:

All the activities in class focused around word knowledge and paragraph comprehension. The students began the month by logging onto 4.tests.com and completing a practice ASVAB test. Each student tracked his or her progress with an interactive tracking sheet that allowed the students to grade each question after completion and provided space to track words and definitions that the student did not know. The students then moved on to word knowledge lessons that consisted of learning techniques to help students predict the synonyms of a word and patterns in the choices for multiple choice questions. Students also had a chance to practice paragraph comprehension by reading informational articles that were related to a national park or monument in the United States. The students would read the article, flip it over, then would write their own article consisting of facts that they remembered from the reading. Students would then pair up and compare the facts they integrated into their article. This is a key lesson to enhance students' reading comprehension and skills.

Conferences and workshops attended:

N/A

Additional comments:

Ms. Stewart is looking forward to working with this group of BSI seniors. "They seem determined to graduate!"

#### III. <u>CURRICULUM</u>

#### A. Field Trips

Field trips for the month of June, July, August, and September:

DATE	SCHOOL	TO	TIME	BUSES
6/20/15	Boys & Girls Club	Great Adventure	16	1
6/26/15	Boys & Girls	Crayola Factory	7	1
6/30/15	Boys & Girls	Rowan Pool	3	1
7/1/15	Boys & Girls	Regal Theater	3	1
7/2/15	Boys & Girls	Rowan Pool	5	1
7/6/15	Boys & Girls	Rowan Pool	3	1
7/7/15	Boys & Girls	Soupy Island	7.5	1

F 10 11 F	D 0 0' 1	D I (Dl 4	2	1
7/8/15	Boys & Girls	Regal Theater	3	1
7/9/15	Boys & Girls	Belmawr Lake	6	1
7/9/15	Boys & Girls	Rowan Pool	3	1
7/13/15	Boys & Girls	Rowan Pool	3	1
7/14/15	Boys & Girls	Soupy Island	7.5	1
7/16/15	Boys & Girls	Rowan Pool	3	1
7/18/15	Boys & Girls	Scotland Run Park	6	1
7/21/15	Boys & Girls	Soupy Island	3.5	1
7/21/15	Boys & Girls	Rowan Pool	2	1
7/23/15	Boys & Girls	Belmawr Lake	6	1
7/23/15	Boys & Girls	Rowan Pool	3	1
7/24/15	Boys & Girls	Mainstage Play	2.5	1
7/28/15	Boys & Girls	Soupy Island	7	1
7/28/15	Boys & Girls	Rowan Pool	5.5	1
7/29/15	Boys & Girls	Regal Theater	3	1
7/30/15	Boys & Girls	Rowan Pool	3	1
6/26/15	Boys & Girls	Atlantic City	6	1
6/30/15	Boys & Girls	Rowan Pool	3	1
7/1/15	Boys & Girls	Regal Theater	2	1
7/2/15	Boys & Girls	Skyzone	6	1
7/6/15	Boys & Girls	Rowan Pool	3	1
7/7/15	Boys & Girls	Soupy Island	7.5	1
7/9/15	Boys & Girls	Belmawr Lake	6	1
7/9/15	Boys & Girls	Rowan Pool	3	1
7/10/15	Boys & Girls	Franklin Institute	6	1
7/13/15	Boys & Girls	Rowan Pool	3	1
7/14/15	Boys & Girls	Soupy Island	7.5	1
7/15/15	Boys & Girls	Regal Theater	3.5	1
7/16/15	Boys & Girls	Rowan Pool	3.3	1
7/17/15	Boys & Girls	Funplex	5	1
7/21/15	Boys & Girls	Soupy Island	3.5	1
7/21/15	Boys & Girls	Rowan Pool	2.5	1
7/23/15	Boys & Girls  Boys & Girls	Belmawr Lake	6	1
7/23/15	Boys & Girls	Rowan Pool	3	1
7/24/15	Boys & Girls Boys & Girls	Mutter Museum	6.25	1
7/24/15	Boys & Girls Boys & Girls	Mainstage Play	2.5	1
7/24/15	Boys & Girls Boys & Girls	Soupy Island	7	1
7/28/15	Boys & Girls  Boys & Girls	Rowan Pool	5.5	1
7/29/15	Boys & Girls  Boys & Girls	Sahara Sams	7	1
7/30/15	Boys & Girls	Rowan Pool	3	1
8/4/15	Boys & Girls Boys & Girls	Soupy Island	7.75	1
8/4/15	Boys & Girls Boys & Girls	Rowan Pool	5.5	1
8/6/15	Boys & Girls Boys & Girls	Belmawr Lake	7	1
0/0/15	Doys & Gills	Dilliawi Lakt	1	1

8/11/15	Boys & Girls	Rowan Pool	3	1
8/12/15	Boys & Girls	Cape May Zoo	9.5	1
8/13/15	Boys & Girls	Rowan Pool	3	1
8/18/15	Boys & Girls	Rowan Pool	3	1
8/19/15	Boys & Girls	Camden Boys and Girls Club	5	1
8/20/15	Boys & Girls	Rowan Pool	3	1
8/4/15	Boys & Girls	Soupy Island	7.75	1
8/4/15	Boys & Girls	Rowan Pool	5.5	1
8/5/15	Boys & Girls	Regal Theater	4.75	1
8/6/15	Boys & Girls	Belmawr Lake	7	1
8/6/15	Boys & Girls	Rowan Pool	6	1
8/7/15	Boys & Girls	Picasso Lake	7.5	1
8/11/15	Boys & Girls	Rowan Pool	4	1
8/12/15	Boys & Girls	Cape May Zoo	19	2
8/13/15	Boys & Girls	Rowan Pool	3	1
8/14/15	Boys & Girls	Ripley's Believe It or Not	6	1
8/18/15	Boys & Girls	Rowan Pool	3	1
8/17/15	Boys & Girls	Camden Boys and Girls Club	12	2
8/18/15	Boys & Girls	Camden Boys and Girls Club	12	2
8/19/15	Boys & Girls	Glassboro Boys and Girls Club	12	2
8/20/15	Boys & Girls	Camden Boys and Girls Club	12	2
8/21/15	Boys & Girls	Somerdale Movies	5	1
8/26/15	Boys & Girls	Glassboro Boys and Girls Club	7	1
9/14/15	GHS	Masso's	1	1
9/20/15	GHS	Padre Pia Festival	7	1
9/26/15	GHS	Pitman HS	10	2
9/30/15	GIS	Academy of Music	3	1
9/16/15	ACA	Black Rock Retreat (To)	3.5	1
9/18/15	ACA	Black Rock Retreat (From)	3.5	1
9/29/15	ACA	Wetlands Institute	5	1
L.	1	1		

### **B.** Curriculum Committees:

The following curriculum committees met during the month of September:

**COMMITTEE:** District Nurses **CHAIRPERSON:** Marian Dunn

DATE, HOUR AND LOCATION OF MEETING: September 25, 8:00 a.m., Intermediate School

# **MEETING/INSERVICE AGENDA**

- 1. Development of Committee Goals/Objectives for 2015-2016
- 2. Substitute Nurse and Orientation
- 3. QSAC
- 4. Athletic Physical Review of this summer
- 5. Medication Policy
- 6. Field Trip Update

7. Follow-up Dr. Jackson- Discussion/Reflection- What Nurses do to Keep Students in School

#### **MINUTES:**

**ADMINISTRATORS:** 

IN ATTENDANCE: Catherine Straube, Nancy Fiebig, Erin Perewiznyk, Marian Dunn

**EXCUSED:** Donna Begolly

**LENGTH OF MEETING:** 8:00 a.m. -1:30 P.M. (working lunch)

#### **SUBJECTS DISCUSSED:**

1. **Development of Committee Goals/ for 2015-2016:** Focus on Mandates and policies that govern school nursing process as well as nursing practice with consideration of Dr. Jackson philosophy in mind.

- 2. **Substitute Nurses and Orientation**: Awaiting Board approval to have orientation time for new sub nurses. As school nursing is a specialty, like other nursing specialties, orientation and a chance to get familiar with each school nurse's office, health issues, and routines will have a better chance of increasing substitute nurse retention. In addition, important to request services of all nurse subs, so that it is worthwhile for them to remain on our sub list.
- 3. **QSAC-** please complete and get to Donna as soon as possible. Has to be signed by School Physician.
- 4. **Field Trip Update:** After discussion with Mrs. Sochor last school year, it will be possible in a very limited number of cases for parent to possibly ride school bus to field trip in order to provide medication to their child if nurse is not available to attend. This will be at school nurse discretion. This is especially important for a small field trip with a limited number of students attending, when sub nurse may not be available. Field trip form to be developed. In instances when parent or nurse cannot attend, field trip form will indicate that 911 will be called for emergency that occurs on field trip.
- 5. **Athletic Physicals:** Process had been in place and nurse from High School and Intermediate School were available weekly during the summer to collect and review completed physicals before they were sent to School Physician for review. This ensures that physicals that are not 100 percent completed get returned prior to being sent to school physician. Incomplete physicals are not able to be signed off by school physician and any physicals that were inadvertently sent to her without prior nurse review were later returned, resulting in delay in athletic participation.

The state mandates are very specific and clear on this. In order to prevent these delays, it is important that all physicals turned in during the summer be placed in a designated box in Main office. They should not be accepted by coaches, trainers, etc. These physicals will then be reviewed by the school nurse and if complete, turned in to be taken to School Physician for review and approval. Once returned from school physician, they must be once again reviewed by the school nurse to verify School Physician approval or items still needing attention. Every physical examination form, must be reviewed by the school nurse two separate times (before and after being reviewed by School Physician) in order to be in

- compliance with the law and reduce any chance of district liability by allowing student to participate without proper/mandated clearance. All Athletic Physical Exams must be reviewed by Contracted School Physician, currently Dr. Palmer.
- 6. **Medication Policy-** Policy and recommended changes reviewed by nurse group. It is important that if something is not specifically delineated in State Law, that it not be put into policy. Some concerns brought up were the removal of "legal guardian" or designee. An ongoing concern is availability of Emergency Epinephrine at school sponsored functions. This warrants further discussion, as this will very hard to accomplish. It would possibly involve all coaches and facilitators being Epi-pen delegates, but we are not sure how to have Epi-pens available at every activity. May need some additional counsel to address.
- 7. Follow-up Dr. Jackson- Discussion/Reflection- What Nurses do to Keep Students in School: Discussion over presentation and what nurse's do to try and keep students in school. Some things include: ongoing collaboration with parents about student health concerns, addressing frequent absences and frequent visits to nurse's office with parents and students; empathetic listening to emotional concerns of students who often seek us out; providing a calm place for a student to relax when he/she is having a difficult day; outreach to other school/district personnel as deemed necessary related to student issue.

Conclusion(s) reached: Necessary for school nurses to keep informed of current/updated state mandates and community health trends/ Orientation and utilization of new nurse subs will help ensure they remain on sub list and less occurrences of a school being left without a school nurse/If nurse is not available on a field trip, 911 will be called for emergency/Athletic physicals need to be reviewed by school nurse twice- before and after being reviewed by school physician/Further discussion needed related to Epi-pen availability at after school activities/functions/Nurses serve an important role in promoting Dr. Jackson philosophy.

**Recommendation(s)**: Once approval is finalized, reach out to new sub nurses so they can orient in each building/ Development of Field Trip form to address some medical and medication concerns when nurse will not be attending trip/Athletic Physical process must follow very specific state mandates without exception/Important that nothing be put into medication policy that is not specifically delineated in the law; further discussion at district level to address school-sponsored functions and access to emergency Epinephrine/ Utilize current and new innovative approaches to help support Dr. Jackson philosophy in our schools

**DATE, TIME, PLACE OF THE NEXT MEETING:** October 27, 2015 at 2:30 p.m. Bowe School Conference Room

Committee Goals and Objectives 2015-2016 School Year

Committee Name: <u>District Nurse Committee</u> Date: <u>9/29/15</u>

Head of Committee: Marian Dunn

<u>Mission Statement:</u> The Glassboro School Nurses provide <u>highly individualized and effective</u> assessment of and care to our students to maximize their physical, emotional, and social well-being in an effort to help the students achieve optimal student academic success.

<u>This year's Committee Goal is to</u>: To continue collaboration and planning related to current and relevant health issues, health policies, and health mandates and related topics during nurse meetings and district in-service days.

# Objectives:

Ongoing review and discussion of current and new school health mandates to ensure understanding and compliance.

Ongoing evaluation of district policies and processes in place related to school health mandates in order to help ensure compliance, efficiency, positive outcomes.

Collaborative discussion of emerging school and community health trends.

To continue nursing efforts to support Dr. Jackson's "Don't Kick them Out" so that students will remain in school with more productive school days.

# District Nurse Meeting Dates 2015-2016 School Year

Friday, September 25, 2015- part of in service day (Glassboro Intermediate School)

Tuesday, October 27, 2015

Tuesday, January 26, 2016

Tuesday, March 8, 2016

Tuesday, May 24, 2016

All meetings will be held in the Bowe School Conference Room at 2:30 pm.

#### IV. **PERSONNEL**

#### A. New Staff Members

The following staff members were hired or transferred to another position during the month of September:

Tracey Huster	Sub School Social Worker	CST
Noelia Gonzalez	Human Resources Generalist/Foo	d Services Admin.
Sheila Saphire	P.T. BSI Teacher	GHS
Jennie Hara	Language Arts	GIS
Theresa Raynor	Library Aide	Bullock
William Stopfer	Classroom Aide	Rodgers
Suzanne Rutter	P.T. BSI Teacher	Rodgers
Nicole Knight	P.T. BSI Teacher	Rodgers
Kenneth Romer	Housekeeping	Rodgers
Matthew Shannon	P.T. Network Support	District

(Start date TBD)

Argelia Blazer Spanish Bowe

(Start date TBD)

Octavius Crowley Classroom aide (Location TBD)

(Start date TBD)

Kim Mueller Housekeeping Bullock

# B. Vacancies

Head Coach Girls' Track and Field

Substitute Maintenance

Payroll Clerk

School Business Administrator/ Board Secretary

Classroom Aides and Special Education Aides

### C. Substitute Teachers

From this point on all potential Substitutes are being referred to Source4Teachers.