



STATE OF NEW JERSEY  
DEPARTMENT OF EDUCATION

## Health and Safety Evaluation Of School Buildings Checklist 2021-2022

County: GLOUCESTER District Occupying Building: GLASSBORO

(check one) Leased ☐ Owned ☒ School Building Name: GLASSBORO INTERMEDIATE

Completed By: LaVonya Mitchell, Richard Booth Date: 1/10/2022

This form shall be used for the evaluation of school buildings (pursuant to 6A:26-6.1 and 6A:26-8.1) Traditional Public School Districts (owned or leased), Private Schools for the Disabled, Charter Schools, Renaissance School Projects and any other setting used for instruction. This evaluation checklist shall be completed annually by appropriate district personnel and kept on file for inspection or other legal issues. These indicators cover regulations issued by NJDOE, NJDOE, NJDOE, OSHA. The emphasis of this evaluation is for the health and safety of students and staff even in the absence of a specific Statute or Code. The items listed are not mutually exclusive of other findings a monitor/inspector may site. See "Facility Checklist Instructions and Guidance" for additional information.

### Section A: 100% Items

(this section must have full compliance with items)

#### 100% Compliance

| Current Licenses and Certificates #1 to #10  | Yes                                 | No                       | N/A                                 | Violation Location |
|--|-------------------------------------|--------------------------|-------------------------------------|--------------------|
| 1. A current certificate of compliance with the Uniform Fire Code has been issued by the local or State fire official/inspector within the year and posted in a conspicuous location. (or current abatement inspection is available)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| 2. A current inspection report of the local health official (kitchen, cafeteria, pool, etc.) is available.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| 3. A 3 year asbestos management plan, as required by A.H.E.R.A., is available including current 6 month surveillance letters. If constructed without asbestos, a letter of certification from the architect is available.  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| 4. An annual inspection report of the Department of Environmental Protection for the operation of a sewage treatment plant, where applicable, is available.  | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                    |
| 5. Current boiler inspection certificate(s) posted at site of boiler.  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| 6. Current license(s) for high and low pressure boiler operators, as required by code, are properly posted.  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| 7. Current drinking water supply inspection reports are available to comply with the Safe Water Drinking Act. (N.J.A.C 58:12A-1) (6A:26-12.4) Also, evidence of testing of water for lead has been provided by the district through annual submittal of the Lead Testing Statement of Assurance. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |

| Interior #13 to #21  | Yes                                 | No                       | N/A                                 | Violation Location |
|--|-------------------------------------|--------------------------|-------------------------------------|--------------------|
| <b>20. Dangerous chemicals (i.e., liquefied petroleum gas/propane) and/or explosive materials (i.e.: gunpowder; picric acid) are <i>not</i> stored/present in the building. If needed, flammable and combustible materials are properly stored/maintained (i.e., in properly rated cabinets; <b>not</b> in boiler room/hazardous areas).</b>   | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                    |
| <b>21. Carbon Monoxide Detectors (<i>new</i>)</b><br>Must be in the vicinity of <b>all</b> fuel burning appliances. <ul style="list-style-type: none"> <li>• Gas and oil heating systems: Boilers, Furnaces, central and unitary equipment.</li> <li>• Generators: portable and permanent.</li> <li>• Natural gas and propane appliances: Water heaters, ranges, stoves, ovens, laundry washers and dryers</li> <li>• Fireplaces</li> <li>• Required in hallways connected to space with the source</li> </ul> NJAC 5:70-4.3(a), NJAC 5:70-4.9(d) and NJAC 5:70-4.19 (d)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| Vocational/Laboratories #22 to #25   | Yes                                 | No                       | N/A                                 | Violation Location |
| <b>22. Power machinery and equipment, as well as science labs, have appropriate safety features in place, including as applicable:</b> <ol style="list-style-type: none"> <li>Appropriate placement on the floor and required point of operation guards to protect users from injury due to moving parts.</li> <li>Clearly visible and accessible push-type emergency cut-out switches at appropriate locations within shops to de-energize electrical supply to nonportable machinery.</li> <li>Non-portable machinery provided with magnetic type switches to prevent automatic restart upon restoration of power after an electrical failure or reactivation of the emergency cut-off switch.</li> <li>Key-operated electric solenoid shut-off valves on natural gas lines in science laboratories and shops constructed after 1979. On all other gas lines there is an emergency shut off valve which is clearly marked and accessible.</li> </ol> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| <b>23. At a minimum, one # 20 BC rated fire extinguisher is provided in each laboratory and vocational area.</b>   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| <b>24. Adequate eye and body protection is provided, including:</b> <ol style="list-style-type: none"> <li>Eye protection devices (glasses, goggles) for students and faculty in each laboratory and shop area, including appropriate provision for their sanitation.</li> <li>Emergency eyewash device(s), with 15 minutes continuous flow, where caustic or corrosive materials are used.</li> <li>An emergency cold-water shower for chemistry laboratory if constructed after October 1985.<br/>(NJAC 6A:26-12.5)</li> </ol>   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |

## Section B: 80% Items

(Must be compliant with 80% of these items to pass along with corrective action on the non compliant items)

### 80% Compliance

| Exits/Exterior #1 to #4   | Yes                                 | No                       | N/A                                 | Violation Location |
|---|-------------------------------------|--------------------------|-------------------------------------|--------------------|
| <b>1.</b> No evidence of major exterior building structural damage.<br>Example(s) would include:<br><b>a.</b> Exterior walls appear free of structural cracks, loose masonry and crumbling parapets; lintels appear free of rust and flaking.<br><b>b.</b> Gutters and downspouts appear to be in good condition and are secured to the building; runoff does not appear to be obstructed or create drainage or soil erosion.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| <b>2.</b> All exterior receptacles are GFI protected in accordance with code.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| <b>3.</b> All school grounds, including general purpose play areas and athletic fields, are free of holes; glass; stumps, roots; rocks and other hazardous obstacles. Fences are maintained and are free of holes. The outside physical education area for students shall include, but not be limited to, sufficient space, equipment, and safe surfaces for the temporary facility enrollment and program needs and be protected from hazards or traffic conditions. 6A:26-8.1ix | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| <b>4.</b> Playground area and equipment appear to be in safe operating condition and in compliance with code and district maintains documentation of compliance and regular (annual and/or monthly) inspections.  | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                    |
| Interior Items #5 to #26  | Yes                                 | No                       | N/A                                 | Violation Location |
| <b>5.</b> All interior exits and corridors are in good condition; readily accessible; and free of obstructions and/or excessive materials which would hinder exiting.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| <b>6.</b> Emergency evacuation egress procedures are posted at a visible height and standard location in all areas. 6A:26-8.1 (i4)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| <b>7.</b> Doors leading to interior courtyards are clearly marked: "Not an Exit."   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| <b>8.</b> Handrails on both sides of interior stairways, guardrails, and interior stair treads are free of surface features which may cause injury and/or are properly secured. Interior stair treads do not show evidence of extensive wear and are generally in good repair.  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| <b>9.</b> Stage curtains need to indicate flame proof or flame retardant and certificates are on file.  | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                    |
| <b>10.</b> All education spaces shall be equipped with a communication devise/system connected to the main office and capable of emergency communication to local authorities or 9-1-1. 6A:26-8.1 (i6).   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |

| Interior Items #5 to #26   |                                     |                          |                                     |                    |
|--|-------------------------------------|--------------------------|-------------------------------------|--------------------|
|  | Yes                                 | No                       | N/A                                 | Violation Location |
| 21. Provision shall be made for storage of students' clothing in other than a corridor or exitway. Student lockers are usable; i.e.: doors, handles and locks are operable. 6A:26-8.1 (i7)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| 22. Drinking fountains are provided with sufficient water pressure or access to water coolers is readily available. (6A:26-12.4) Potable water shall be available and drinking fountains shall be provided for students in cafeterias, preschool and kindergarten programs in accordance with N.J.A.C. 5:23-7; 6A:26-8.1(v).             | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| 23. Toilet facilities shall meet existing UCC requirements for the E Use Group as determined by the construction official. Toilet facilities shall be available within a reasonable distance not more than one floor away, and shall be equipped with an exterior operable window sash or mechanical exhaust ventilation. 6A:26-8.1 (iv) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| 24. Food and nonfood items (i.e.: cleaning products, etc.) in home economics rooms & cafeteria are stored separately.  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| 25. Non-instructional areas are free of all unapproved construction; e.g.: walls, partitions, doors and stairs.  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| 26. Furniture and equipment that is in good condition and suitable for the age and size of the students and purposes of instruction shall be provided; NJAC 6A:26-8.1(vii)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| Vocational/Laboratories #27 to #34   |                                     |                          |                                     |                    |
|  | Yes                                 | No                       | N/A                                 | Violation Location |
| 27. Corrosives, toxic and other hazardous substances are stored in proper corrosive storage cabinets and are properly labeled.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| 28. Required space is available for the safe operation of machinery.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| 29. Mechanical and hydraulic automotive lifts have locking devices to hold them in the extended (open) position.   | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                    |
| 30. Floor(s) and aisles in all shops are free of slipping and tripping hazards.  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| 31. "Eye Hazard Area- Wear Your Eye Protection" signs are posted.  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |
| 32. The following additional safety measures are in place if welding operations are on-going:<br>a. Welding curtains are provided and are painted with a finish of low reflectivity.<br>b. Personal protective equipment (goggles, aprons, etc.) are provided.   | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                    |
| 33. Pressurized gas cylinders are secured (chain and eye hooks to welding cart, etc.) and valve protection caps are in place.  | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                    |
| 34. Oxygen cylinders in storage are separated from fuel gas cylinders (acetylene) or combustible materials a minimum distance of 20 feet.  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |                    |



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## Facility Score 2021-2022

| Scoring Sections                  | 100% Section A | 80% Section B |
|-----------------------------------|----------------|---------------|
| Maximum # of Compliant Questions: | 25             | 34            |

| 100% Section A Compliance      | Score | NJSAC FISCAL DPR [All items are in compliance in building(s)]  |
|--------------------------------|-------|--|
| # of No responses in section A | 0     | <input checked="" type="checkbox"/> Compliant (No Exceptions)<br><input type="checkbox"/> Non-Compliant (Corrective Action Needed) |

| 80% Section B Compliance   | Score | NJSAC DPR<br>[At least 80% of items are in compliance in building(s)]  |
|----------------------------|-------|--|
| A. Number of Yes responses | 28    | <input checked="" type="checkbox"/> Compliant Line (A) is equal to or greater than Line (D)<br><br><input type="checkbox"/> Non-Compliant Line (A) is less than Line (D) |
| B. Number of No responses  | 1     |  |
| C. Subtotal [A + B]        | 29    |  |
| D. Multiply [(C) × 80%]    | 23.2  |  |

### LEA Assurance Signatures

School Facility Name

Glassboro Intermediate School

Lavonia Mitchell  
Completed By

Principal  
Title

1/12/2022  
Date

[Signature]  
if applicable, Certified Educational Facilities Manager

1/10/2022  
Date

\_\_\_\_\_  
Chief School Administrator

\_\_\_\_\_  
Date