

**GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY**

TO: Mark Silverstein
FROM: Scott Henry
DATE: October 4, 2017
RE: Agenda Item for October 18, 2017

Based on the recommendation of Business Administrator, recommend the board approve the attached change order #1 to the contract with Winchester Roofing for roof replacement and related work at Dorothy Bullock and J. Harvey Rodger Elementary Schools. This change order will extend the substantial completion date from August 17, 2017 to September 25, 2017. The revised final completion date will be October 25, 2017.

This change order is necessary due to the receipt of damaged roofing materials from vendors. This was out of the control of Winchester Roofing.



John J. Veisz, AIA, CSBA
William D. Hopkins III, AIA, LEED AP, NCARB
George R. Duthie, AIA, PP
www.fvhdp.com

September 29, 2017

OCT 03 2017

Mr. Scott Henry
Business Administrator/Board Secretary
Glassboro Board of Education
560 Joseph L. Bowe Memorial Blvd.
Glassboro, NJ 08028

Re: Roof Replacement and Related Work
at J. Harvey Rodgers Elementary School
Glassboro Board of Education
FVHD #4522J

Dear Mr. Henry:

Enclosed are four copies of Change Order No. 1 for an Extension of Time to the Roofing contract of Winchester Roofing Corp. At the referenced project for your signature.

After all copies of the Change Order have been signed, kindly retain one copy for your files and return the remaining copies to our office for further distribution.

Very truly yours,

George R. Duthie Jr., AIA, PP
Principal

jw

Enclosures

CHANGE ORDER

Change Order No.	Date	Original Contract Amount	Contract Amount Previous to this Change Order	This Change Order	Change Order Add/Deduct	Revised Contract Amount
1	August 18, 2017	\$520,334.00	\$520,334.00	\$0.00	No Change	\$520,334.00

Contractor:

Winchester Roofing Corp.
8 Democratic Way
Gibbsboro, NJ 08026

Job: Roof Replacement & Related Work at Dorothy Bullock and J. Harvey Rodgers Elementary Schools
Owner: Glassboro Board of Education
FVHD Project No(s): 45221/4522J
Work: Roofing

In connection with your contract dated March 20, 2017 the following changes are ordered:

Extension of time at the J. Harvey Rodgers Elementary School due to metal shipment being damaged. See attached Request for Extension of Time dated August 17, 2017.

Substantial Completion date is extended to September 25, 2017
Final Completion date is extended to October 25, 2017

Therefore, subject to the conditions of this contract, the Contract Price is

UNCHANGED

The Contract Time is Changed

APPROVED: CONTRACTOR

Winchester Roofing Corp.

Signature

Date

APPROVED: CONSTRUCTION MANAGER

New Road Construction Management Company, Inc.

Signature

Date

APPROVED: ARCHITECT

Fraytak Veisz Hopkins Duthie, P.C.

Signature

Date

APPROVED: OWNER

Glassboro Board of Education

Signature

Date

NOTE: Owner's acceptance of this Change Order is contingent upon the Contractor providing evidence of bond increase approval from the Contract Surety.

Winchester Roofing Corp.
8 Democrat Way
Gibbsboro NJ 08026
p:856-782-8253, f: 856-782-8254
june@winchesternj.com

REQUEST FOR EXTENSION OF TIME

August 17, 2017

Chuck Romanoli, CCM
Principal
New Road Construction Management
1876 Greentree Road
Cherry Hill, New Jersey 08003

**RE: ROOF REPLACEMENT & RELATED WORK AT DOROTHY BULLOCK ELEM. SCHOOL &
J. HARVEY RODGERS ELEMENTARY SCHOOL**

Dear Sir:

We are continuing to pursue the completion of our work as rapidly as is reasonably possible under the current circumstances. We have, however, recently encountered a certain delay to our performance through no fault of our own and that is beyond our control.

As you know, the contract we both have signed requires that we furnish to you written notice of such delay.

We will continue to keep you informed of this delay and of its effect on overall job completion. You may be assured that we will seek diligently to minimize as best we can the effects of this delay on our work.

Specifically, we have been delayed in the following area and way:

We were informed by our supplier that the custom green metal coping coming from the Atas Company has apparently met with some type of mishap at Atas while being loaded for shipment to us. The entire order was referred to as "destroyed" in a follow up phone conversation with our supply house and as yet we have not received a date for replacement. A copy of the initial correspondence is attached.

Accordingly, we hereby request an extension of at least 30 days to our contract completion date to take into consideration the above delay. Once the full impact of the delay is realized, we will forward to you another letter updating and finalizing our time extension request.

Mr. Chuck Romanelli
New Road Construction Management
August 17, 2017
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We trust this information is self-explanatory but if further clarification is desired, please do not hesitate to contact our office.

Sincerely yours,


WINCHESTER ROOFING CORPORATION

June B. Michael
President

Attachment: Quality Roofing Supply initial email

Cc: M. Seneca, FVHD Architects
Patrick Michael, WRC



June Michael <june@winchesternj.com>

Fwd: J harvey Rodgers metal order

Patrick Michael <pmwinchester@gmail.com>

Wed, Aug 16, 2017 at 3:12 PM

To: June Michael <june@winchesternj.com>, Patrick Michael <pmwinchester@gmail.com>

See below.

----- Forwarded message -----

From: **Bucknam, Randy** <RBucknam@qualityroofingsupply.com>

Date: Tue, Aug 15, 2017 at 11:51 AM

Subject: RE: J harvey Rodgers metal order

To: Patrick Michael <pmwinchester@gmail.com>

Pat, there appears to have been some kind of accident at Atas which has damaged several of our orders, still in the possession of Atas, prior to us receiving the product. Unfortunately the order for J Harvey Rodgers is one of the orders. We are pushing Atas for an ETA on when the order can be refabricated. At this time we do not have the ETA, nor can we get a straight answer on the possibility of getting the flat, 050, Patina Green sheets for Thursdays delivery to Dorothy Bullock. As soon as we get the answer we will let you know.

We understand what a serious problem this is and are doing all we can to provide a timely solution. Thank you for your patience.

Randy Bucknam

Quality Roofing Supply

Cell: 267-228-3598

Email: rbucknam@qualityroofingsupply.com

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 **ATAS order form Rodgers school complete.pdf**
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