

Glassboro Public Schools



MEMO

Date: October 14, 2026
To: Dr. Lewis
From: Michael Sloan
Re: Gymnasium Equipment – Bowe MS Change Order

Recommend Board approval of Change Order No. 01 with Degler-Whiting, Inc. for additional gymnasium equipment and related electrical work at Thomas E. Bowe Middle School, in the amount of \$51,750.00, bringing the total contract amount from \$186,600.00 to \$238,350.00. This change order includes the addition of conduit and wiring from the existing panel board to the new scoreboard, six backstop winches, six electric height adjusters, wireless receivers for the backstop equipment, and installation of wireless receivers on the divider curtains. The contract time remains unchanged. The project will be funded through referendum funds. (attachment)



FRAYTAK VEISZ HOPKINS DUTHIE, P.C.

1515 Lower Ferry Road, Trenton, New Jersey 08618

ARCHITECTS - PLANNERS

PHONE: 609-883-7101

FAX: 609-883-2694

CHANGE ORDER

Change Order No.	Date	Original Contract Amount	Contract Amount Previous to this Change Order	This Change Order	Change Order Add/Deduct	Revised Contract Amount
01	September 23, 2026 .	\$186,600.00	\$186,600.00	\$51,750.00	Addition	\$238,350.00

Contractor:

Degler-Whiting, Inc.
531 W. Lancaster Ave.
Frazer, PA 19355

Job: Gymnasium Renos at Thomas Bowe M.S.**Owner:** Glassboro Public Schools**FVHD Project No(s):** 5537M**Work:** General Construction

In connection with your contract dated July 28, 2026, the following changes are ordered:

Added conduit and wire from existing panel board to new scoreboard, (6) backstop winches, (6) electric height adjusters, wireless receivers on backstop equipment and install wireless receiver on divider curtains.

For a Total Addition of \$ +51,750.00

Therefore, subject to the conditions of this contract, the Contract Price is:

INCREASED BY FIFTY-ONE THOUSAND SEVEN HUNDRED FIFTY AND 00/100 DOLLARS (+\$51,750.00)

The Contract Time is Unchanged.

APPROVED: CONTRACTOR

Degler-Whiting, Inc.



Signature

9/23/2026

Date

APPROVED: ARCHITECT

Fraytak Veisz Hopkins Duthie, P.C.



Signature

9/23/26
Date**APPROVED: OWNER**

Glassboro Public Schools



Signature

09/23/2026

Date

NOTE: Owner's acceptance of this Change Order is contingent upon the Contractor providing evidence of bond increase approval from the Contract Surety.

Degler Whiting Inc
2025 Ridge Rd
Elverson, PA 19520
(610) 644-3157

Customer
Glassboro BoE
560 Joseph Bowe Blvd
Glassboro, NJ 08028
RFC #1

Job
Thomas Bowe School
7 Ruth H Mancuso Lane
Glassboro, NJ 08028

Description of Change:

CW3 Winch by LR Dynamics
Total price delivered and installed \$2,600.

Electrical Services: \$49,150

Install conduit and wire from existing panel board to new scoreboard, 6- basketball winches, 6 electric height adjusters, wireless receivers on backstop equipment and install wireless receiver on divider curtain.

Provide and install disconnect for Scoreboard.

Control cables are not required as these are all wireless equipment.

Install wireless receivers.

Provide breakers for existing panels

Provide a lift and plywood for floor protection.

Breakdown:

- Material: \$17,700
- Labor: \$31,450

Exclusions:

Painting of conduits
Permit Fee's

Above work is subject to the same conditions as specified in original contract unless otherwise stipulated.
You agree the sum of 51,750.00 will be added to the total contract price.

Original Contract:	186,600.00
Other Approved Change Orders:	0.00
Total Contract to Date:	186,600.00

This Change Order:	51,750.00
Total Contract Upon Approval:	238,350.00

Authorized Signature: _____

Degler Whiting Inc

Date: 9/23/2026

Authorized Signature: _____

Glassboro BoE

Date: 09/23/2026

SEND ALL INVOICES TO ➤

**PURCHASE
ORDER**

GLASSBORO BOARD OF EDUCATION

560 JOSEPH BOWE BOULEVARD, GLASSBORO, NJ 08028

TEL (856) 652-2700 • FAX (856) 881-0884

TAX EXEMPTION # 21-6000195

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

THIS NUMBER MUST
APPEAR ON ALL
INVOICES, PACKAGES
& CORRESPONDENCE

700224

Page 1 of 2

Copy 1

Req# R70329

Ship to

Beach Admin Building
560 Joseph Bowe Blvd
Glassboro, NJ 08028

To

DEGLER-WHITING, INC.
2025 Ridge Road
Elverson, PA 19520

2312

Account Code

30-000-400-390-000-00-000

Amount

186,600.00

Date: 07/28/26 Dept: GFRENCH

Qty	Unit	Description	Unit Price	Amount
1.	EA	Ed Data Services Cooperative Purchasing Contract #12839 Telescopic Bleachers by Interkal Remove and dispose of existing bleachers. Provide and install two new banks of bleachers 37'2" long x 3 rows, 66 seats per bank, high with 10" deep ESM modules, pendant switch-controlled friction power electric operation, vinyl end curtains, one aisle per bank, recoverable ADA truncations, self-storing aisle and end rails. Basketball Backstops by Porter Athletic Removed and dispose of six existing basketball backstops. Provide and install four new electrically operated side court basketball backstops, ceiling suspended Model 949 front braced forward folding backstops with rectangular glass backboards, bolt on edge pads, breakaway goals, safety straps and electrically operated height adjusters. Provide and install two new electrically operated main court basketball backstops, ceiling suspended Model 917 back-braced forward folding backstops with rectangular glass backboards, bolt on edge pads, breakaway goals and electrically operated height adjusters.	186600.000	186,600.00

(Continued)

NOTICE TO VENDOR OR CONTRACTOR

1. No charges other than those specified will be allowed without expressed authority.
2. Purchase order number must appear on all shipments, correspondence & invoices.
3. **FOR PAYMENT - VOUCHER MUST BE SIGNED & RETURNED WITH INVOICE.**
4. All shipping charges are to be prepaid.
5. MATERIAL SAFETY DATA SHEETS ARE REQUIRED FROM SUPPLIERS OF HAZARDOUS SUBSTANCES.
6. No payment will be made until order is complete (Goods/Services delivered/rendered, Invoice received, and declaration statement signed/received). No partial payments will be made unless otherwise stated on P.O.
7. Bills are paid once a month at the Board of Education meeting. Invoices and vouchers must be received by the last day of the month to be processed at the following month's Board of Education meeting.

NOT VALID UNLESS SIGNED BELOW

SIGNATURE OF SCHOOL BUSINES ADMINISTRATOR OR BOARD SECRETARY

The Glassboro Public Schools is an Affirmative Action Employer and pursuant to Federal and State regulations (Executive Order 11246 as amended and N.J.A.C. 15A:38-20) we must advise you of our intent to negotiate business only with other affirmative action employers. All contractors and subcontractors with whom we contract are obligated to take affirmative action to provide equal employment opportunities without regard to age, sexual orientation, gender, race, creed, marital status, color, national origin, ancestry, English proficiency, social or economic status, or disability. Additionally, sexual harassment, which is a violation of state and federal laws, is prohibited at Glassboro Public Schools.

VENDOR COPY - PLEASE RETAIN FOR YOUR RECORDS

McLINTIRE SOLUTIONS (P.O.) 855-1959 0016-02

GLASSBORO BOARD OF EDUCATION

560 JOSEPH BOWE BOULEVARD, GLASSBORO, NJ 08028
TEL (856) 652-2700 • FAX (856) 881-0884
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Copy 2

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186,600.00

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2025 Ridge Road
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(Continued)

CLAIMANT'S CERTIFICATION & DECLARATION

I declare that my Agency/Organization is an equal opportunity employer and that the goods or services itemized in this bill have been delivered or rendered; that no bonus has been given or received by any person or persons with knowledge of the deponent; and that the above bill is true and correct.

↓
X

SIGNATURE

TITLE

DATE

**SIGN AT X AND RETURN WITH INVOICE FOR
PAYMENT. PAYMENT WILL NOT BE MADE WITHOUT
RECEIVING THIS SIGNED FORM FROM VENDOR.**

BOARD EMPLOYEE'S CERTIFICATION

I, having knowledge of the fact, certify that the material and supplies have been received or the services rendered; said certification being based on the signed delivery slips or other reasonable procedures.

Signature

Signature

Supervisor

Title

DECLARATION STATEMENT

LGL PRINTING SOLUTIONS (800) 466-1599 0815 02

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Date: 07/28/26 Dept: GFRENCH

Qty	Unit	Description	Unit Price	Amount
		Two adjustable wall mounted chinning bars. Two new Model 872200 volleyball sleeves with 8" cover plates. Thirty-Three permanent wall pads 2' x 6' and four custom corner pads with all cut outs and Z clip attachment. Scoreboard by Fairplay One Model BB1660-4 scoreboard with one wireless controller with carrying case and one wireless receiver for scoreboard. Remove one existing electric divider curtain and reinstall. Total price delivered and installed excluding electrical hookup of all equipment, patching and painting. \$186,600.00 Deduct to provide one continuous bank of bleachers with 155 total seats. Deduct \$850.00 Project can be ordered using our NJ Co Op pricing through Ed Data Services #12839 or National Contract pricing through TIPS and SOURCEWELL. BOE Approved 6/24/26		

Total for Lines \$186,600.00

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X

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TITLE

DATE

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I, having knowledge of the fact, certify that the material and supplies have been received or the services rendered; said certification being based on the signed delivery slips or other reasonable procedures.

Signature

Signature

Supervisor

Title

DECLARATION STATEMENT

EGL PRINTING SOLUTIONS (800) 465-1829 0015/07

DEGLER WHITING

WE SERVICE WHAT WE SELL EST 1956 INC

tjm@deglerwhiting.com

Date: 6/22/2026

TO: Glassboro Public Schools

PROJECT: Thomas Bowe School Gym Renovations

Appreciating this opportunity to serve you, We submit the following proposal to sell the material or equipment as described and priced herein. Subject to all the terms and conditions stated herein. Terms: Net 15 Days

Telescopic Bleachers by Interkal

Remove and dispose of existing bleachers. Provide and install two new banks of bleachers 37'2' long x 3 rows, 66 seats per bank, high with 10" deep ESM modules, pendant switch-controlled friction power electric operation, vinyl end curtains, one aisle per bank, recoverable ADA truncations, self-storing aisle and end rails.

Basketball Backstops by Porter Athletic

Removed and dispose of six existing basketball backstops.

Provide and install four new electrically operated side court basketball backstops, ceiling suspended Model 949 front braced forward folding backstops with rectangular glass backboards, bolt on edge pads, breakaway goals, safety straps and electrically operated height adjusters.

Provide and install two new electrically operated main court basketball backstops, ceiling suspended Model 917 back-braced forward folding backstops with rectangular glass backboards, bolt on edge pads, breakaway goals and electrically operated height adjusters.

Two adjustable wall mounted chinning bars.

Two new Model 872200 volleyball sleeves with 8" cover plates.

Thirty-Three permanent wall pads 2' x 6' and four custom corner pads with all cut outs and Z clip attachment.

Scoreboard by Fairplay

One Model BB1660-4 scoreboard with one wireless controller with carrying case and one wireless receiver for scoreboard.

Remove one existing electric divider curtain and reinstall.

Total price delivered and installed excluding electrical hookup of all equipment, patching and painting, \$186,600.00

Deduct to provide one continuous bank of bleachers with 155 total seats. Deduct \$850.00

Project can be ordered using our NJ Co Op pricing through Ed Data Services #12839 or National Contract pricing through TIPS and SOURCEWELL.

****See Important Sales Tax Information Below:**

This proposal is subject to the following conditions:

- Pending Acceptance within 30 days of dated quote, building progress to permit delivery and completion of installation by agreed upon date, and availability of materials prices will remain firm. If one or more of these conditions cannot be met, the price(s) quoted may be subject to escalation based on increased costs and a new quote will be supplied.
- Orders are subject to manufacturer deposit requirements. All required deposits must be submitted before order is placed.

2025 Ridge Road, Elverson, PA 19520

610-644-3157

www.deglerwhiting.com

DEGLER WHITING

WE SERVICE WHAT WE SELL EST 1956 INC

- All delivery only orders under \$5,000.00 must be paid in full or Purchase Order issued prior to ordering. A deposit of 30% must be paid prior to ordering for any delivery only orders over \$5,000.00. Degler-Whiting Inc. is not responsible for loss or damage to goods during transit or delivery. Photos of delivered goods and confirmation of packing list is required for any assistance offered for resolution of delivery issues. Upon receiving the order, the customer has 3 business days to report missing or damaged parts. Once five days have passed no refund will be offered.
- All credit card payments are subject to a 3% surcharge for each transaction.
- Any work completed on a Saturday or 2nd shift/3rd shift hours will be billed additionally for corresponding overtime pay rates, to be approved in advance by both Degler-Whiting and the general contractor via a change order.
- Availability and delivery of materials by manufacturers are not within the control of Degler-Whiting, Inc. and subject to supply chain.
- Title to materials to be retained by DEGLER-WHITING, INC. until 100% paid.
- Requests for Certificates of Insurance with additional insured endorsements will require an upcharge to our quote.
- *** Sales Tax Notice: This quote does not include sales tax. Sales tax will be added to the final invoice in accordance with applicable state and local laws, unless one of the following is provided prior to invoicing:
 - o A valid tax exemption certificate for qualifying organizations
 - o A valid resale certificate for purchases intended for resale
 - o For New Jersey public schools and government entities, a signed purchase order on official letterhead is considered sufficient proof of tax-exempt status per NJ Division of Taxation regulations.
 - o If tax exemption or resale status cannot be verified, applicable sales tax will be charged.

Submitted By: Timothy E. Whiting
DEGLER-WHITING, INC.

Accepted by

