GLASSBORO PUBLIC SCHOOLS GLASSBORO, NEW JERSEY

TO: Mark Silverstein

FROM: Scott Henry

DATE: November 13, 2018

RE: Agenda item for November 14, 2018

Recommend the Board of Education authorize the Business Administrator to instruct FVHD to prepare bid specifications and advertise for bids for the installation of hard-wired carbon monoxide detectors in all district facilities. Referendum funds will be used to pay for this project. Project estimate is \$120,000 plus \$23,400 in professional fees.