

MacMichael, Mary

From: Veight, Diane
Sent: Wednesday, July 20, 2022 12:30 PM
To: MacMichael, Mary
Cc: Ridgway, Lisa; Molloy, Deneen
Subject: Full time driver

Good afternoon, Tom Ogren is part time with us right now, but He has decided to become full time with us and leave his second job. Can we get him approved to become full time as soon as possible ? Right now, he is only at 3.5 hours a day, he will need to get 6.5 hours a day and will need benefits. Please let me know how soon we can change his contract to full time. Thank you have a great day.