

J. Harvey Rodgers School
BOARD REPORT
January 2026



Principal - Melanie Sweeney

PERSONNEL

- Appointments - N/A
- Resignation/Retirement - N/A
- Staff Evaluations to Date:
 - Tenured: 19
 - Nontenured: 24
 - Non-Certificated Staff: 0

COMMITTEE MEETINGS & PROFESSIONAL DEVELOPMENT

- Dept/Level
 - January 6th - District Character Council Meeting
 - January 6th - District NJTSS
 - January 7th - Character Champion Team Meeting
 - January 7th - Behavioral Threat Assessment Team Meeting
 - January 7th - Attendance Team Meeting
 - January 7th - Annual School Plan Team Meeting
 - January 12th - School Leadership Team Meeting
 - January 13th - Early Childhood Advisory Council Meeting
 - January 14th - Staff Meeting
 - January 21st - School Based Leadership Team Meeting
 - January 23rd - I&RS & PIRT Meetings
 - January 26th - JHR New Teacher Academy
 - January 28th - Grade Level PLC
- SciP - N/A
- PD - N/A

CURRICULUM AND INSTRUCTION (C&I)

- Eureka Math Marking Period 3 Pacing Guide Review
- Eureka Math2 Module 3 End of Module Assessment Revisions & Review of Lessons 12-21
- Wit & Wisdom Module 3 Pacing Guide Review
- Kindergarten Peer Observations (as per Professional Development Plan)
- January 14th - Winter MAP Window Opens
- January 29th - Marking Period 2 Ends

SPECIAL EVENTS

- Athletics - N/A
- Visual & Performing Arts - N/A
- Community Events
 - Early Childhood Advisory Council (ECAC) Meeting - January 13th



OPERATIONS

- Safety & Security Meeting - January 8th
- Safety & Security Drills
 - January 14th - Fire Drill
 - January 29th - Hold

FACILITIES

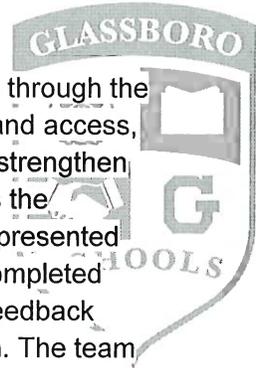
- Needs Assessment: See Miquel Olivo's Report, Supervisor of Buildings & Grounds

PUPIL PERSONNEL SERVICES (Guidance/SAC/CST)

- During the month of January, J. Harvey Rodgers School focused on the virtue of Fortitude, defined as sticking with it and doing the right thing. Students were introduced to this concept through the visual of a train and a character education lesson centered around *The Little Engine That Could* by Watty Piper. Through this story, students learned how the Little Engine demonstrates perseverance by continuing to try despite challenges and using positive self-talk through the repeated phrase, "I think I can." Following the read-aloud, students participated in a bottle drop/bottle flipping activity that required multiple attempts in order to be successful. This hands-on experience allowed students to practice fortitude by remaining patient, learning from mistakes, trying again, and encouraging themselves and others. The monthly phrase that reinforced this virtue was: "I think I can! I think I can!"

BULLDOG PRIDE

- In January, the J. Harvey Rodgers School welcomed visitors from the Collingswood and Oaklyn school districts to observe our preschool program. This marks the third consecutive year that these districts have visited to learn from the high-quality work taking place in our classrooms each day. The visiting team included a Preschool Instructional Coach, Preschool Intervention and Referral Specialists, a Community Parent Involvement Specialist and Social Worker, an Instructional Assistant, and classroom teachers. Their visit focused on learning from our inclusive practices, collaborative approach, and the warm, welcoming classroom environments that support both students and families. This opportunity highlighted the strength of our preschool program and the consistent, intentional work of our staff in creating a responsive and supportive early childhood community.
- Through our partnership with Glassboro High School's Early Childhood Education class, under the direction of Nancy Brown, high school students gain practical classroom experience by supporting our Kindergarten classes. Each Kindergarten classroom has been paired with a high school student who joins from 12:00–1:00 pm daily for the remainder of the school year. Their responsibilities include working with individuals or small groups, assisting with bulletin boards, observing instruction, setting up classroom materials, escorting students to the nurse or office, introducing a portion of a lesson, supporting students during independent work, or reading to a group. Currently, 24 high school students now join our kindergarten classrooms daily, providing additional support and opportunities for cross-age collaboration. This includes five students who have been assigned to the classrooms every day, along with nineteen additional students who previously visited twice a week and began attending daily starting in December.



- We are also continuing our collaboration with Montclair State University through the NJIETA Sustainability Grant. This five-year initiative is designed to expand access, participation, and support in inclusive early childhood education and to strengthen our preschool program. On January 21st, we met to review and discuss the progress of our work on visual supports. During this meeting, the team presented where we currently are in the development process, shared the work completed thus far with our liaison from Montclair State University, and reviewed feedback gathered from the full staff presentation that took place on January 14th. The team also discussed next steps and planning for how the visual supports will be rolled out to staff to ensure consistent implementation across classrooms.

UPCOMING EVENTS

- Dental Health Month - February
- Black History Month - February
- National School Counseling Week - February 2nd to February 6th
- Groundhog Day - February 2nd
- 2-Hour Delay - February 9th
- School Leadership Team Meeting - February 9th
- Valentine's Day Celebrations - February 11th
- Staff Meeting - February 11th
- PreK Read with Your Sweetheart - February 12th
- February 13th - Early Dismissal & PD
- Random Acts of Kindness Week - February 16th to 20th
- SRO Appreciation Day - February 17th
- Kindergarten 100th Day Celebration - February 17th
- District Character Council - February 17th
- District NJTSS Team Meeting - February 17th
- District Literacy Leadership Team Meeting - February 17th
- School Based Leadership Team Meeting - February 18th
- I&RS & PIRT Meetings - February 20th
- PreK Parent Workshop #2 - February 19th
- JHR New Teacher Academy - February 23rd
- Character Champion Team Meeting - February 24th
- Threat Assessment Team Meeting - February 24th
- Attendance Team Meeting - February 24th
- SciP Team Meeting - February 24th
- African American Read-In - February 26th

Nurse Monthly Data Report
25-26

	A	B	C	D	E	F	G	H	I	J	K
	Board report-Rodgers nurse	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1											
2	Health office log #of days/month	21	20	14	17	17					
3	Virtual Nurse's Office Activities										
4	Illness (1a,3a)	27	85	73	72	74					
5	First Aid/injury(1a,3a)	135	112	119	90	134					
6	hygiene/bathroom/clothing issue (1a,3a)	21	20	28	25	24					
7	Head Checks (3a)	1	0	0	48	2					
8	Lice Letters sent home (2a)	0	0	0	2	0					
9	Health Information Counseling (1b,2a,2b)	yes	yes	yes	yes	yes					
10	gym excuses (1a,3a,1e)	2	0	1	0	0					
11	Exclusions-infectious (1a, 1e) (potential)	21	25	16	30	23					
12	Accident reports- Student	0	0	1	1	0					
13	Restraint Assessment Report	0	0	1	1	0					
14	Sent home (1a,1e)	21	25	20	37	24					
15	Referred to physician/hospital (1e)	1	0	2	0	0					
16	Sent to hospital (3d)	0	0	2	0	0					
17	Behavioral counseling (1b, 2a, 2b, 2e)	0	0	0	0	0					
18	student diabetic management (Bloodsugars, insulin, carb counts)	0	0	0	0	0					
19	Bood sugar readings	0	0	0	0	0					
20	Medications										
21	Total meds administered (2e,3a,3b,4b)	1	12	21	7	19					
22	Med orders processed (2e,3a,3b,4b)	14	6	1	1	0					
23	Parent education re: meds at school(1b,2a,3a)	14	6	3	1	0					
24	Students needing epi-pens	8	8	8	8	8					
25	Medications picked up from school (3b)	0	0	0	0	0					
26	Screening (2e)										
27	heights/weights (1b,4c)	0	250	10	3	0					
28	height/weight referrals (1b,4c)	0	0	0	3	0					
29	Blood pressures (1b,4c)	0	250	10	3	0					
30	Blood pressure referrals (1b,4c)	0	1	0	0	0					

Nurse Monthly Data Report

25-26

	A	B	C	D	E	F	G	H	I	J	K
59	Other										
60	Attendance calls (1c,1e,3a)	65	72	44	66	62					
61	attendance calls outgoing	20	10	10	10	5					
62	Parent calls made (1b,3a,4b)	yes	yes	yes	yes	yes					
63	Notes sent home (1b,3a,4b)	yes	yes	yes	yes	yes					
64	Parent e-mails (1b, 3a, 4b)	yes	yes	yes	yes	yes					
65	Letters to request emergency updates	yes	yes	yes	yes	yes					
	Conferences/ Collaboration (Teacher, Parent//Administrator/Nurses)	yes	yes	yes	yes	yes					
66	Guidance conference (1b, 1c,2a,2b,3a,3f)	2	1	0	0	0					
68	HIB Referral/involvement	0	0	0	0	0					
69	Professional Communication (1d,3f)	yes	yes	yes	yes	yes					
70	Health Education										
71	Health lesson classes (3c)	0	0	0	0	0					
	Arranged for health lessons outside provider (3c)	0	0	0	0	0					
72	Parent health education	yes	yes	yes	yes	yes					
74	ELL outreach/communication (1b,4b)	yes	yes	yes	yes	yes					
75	Reports submitted	no	no	no	no	no					
76	Staff										
77	health office visits/ contacts (2b)	17	30	20	12	8					
78	Refer to private medical provider (2b)	0	2	2	2	1					
	Workman's comp form completed (1f,2b,2c)	1	2	2	2	0					
80	Workman's comp referrals (1f,2b,2c)	1	2	2	2	0					
81	Flu vaccine information provided (2b)	0	0	0	0	0					
82	COVID vaccine information provided (2b); Flu; RSV information provided (2b);	0	0	0	0	0					
83	Sent to hospital (3d)	0	0	0	0	0					
84	Collaboration for individual student	0	0	0	0	yes					
85	Glucagon delegate training (1a, 2d)	0	0	0	0	0					

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86	Epi-pen Delegate Training (1a,2d)	0	0	0	0	yes					
87	MERT Team training/review (1a, 1c,2b,2d, 3d)	0	0	1	1	yes					
88	Food Allergy Review (1a,1c,2b,2d,3c,3d,4d,4f)	8	8	8	8	8					
89	Meetings/Workshops/Activites										
90	Teacher inservice	yes	yes	yes	yes	yes					
91	Faculty Meeting (4d)	yes	yes	yes	yes	yes					
92	Virtual Meetings (4d)	no	no	no	yes	no					
93	Attendance Meeting (4d)	yes	yes	yes	yes	yes					
94	Departmental (Nurse/ Crisis/ CST) (1b,1f,4a,4c,4e)	no	yes	yes	yes	yes					
95	COVID-19- district nurse collaboration (1b, 1f,4a, 4c, 4e)	no	no	no	no	no					
96	Drills (2b,2c,3c)	yes	yes	yes	yes	yes					
97	Nursing Continuing ED/workshops/ GCSNA meetings (1d,2c,4a,4d,4e)	no	yes	yes	yes	yes					
98	COVID- 19 workshops/seminars, literature review (1d, 2c, 4a, 4d, 4e)	no	no	no	no	no					
99	Other										
100	Field Trip student list review	no	yes	yes	no	yes					
101	Review emergency contacts *3a, 4b)	yes	yes	yes	yes	yes					
102	Substitute plans/updates (2c)	yes	yes	yes	yes	yes					
103	Volunteer/Fundraising	no	no	no	no	no					
104	Back to School night	yes	no	no	no	no					
105	Orient New Sub Nurses	no	yes	yes	no	yes					
106	Literature Review/ Online Subscriptions (1d, 4e)	yes	yes	yes	yes	yes					
107	Reflection on Practice	yes	yes	yes	yes	yes					
108	Development/review of nursing goals/objectives (1c,2c)	yes	yes	yes	yes	yes					

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25-26

	A	B	C	D	E	F	G	H	I	J	K
	Mandatory Annual Trainings (1d,1f,2c,4d,4e)	yes	yes	yes	yes	yes					
109	Parent outreach to access medical care	yes	yes	yes	yes	yes					
110	MERT Team training/review (1a, 1c,2b,2d, 3d)	plan	plan	plan	plan	yes					
111	MERT drill (1a, 2b, 2d, 3d)	plan	plan	plan	plan	yes					
112	Prepare for CPR/AED training (plan	plan	plan	plan	plan					
113	parent letters for contagious illness	1	0	0	0	0					
114	concussion management (1a, 1e, 3a, 3c	no	no	no	no	no					
115	3e, 3 f, 4b,4c										
116	communication re: hand/foot/mouth; ;lice	1	0	0	0	0					
117	communication re: varicella	0	0	0	0	0					
118	communication re: pinworms	0	0	0	0	0					
119	Stop the bleed training (1d, 1f,2c,4d,4e)	no	no	no	no	yes					
	Plan of Care for diabetic	no	no	no	no	yes					
120	(1a,1c,2b,2d,3c,3d,4d,4f)										
121	Opioid antidote training (1d, 1f,2c,4d,4e)prep	no	no	no	no	no					
122	COVID-19										
123	COVID-19 review , education	yes	yes	yes	yes	yes					
124	communication (1d, 1f, 2c,4 a, 4d, 4e)	yes	yes	yes	yes	yes					
125	COVID-19 - webinars, literature review (1d, 1f, 2c, 4a, 4d, 4e)	yes	yes	yes	yes	yes					
126	Other professional development (1d, 1f, 2c, 4d, 4e)	yes	yes	yes	yes	yes					
127	Employee symptom assessment (2c, 3d)	yes	yes	yes	yes	yes					
128	Information to staff (direct/indirect) (3 d, 3 e)	yes	yes	yes	yes	yes					
129	Collaborative District Nurse Webpage Update (3 e, 4d)	yes	yes	yes	yes	yes					
130	Policy Reviews /Communications (2c)	yes	yes	yes	yes	yes					
131	Virtual school meetings (3 e, 4d, 4 e)	yes	yes	yes	yes	yes					
132	Parent/staff letter development	yes	yes	yes	yes	yes					
133	Communication with GCHD/ GCSNA	yes	yes	yes	yes	yes					
134	Communication with school physician	yes	yes	yes	yes	yes					

Nurse Monthly Data Report

25-26

	A	B	C	D	E	F	G	H	I	J	K
135	PPE acquisition and distribution	no	no	yes	no	no					
136	Interdepartmental collaboration	no	no	no	no	no					
137	Board of Education meeting	no	no	no	no	no					
138	COVID-19 test distribution	no	no	no	no	no					
139	CDRSs weekly illness surveillance	yes	no	no	no	no					
140	Identify/Assist student population at risk										
141	for health care access										
142	ELL outreach and direct assist	no	no	no	no	no					
143	Assist to access medical care	no	no	no	no	no					
144	Collaboration re: increased absence	yes	yes	yes	yes	yes					
145	Collaboration: McKinnie Vento	no	no	no	no	no					
146	Collaboration with Nutri-serve	no	no	no	no	no					
147	Collaboration with district nurses	yes	yes	yes	yes	yes					
148	Collaboration with CST	yes	yes	yes	yes	yes					
149	PLC discussions with nurse group	yes	yes	yes	yes	yes					
150	Development of referral list of resources	yes	yes	yes	yes	yes					