

# J. Harvey Rodgers School

## BOARD REPORT

December 2023

Principal - Melanie Sweeney



### PERSONNEL

- Appointments:
  - N/A
- Resignation/Retirement:
  - Gianna Canal - December 1st
- Staff Evaluations to Date:
  - Tenured: 15
  - Nontenured: 12
  - Non-Certificated Staff: 0

### COMMITTEE MEETINGS & PROFESSIONAL DEVELOPMENT

- Dept/Level
  - December 4th - Attendance Meeting
  - December 5th - District CITRS Meeting
  - December 6th - Character Council/Character Champion Meeting
  - December 11th - Student Leadership Team Meeting
  - December 18th - JHR New Teacher Academy
  - December 19th - Behavioral Threat Assessment Team Meeting
  - December 20th - Student Based Leadership Team Meeting
- Safety & Security
  - N/A
- SciP
  - December 7th
- PD
  - Paraprofessional & Special Area Teacher Creative Curriculum Training (6 hours) was completed for almost all of our preschool staff as a requirement of Grow Kids NJ throughout November and December.
  - December 8th - 2-hour delay
    - Paraprofessionals and Substitutes - Pyramid Model Training
    - Preschool and Kindergarten - Clear Touch Training for student activities with Sue Kornicki

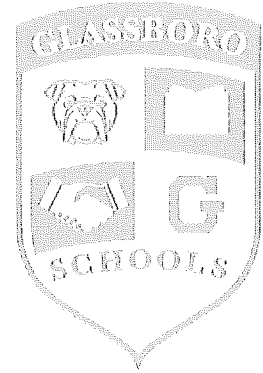
### CURRICULUM AND INSTRUCTION (C&I)

- Wit & Wisdom Module 3 Curriculum Modifications
- Eureka Math Module 3 Curriculum Assessment Modifications

### SPECIAL EVENTS

- Athletics - N/A
- Visual & Performing Arts

- December 20th - Preschool Winter Concert
- December 21st - Kindergarten Winter Concert
- Community Events
  - December 5th - Preschool Parent Workshop #2
  - November 28th to December 1st - Book Fair



## OPERATIONS

- Safety & Security Meeting
  - December 7th
- Safety & Security Drills
  - Evacuation - December 8th
  - Secure - December 21st
  - Fire Drill - December 22nd

## FACILITIES

- Needs Assessment: See Rich Booth's Report, Supervisor of Buildings & Grounds

## PUPIL PERSONNEL SERVICES (Guidance/SAC/CST)

- Throughout December, our Guidance Counselor and Preschool Intervention and Referral Specialist facilitated a lesson on justice using the book, *That's Not Fair: A Book About How Fair is Not Always Equal* by Courtney Butaroc.
- Our preschool students participated in an activity, *Help Me Feed My Pets*.
- Our kindergarten students participated in an activity, Band-Aids for everyone.

## BULLDOG PRIDE

- Parent Conferences took place from November 28th to December 1st.
- The Book Fair was returned to J. Harvey Rodgers for the first time in 5 years. It was held from November 28th to December 1st with opportunities for parents to shop with their children after school for half days, during the school day on November 29th and at our Family Night on November 30th.
- On December 20th (Preschool) and December 21st (Kindergarten), we welcomed our families to participate in person and virtually for our Winter Concerts. The theme of the concerts was titled "It's Snow Fun!" and featured music that was about winter and snow, and all our different feelings about the cold! The Glassboro High School Select Choir also participated in our concert to sing the Star Spangled Banner and an additional holiday song.
- We have a partnership with Glassboro High School's Early Childhood Education Class under the direction of Nancy Brown that allows high school students into our Kindergarten classrooms for a practical classroom experience. Each Kindergarten classroom has been assigned a high school student that comes from 12:05 – 1:05 pm each day for the remainder of the school year. The student responsibilities could include working with individuals or small groups, doing bulletin boards, observing classroom instruction, setting up classroom equipment, escorting students to the nurse or office, introducing a segment of a lesson, assisting in individual students during "seat work" or reading a story to a group. We will have 23 high school students who are divided out into our Kindergarten classrooms daily, 16 of which started in December.

- We have continued our partnership with Montclair State & the NJIETA Sustainability Grant. The grant promotes access, participation, and support in early childhood inclusive education. This is a 4-year project to help us “level up”, making our preschool classes even stronger. On December 20th, we met to review the Quality Indicators and our progress in the 4 areas identified as areas as needing growth.



#### **UPCOMING EVENTS**

- January 8th - Attendance Meeting
- January 9th - District CITRS Meeting
- January 10th - Character Champion/Character Council Meeting
- January 10th - Grade Level PLC
- January 16th - Student Leadership Team Meeting
- January 17th - Student-Based Leadership Team Meeting
- January 17th - Staff Meeting
- January 22nd - JHR New Teacher Academy
- January 23rd - Rodgers Parent Advisory Committee Meeting
- January 26th - 2 Hour Delay
- January 26th - Marking Period 2 Ends
- January 26th - Intervention and Referral Services Meeting
- January 30th - Early Childhood Advisory Council Meeting

	A	B	C	D	E	F	G	H	I	J	K
	Board report-Rodgers nurse	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1	Health office log #of days/month	18	22	20	15						
2	Virtual Nurse's Office Activities										
3	Illness (1a,3a)	12	26	13	14						
4	First Aid/injury(1a,3a)	46	30	72	54						
5	" other" visits/assessments	53	43	36	40						
6	hygiene/bathroom/clothing issue (1a,3a)	20	9	11	12						
7	Head Checks (3a)	0	0	0	0						
8	Lice Letters sent home (2a)	0	0	0	0						
9	Health Information Counseling (1b,2a,2b )	yes	yes	yes	yes						
10	gym excuses (1a,3a,1e)	0	0	0	0						
11	Exclusions-infectious (1a, 1e)	0	0	0	1						
12	Accident reports- Student	0	0	0	0						
13	Restraint Assessment Report	4	0	0	0						
14	Sent home (1a,1e)	9	7	13	14						
15	Referred to physician/hospital (1e)	9	7	13	14						
16	Sent to hospital (3d)	0	0	0	0						
17	Behavioral counseling (1b, 2a, 2b, 2e)	0	0	0	0						
18	diabetic management (Bloodsugars, insulin, carb counts)	0	0	0	0						
19	Medications										
20	Total meds administered (2e,3a,3b,4b)	13	21	23	7						
21	Med orders processed (2e,3a,3b,4b)	18	2	2	3						
22	Parent education re: meds at school(1b,2a,3a)	multiple	multiple	multiple	multiple						
23	Students needing epi-pens (ordered)	6+	7	7	7						
24	Medications picked up from school (3b)	1	0	0	1						
25	Screening (2e)										
26	heights/weights (1b,4c)	222	0	0	0						
27	height/weight referrals (1b,4c)	0	0	0	0						
28	Blood pressures (1b,4c)	0	0	0	0						
29	Blood pressure referrals (1b,4c)	0	0	0	0						

	A	B	C	D	E	F	G	H	I	J	K
31	hearing (4c)	99	0	0	0						
32	hearing referrals (4c)	0	0	0	0						
33	vision (4c)	99	0	0	0						
34	vision referrals (4c)	oct	52	0	0						
35	CST screenings (1b,1c,1e)	4	2	0	2						
36	CAST screenings/reports (1b,1c,1e)	4	2	0	2						
37	<b>Evaluations and Planning</b>										
38	CST meeting/collaboration (3f)	yes	yes	yes	yes						
39	Nurse follow-up after CST/CAST (1e)	yes	yes	yes	yes						
40	Individual Health Care Plans	yes	yes	yes	yes						
	medical 504 plans developed/updated	no	no	no	no						
41	(1c,1e,2a,2b,2c,3a,3b3d,3e,3f)										
42	New medical issues	yes	yes	yes	yes						
43	home instuction applications (2a,2b,1f)	1	0	0	0						
44	home instuction returning (2a,2b 1f)	0	0	0	0						
45	new student health record appraisals(1b)	222	5	4	11						
	Ongoing new student health record	above	8	7	21						
46	appraisals/ updates (1b)record maint										
	Request for records new students (1b)	includ	includ	in above	11						
47		ed in	ed in								
		above	above								
48	Immunizations requested (4b)	23	20	23	74						
49	Prepare for Immunization Audit(1d, 2c)	yes	yes	yes	yes						
50	Physicals requested	52	40	15	14						
51	Audit of Immunizaion Records (1d, 2c)	yes	yes	yes	yes						
52	TB tests requested (1f, 2c)	no	no	yes	yes						
53	TB test evaluator report rec'd (1f,2c)	no	no	yes	yes						
	Students excluded-incomplete records	no	no	no	no						
54	(1a, 1b)										
55	students excluded (non infectious)	no	no	no	no						
56	Transfer out and records sent (2c)	yes	yes	yes	yes						

	A	B	C	D	E	F	G	H	I	J	K
57	Agency Referrals (dep&p/mobile response/GCHD/other) (1d)	no	no	yes	yes						
58	<b>Total number of students services</b>										
59	<b>Other</b>										
60	Attendance calls (1c,1e,3a)	yes	yes	yes	yes						
61	attendance calls outgoing	yes	yes	yes	yes						
62	Parent calls made (1b,3a,4b)	yes	yes	yes	yes						
63	Notes sent home (1b,3a,4b)	30	30	54	27						
64	Parent e-mails (1b, 3a, 4b)	yes	yes	yes	yes						
65	Letters to request emergency updates	yes	yes	yes	yes						
	Conferences/ Collaboration (Teacher, Parent//Administrator/Nurses)	yes	yes	yes	yes						
66											
67	Guidance conference (1b,1c,2a,2b,3a,3f)	yes	yes	yes	yes						
68	HIB Referral/involvement	no	no	no	no						
69	Professional Communication (1d,3f)	yes	yes	yes	yes						
70	<b>Health Education</b>										
71	Health lesson classes (3c)	no	no	no	no						
	Arranged for health lessons outside provider (3c)	no	no	no	no						
72											
73	Parent health education	yes	yes	yes	yes						
74	ELL outreach/communication (1b,4b)	yes	yes	yes	yes						
75	Reports submitted	yes	yes	yes	yes						
76	<b>Staff</b>										
77	health office visits (2b)	8	11	15	24						
78	Refer to private medical provider (2b)	yes	yes	yes	yes						
	Workman's comp form completed (1f,2b,2c)	2	0	4	1						
79											
80	Workman's comp referrals (1f,2b,2c)	2	0	4	1						
81	Flu vaccine information provided (2b)	yes	yes	yes	yes						
82	Sent to hospital (3d)	no	no	yes	no						

	A	B	C	D	E	F	G	H	I	J	K
	Hepatitis B information (1f,2b, 2c)	no	no	no	no						
83											
84	Collaboration for individual student	yes	yes	yes	yes						
85	Glucagon delegate training (1a, 2d)	yes	yes	no	no						
	Epi-pen Delegate Training (1a,2d)	yes	yes	yes	yes						
86											
87	MERT Team training/review (1a, 1c,2b,2d, 3d)	yes	yes	yes	yes						
	Food Allergy Review	yes	yes	yes	yes						
88	(1a,1c,2b,2d,3c,3d,4d,4f)										
89	<b>Meetings/Workshops/Activites</b>										
90	Teacher inservice	yes	yes	yes	yes						
91	Faculty Meeting (4d)	yes	yes	yes	yes						
92	Virtual Meetings (4d)	yes	yes	yes	yes						
	Departmental (Nurse/ Crisis/ CST)	yes	yes	yes	yes						
93	(1b,1f,4a,4c,4e)										
	COVID-19- district nurse collaboration	yes	yes	yes	yes						
94	(1b, 1f,4a, 4c, 4e)										
95	CAST	yes	yes	yes	yes						
96	Drills (2b,2c,3c)	yes	yes	yes	yes						
	Nursing Continuing ED/workshops/	yes	yes	yes	yes						
97	GCSNA meetings (1d,2c,4a,4d,4e)	yes	yes	yes	yes						
	COVID- 19 workshops/seminars (1d, 2c,	yes	yes	yes	yes						
98	4a, 4d, 4e)										
99	<b>Other</b>										
100	Field Trip student list review	yes	yes	yes	yes						
101	Review emergency cards *3a, 4b)	yes	yes	yes	yes						
102	Substitute plans/updates (2c)	yes	yes	yes	yes						
103	Volunteer/Fundraising	yes	yes	yes	yes						

	A	B	C	D	E	F	G	H	I	J	K
104	Back to School night	yes	yes	yes	yes						
105	Orient New Sub Nurses	yes	yes	yes	yes						
106	Literature Review/ Online Subscriptions (1d, 4e)	yes	yes	yes	yes						
107	Reflection on Practice	yes	yes	yes	yes						
108	Development/review of nursing goals/objectives (1c,2c)	yes	yes	yes	yes						
109	Mandatory Annual Trainings (1d,1f,2c,4d,4e)	yes	yes	yes	yes						
110	Parent outreach to access medical care	yes	yes	yes	yes						
111	MERT Team training/review (1a, 1c,2b,2d, 3d)	yes	yes	yes	yes						
112	MERT drill (1a, 2b, 2d, 3d)	no	no	no	no						
113	Prepare for CPR/AED training (	yes	yes	yes	yes						
114	Medical care after evacuation	no	no	no	no						
115	parent letters for contagious illness	no	no	no	no						
116	concussion management (1a, 1e, 3a, 3c 3e, 3 f, 4b,4c	no	no	no	no						
117	communication re: hand/foot/mouth; lice	no	no	no	no						
118	Stop the bleed training (1d, 1f,2c,4d,4e)	no	no	no	no						
119	Opioid antidote training (1d, 1f,2c,4d,4e)	prep	prep	prep	prep						
120	<b>COVID-19</b>										
121	COVID-19 review , education	yes	yes	yes	yes						
122	communication (1d, 1f, 2c,4 a, 4d, 4e)	yes	yes	yes	yes						
123	COVID-19 - webinars, literature review (1d, 1f, 2c, 4a, 4d, 4e)	yes	yes	yes	yes						
124	Virtual Classroom tutorials- zoom, webex, Google Classroom (1d, 1f, 2c, 4 a,4d, 4e)	na	na	na	na						
125	Other professional development (1d, 1f, 2c, 4d, 4e)	yes	yes	yes	yes						
126	Employee symptom assessment (2c, 3d)	yes	yes	yes	yes						
127	Information to staff (direct/indirect) (3 d, 3 e)	yes	yes	yes	yes						



	A	B	C	D	E	F	G	H	I	J	K
128	Collaborative District Nurse Webpage Update (3 e, 4d)	yes	yes	yes	yes						
129	Policy Reviews /Communications (2c)	yes	yes	yes	yes						
130	Virtual school meetings (3 e, 4d, 4 e)	na	na	na	na						
131	Parent/staff letter development	na	na	na	na						
132	Communication with GCHD/ GCSNA	yes	yes	yes	yes						
133	Communication with school physician	yes	yes	yes	yes						
134	PPE acquisition and distribution	yes	yes	yes	yes						
135	Interdepartmental collaboration	yes	yes	yes	yes						
136	Covid GPSD Dashboard Updating 10/1 started	na	na	na	na						
137	NJ Surveillance Site Updating 10/1 started	yes	yes	yes	yes						