

J. Harvey Rodgers School

BOARD REPORT

December 2022

Principal - Melanie Sweeney



PERSONNEL

- Appointments:
 - Katherine Katzin (Special Education Aide) - December 1st
- Resignation/Retirement:
 - Linda Mazzola (Kindergarten Aide) - December 16th
 - Leora Rothschild (Preschool Aide) - December 31st
- Staff Evaluations to Date:
 - Tenured: 6
 - Nontenured: 2
 - Non-Certificated Staff: 0

COMMITTEE MEETINGS & PROFESSIONAL DEVELOPMENT

- Dept/Level
 - December 7th - De-escalation Strategies from Cathy Torbik
 - December 14th - Preschool PLC (Inclusion Practices/Montclair State University)
- Safety & Security
 - December 2nd - Schoolwide QSAC Checklist Completed
 - December 16th - Schoolwide Interior Door Check
- SciP - N/A
- PD
 - Related Services: Push-In Model from Montclair State University (full staff)
 - Geodes Training for Kindergarten Representative, Heather Stewart

CURRICULUM AND INSTRUCTION (C&I)

- Wit & Wisdom Module 2 Curriculum Modifications
- Eureka Math Module 3 Curriculum Assessment Modifications
- Geodes Curriculum Template Created for Weekly Lesson based upon PD Workshop attended by Heather Stewart

SPECIAL EVENTS

- Athletics - N/A
- Visual & Performing Arts
 - Preschool Winter Concert - December 21st
 - Kindergarten Winter Concert - December 22nd
- Community Events
 - Parent Teacher Conferences took place from November 29th - December 2nd.
 - Preschool Parent Activity with Gingerbread Houses - December 16th



OPERATIONS

- Safety & Security Meeting
 - December 1st
- Safety & Security Drills
 - December 9th - Shelter-In-Place
 - December 19th - Fire Drill

FACILITIES

- Needs Assessment: See Rich Booth's Report, Supervisor of Buildings & Grounds

PUPIL PERSONNEL SERVICES (Guidance/SAC/CST)

- Throughout the month of November our Guidance Counselor and Community Parent Involvement Specialist facilitated a lesson on justice using the book, *That's Not Fair: A Book About How Fair Is Not Always Equal* by Courtney Butorac. The students participated in an activity about feeding a dog, a bunny and a fish. The students had to successfully figure out what each animal needed because it may not always be equal or the same.

BULLDOG PRIDE

- On December 12th, we had teachers from Lawrence Township visit our Kindergarten classrooms alongside Andrew Pancoast to observe Wit & Wisdom lessons.
- On December 21st (Preschool) and December 22nd (Kindergarten), we welcomed our families to participate in person and virtually for our Winter Concerts. The theme of the concerts was "Let Your Light Twinkle!". This year we celebrated the winter holidays and a common theme between them, light. During the darkest time of year, we brighten our nights with colorful lights and candles to bring light into our lives. Our hope was to bring some light to our families and the holiday season! The Glassboro High School Select Choir also participated in our concert to sing the Star Spangled Banner and an additional holiday song.
- We have continued our partnership with Glassboro High School's Early Childhood Education Class under the direction of Nancy Brown into our Kindergarten classrooms for a practical classroom experience. Each Kindergarten classroom has been assigned a high school student that comes from 12:05 – 1:05 pm each day for the remainder of the school year. The student responsibilities could include working with individuals or small groups, doing bulletin boards, observing classroom instruction, setting up classroom equipment, escorting students to the nurse or office, introducing a segment of a lesson, assisting in individual students during "seat work" or reading a story to a group. We will have 16 additional high school students starting in our Kindergarten classrooms in January.
- We have also continued our partnership with Montclair State & the NJIETA Sustainability Grant. The grant promotes access, participation, and support in early childhood inclusive education. This is a 4-year project to help us "level up", making our preschool classes even stronger. On December 20th, the team met to review preschool teacher feedback from their December 14th meeting to develop professional development topics/ideas and support needed over the next few months.

UPCOMING EVENTS

- Early Childhood Advisory Council (ECAC) Meeting - January 10th at 3:10 pm
- Rodgers Preschool Parent Workshop #2 - January 24th at 6:00 pm
- End of 2nd Marking Period (Kindergarten) - January 26th



	A	B	C	D	E	F	G	H	I	J	K
1	Board report-Rodgers nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2	Health office log #of days/month	19	20	18	17						
3	Virtual Nurse's Office Activities	yes	yes	yes	yes						
4	Illness (1a,3a)	21	19	41	52						
5	First Aid/injury(1a,3a)	91	73	76	89						
6	" other" visits	49	36	47	45						
7	hygiene/bathroom/clothing issue (1a,3a)	15	11	8	8						
8	Head Checks (3a)	0	0	0	2						
9	Lice Letters sent home (2a)	0	0	0	0						
10	Health Information Counseling (1b,2a,2b)	multiple	multiple	multiple	multiple						
11	gym excuses (1a,3a,1e)	0	0	1	1						
12	Exclusions-infectious (1a, 1e)	5	3	1	0						
13	Accident reports- Student	1	0	0	0						
14	Restraint Assessment Report	0	1	0	0						
15	Sent home (1a,1e)	1	14	41	58						
16	Referred to physician/hospital (1e)	1	14	38	58						
17	Sent to hospital (3d)	0	0	0	0						
18	Behavioral counseling (1b, 2a, 2b, 2e)	0	0	0	0						
19	diabetic management (Bloodsugars, insulin, carb counts)	0	0	0	0						
20	Medications										
21	Total meds administered (2e,3a,3b,4b)	10	4	9	9						
22	Med orders processed (2e,3a,3b,4b)	21	8	3	1						
23	Parent education re: meds at school(1b,2a,3a)	yes	yes	yes	yes						
24	Students needing epi-pens (ordered)	6	9	1	1						
25	Medications picked up from school (3b)	1	0	0	0						
26	Screening (2e)										
27	heights/weights (1b,4c)	235	7	12	6						
28	height/weight referrals (1b,4c)	0	0	0	0						
29	Blood pressures (1b,4c)	131	7	12	6						

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	Board report-Rodgers nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
1											
2	Health office log #of days/month	19	20	18	17						
	Request for records new students (1b)	177	7	15	2						
		missing report or physical exams									
48											
49	Immunizations requested (4b)	52	yes	yes	43						
50	Prepare for Immunization Audit(1d, 2c)	yes	yes	yes	yes						
51	Audit of Immunization Records (1d, 2c)	yes	yes	yes	yes						
52	TB tests requested (1f, 2c)	0	0	0	0						
53	TB test evaluator report rec'd (1f,2c)	0	0	0	0						
	Students excluded-incomplete records (1a, 1b)	0	0	0	0						
54											
	Pre exclusion letters sent for missing health records	130	46 follow up	50							
55											
56	students excluded (non infectious)	0	0	0	0						
57	Transfer out and records sent (2c)	0	1	1							
	Agency Referrals (dcp&p/mobile response/GCHD/other) (1d)	0	0	0	0						
58											
59	Total number of students services										
60	Other										
61	Attendance calls (1c, 1e, 3a)	multiple	multiple	multiple	multiple						
62	attendance calls outgoing	multiple	multiple	multiple	multiple						
63	Parent calls made (1b,3a,4b)	multiple	multiple	multiple	multiple						
64	Notes sent home (1b,3a,4b)	as above	as above	168	118						
65	Parent e-mails (1b, 3a, 4b)	multiple	multiple	multiple	multiple						
66	Letters to request emergency updates	yes	yes	yes	yes						

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1	Board report-Rodgers nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2	Health office log #of days/month	19	20	18	17						
67	Conferences/ Collaboration (Teacher, Parent//Administrator/Nurses)	yes	yes	yes	yes						
68	Guidance conference (1b,1c,2a,2b,3a,3f)	no	no	via emai via email							
69	HIB Referral/involvement	no	no	no	no						
70	Professional Communication (1d,3f)	yes	yes	yes	yes						
71	Health Education										
72	Health lesson classes (3c)	yes	yes	yes	yes						
73	Arranged for health lessons outside provider (3c)	pendin g	pendin g	pendin g	pendin g						
74	Parent health education	yes	yes	yes	yes						
75	ELL outreach/communication (1b,4b)	yes	yes	yes	yes						
76	Reports submitted	yes	yes	yes	yes						
77	Staff										
78	health office visits (2b)	7	4	7	19						
79	Refer to private medical provider (2b)	1	1	2	2						
80	Workman's comp form completed (1f,2b,2c)	1	1	0	1						
81	Workman's comp referrals (1f,2b,2c)	1	1	Referred 1							
82	Flu vaccine information provided (2b)	yes	yes	yes	yes						
83	Sent to hospital (3d)	0	0	1	0						
	Hepatitis B information (1f,2b, 2c)	yes	yes	yes	yes						
84											
85	Collaboration for individual student	yes	yes	yes	yes						
86	Glucagon delegate training (1a, 2d)	na	na	na	yes						
87	Epi-pen Delegate Training (1a,2d)	yes	yes	yes	yes						

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	Board report-Rodgers nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
1		19	20	18	17						
2	Health office log #of days/month	yes	yes	yes	yes						
88	MERT Team training/review (1a, 1c,2b,2d, 3d)	yes	yes	yes	yes						
	Food Allergy Review (1a,1c,2b,2d,3c,3d,4d,4f)	yes	yes	yes	yes						
89	Meetings/Workshops/Activites										
90	Teacher inservice	yes	yes	yes	yes						
91	Faculty Meeting (4d)	yes	yes	yes	yes						
92	Virtual Meetings (4d)	yes	yes	yes	yes						
93	Departmental (Nurse/ Crisis/ CST)	yes	yes	yes	yes						
94	(1b,1f,4a,4c,4e)	yes	yes	yes	yes						
95	COVID-19- district nurse collaboration (1b, 1f,4a, 4c, 4e)	yes	yes	yes	yes						
96	CAST	n	n	no	yes						
97	Drills (2b,2c,3c)	yes	yes	yes	yes						
	Nursing Continuing ED/workshops/ GCSNA meetings (1d,2c,4a,4d,4e)	yes	yes	yes	yes						
98	COVID- 19 workshops/seminars (1d, 2c, 4a, 4d, 4e)	yes	yes	yes	yes						
99	4a, 4d, 4e)										
100	Other										
101	Field Trip student list review	yes	yes	yes	yes						
102	Review emergency cards *3a, 4b)	yes	yes	yes	yes						
103	Substitute plans/updates (2c)	yes	yes	yes	yes						
104	Volunteer/Fundraising	yes	yes	yes	yes						
105	Back to School night	yes	yes	yes	yes						
106	Orient New Sub Nurses	na	scheduled	na	na						
	Literature Review/ Online Subscriptions	yes	yes	yes	yes						
107	(1d, 4e)										
108	Reflection on Practice	yes	yes	yes	yes						

	A										
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		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
1											
2	Health office log #of days/month	19	20	18	17						
109	Development/review of nursing goals/objectives (1c,2c)	yes	yes	yes	yes						
	Mandatory Annual Trainings (1d,1f,2c,4d,4e)	yes	yes	yes	yes						
110	Parent outreach to access medical care	yes	yes	yes	yes						
111	MERT Team training/review (1a, 1c,2b,2d, 3d)	yes	yes	yes	yes						
112	MERT drill (1a, 2b, 2d, 3d)	yes	n	no	no						
113	Prepare for CPR/AED training (yes	yes	yes	yes						
114	Medical care after evacuation	yes	yes	yes	yes						
115	parent letters for contagious illness	yes	yes	yes	yes						
116	concession management (1a, 1e, 3a, 3c 3e, 3 f, 4b,4c	yes	yes	yes	yes						
117	communication re: hand/foot/mouth; ;lice	yes	yes	no	no						
118	Stop the bleed training (1d, 1f,2c,4d,4e)	yes	yes	yes	yes						
119	Opioid antidote training (1d, 1f,2c,4d,4e)p	yes	yes	yes	yes						
120											
121	COVID-19										
122	COVID-19 review , education	yes	yes	yes	yes						
123	communication (1d, 1f, 2c,4 a, 4d, 4e)	yes	yes	yes	yes						
124	COVID-19 - webinars, literature review (1d, 1f, 2c, 4a, 4d, 4e)	yes	yes	yes	yes						
	Virtual Classroom tutorials- zoom, webex, Google Classroom (1d, 1f, 2c, 4 a,4d, 4e)	yes	yes	yes	yes						
125		webinars									
	Other professional development (1d, 1f, 2c, 4d, 4e)	yes	yes	yes	yes						
126											
127	Employee symptom assessment (2c, 3d)	yes	yes	yes	yes						
128	Information to staff (direct/indirect) (3 d, 3 e)	yes	yes	yes	yes						
129	Collaborative District Nurse Webpage Update (3 e, 4d)	yes	yes	yes	yes						

	A											K
	Board report-Rodgers nurse	B	C	D	E	F	G	H	I	J	K	
		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
1												
2	Health office log #of days/month	19	20	18	17							
130	Policy Reviews /Communications (2c)	yes	yes	yes	yes							
131	Virtual school meetings (3 e, 4d, 4 e)	yes	yes	yes	yes							
132	Parent/staff letter development	yes	yes	yes	yes							
133	Communication with GCHD/ GCSNA	yes	yes	yes	yes							
134	Communication with school physician	yes	yes	yes	yes							
135	PPE acquisition and distribution	yes	yes	yes	yes							
136	Interdepartmental collaboration	yes	yes	yes	yes							
137	Covid GPSD Dashboard Updating 10/1 started	no	no	no	no							
138	NJ Surveillance Site Updating 10/1 started	yes	yes	yes	yes							