

**Glassboro Intermediate School**  
**June 2020**  
**LaVonya Mitchell, Principal**

**ADMINISTRATION:**

- Staff Evaluations (Month)

Tenured Certified Staff	0
Non-Tenured Certified Staff	0
Non-Certified Staff	

**Committee Meetings**

Administrative Council  
SciP meetings  
PBS monthly meeting  
Positive Actions (SIG Committee)  
Renaissance monthly meetings  
Building Men monthly meeting  
GLOW monthly meeting  
Common Planning meetings  
Student Government Association Meetings  
PLC Meetings  
(All GIS clubs and teams meet regularly)

**PTO Meetings**

- None

**Professional Development**

- Common Planning Meetings are in place for ELA/Math, Social Studies, Science and Special area
- Gloucester County Middle School Principals Meetings are scheduled
- PLC groups formed by departments Co-Curricular planning
- Positive Actions groups formed by book selection

**INSTRUCTION / STUDENT NOTES:**

- Exploratory Courses Rotation 5 (Not during Cyber Learning)

- SIG funds used to tutor students 30 minutes per day during PA/Exploratory (Not during Cyber Learning)
- SciP are in place to discuss instructional and managerial concerns.
- Student data is tiered to support research-based interventions. Historical Data will be examined to search for trends.
- I&RS Meeting

## **OPERATIONS:**

- none

## **FACILITIES:**

- Referendum upgrades are complete

## **NURSES:**

- **Attached**

## **COMMUNITY:**

- SIG School & Family Liaison (Steve Belh) and Mrs. Mitchell purchased groceries for 14 GIS disadvantaged families. SIG School Counselor (Britinee Garcia), School Counselor (Dave Davenport), Steve Belh and LaVonya Mitchell packaged and delivered the groceries to the families on May 12, 2020 & May 26, 2020. Final delivery of the school year will be June 8, 2020

## **UPCOMING EVENTS:**

- Virtual Promotion Ceremony, June 10, 2020
- EOY Cleanout & Collection June 10-11, 2020 9am-12pm

## **VIRTUAL ACTIVITIES:**

- Faculty Meeting (Webex)
- Create & send School Messenger to provide parental information

- SciP Meeting (Webex)
- Check attendance daily
- Create morning announcement via MyVrSpot
- Bi-weekly staff correspondence
- Coordinate laptop deliveries to students with GIS staff, parents and Sue Kornicki
- Assist with technology concerns in collaboration with guidance, staff & technology
- Master Schedule planning for 20-21 SY (Webex)
- Collaborative meeting with colleagues on parent and staff communications for continuity between the schools 6-12 grades
- Collaborate with colleagues on cyber learning grading protocol
- Respond to staff, parents and student emails
- Check cyber lesson plans
- Visit teachers' Google Classroom
- PD with Sue Kornicki
- Communicate with guidance concerning students having an array of difficulties during school closures.
- Review specs GIS LED school sign with GHS colleagues
- Participated in the Webinar: COVID -19 School Closures: Amended Guidance for Evaluating Educators
- Recorded presentations for 6<sup>th</sup> Grade Orientation & NJHS Induction
- School Restart Special Education Committee