

**Glassboro Public Schools
Special Services Department
December Report**

Submitted by: Catherine Torbik, Director of Special Services

ADMINISTRATION:

Staff Evaluations:

Certified Staff	11
Non-Certified Staff	1

- All staff receive pre and post observation meetings
- One CAP meeting held

Professional Development:

- Attended GCASE meeting
- BCBA presented Use of Visuals @ DLB (11/6)
- PASS data review training (11/8)
- Working Together from LRC (11/15)
- Presented Enhancing Data Efficiencies to Improve Equity and Inclusion (11/20)

On November 20th the Special Services Department met to data review in partnership with OSEP reviewing 5 identified areas: Classification & Eligibility, Compliance, Least Restrictive Environment, Discipline & Chronic Absenteeism, and Equity in Identification, Placement, and Discipline. The team conducted a SWOT analysis and reflection on the data presented. Next steps include review of the SWOT and reflections to narrow down initial focus and develop smaller cohorts to begin addressing goals.

DEPARTMENT NOTES:

- Meetings with case managers and related services as needed
- Multiple instructional assistant interviews - 11 interviews scheduled this month
- Interview (2 rounds) for MD teacher at Bowe
- Meetings with Acenda around services and concerns
- AEMS review meeting
- Rodgers Admin/Guidance/CST meeting (11/15)
- Unified statewide monthly meeting
- TEBMS Admin/Guidance/CST meeting (11/21)
- IEP meetings
- DOE budget review meeting (11/21)
- OSEP data review meeting (11/17)

Director participated in various IEP meetings and building parent meetings to support the communication between department and parent.

INSTRUCTION:

- Attended Admin Council meetings
- SBL meeting - Rodgers (11/15)
- NJ PIEP CoP meeting for NJIETA grant review (11/14)
- Rutgers SMH grant meeting (11/13)
- Coffee cart planning meeting GHS
- Participated in Challenge Day (11/6)
- NJ4S meeting (11/17)
- Meetings with Nutriserve
- Meeting with CareSolace

Various meetings and updates for Grant monitoring and implementation at Rodgers and Bullock. Continued communication with NJ4S about possible supports for the district. Meetings to increase CBI experiences for students through coffee cart (grant funded) and with Nutriserve.

Care Solace will be introduced next month. Care Solace works alongside school districts to connect students, school staff, and their families to quality mental health and substance use treatment providers matched to their needs.

COMMUNITY:

- Unified Bowling 11/11
- SEPAG meeting 11/14
- Sensory Friendly GHS drama production 11/16
- Turkey Trot & Dip 11/18
- Building level Unified activities

UPCOMING EVENTS:

- ★ Unified table at GHS craft fair 12/9
- ★ Unified Futsal training 12/9

November 2023 CST Data

	C. Williams	Torbik	Keating	Gonzalez	Alpheaus	Morris	Grisi	Clark	Grygo	Washko
Assessments Completed:	6	4	4	4	3	0	2	6	4	2
Outstanding Reports:	0	0	0	2	0	2	2	0	3	x
Initial Planning Meetings Attended:	6	6	0	0	0	0	10	0	4	2
ReEvaluation Planning/Elig:										
IEP Revision Meetings:	4		9	0	2	1	1	10	0	1
IEP Reviews:	4		0	4	3	1	2	10	1	1
IR&S Meetings Attended:	5	x	na	0	0	0	2	6	0	x
504 Meetings Attended:	0	x	na	0	0	x	0	na	1	x
Speech Therapy Sessions	x	x	na	125	0	x	165	na		130
Occupational Therapy Sessions:	x	x	na	x	0	x		na	116	x
Integrated classroom groups	x	x	na	3	0	x			0	x
Reassessments completed:	5		5	0	3	0	0	4		x
Students who had new goals and objectives written:	2		2	0	2	0	2	4	4	1
Transfer In Students:	1	0	1	0	0	0	1	0	0	x
Transfer Out Students:	1	0	1	0	1	0	1	0	0	x
Counseling Sessions	0	14	0	x	7		x			x
IEP Amendment	0		0		2		0			x
Observations/recommendations per IR&S or Teacher concern	5	x		1	3	4	1	8	2	2
Consultation for other students	2	31		0	0	8	0	21	0	
Social Skills	0		3	x	2		x			x