

**Glassboro Public Schools
Special Services Department
December Report**

Submitted by: Catherine Torbik, Director of Special Services

ADMINISTRATION:

Staff Evaluations:

Certified Staff	7
Non-Certified Staff	0

- All staff received pre and post observation meetings

Professional Development:

- Attended bi-weekly GCASE meetings
- NJ Leaders in Inclusive Leadership meeting
- CBI cohort training (11/22)
- SEMI fall meeting (11/2)
- PECs training Rodgers (11/8)
- McKinney Vento training (11/15)

DEPARTMENT NOTES:

- Department meeting (11/9)
- Mediation (11/9)
- Meetings with case managers and related services as needed
- multiple Instructional Assistant interviews
- Multiple meetings with administration about student concerns
- various meetings with teachers and IAs
- UCS planning Bullock
- Teacher, team, BCBA meetings to update student progress/needs
- GESPA meeting with Superintendent about aide shortage

- Staff 504 meeting
- Speech RTI meeting Rodgers
- Meeting guidance on student 504

INSTRUCTION:

- Attended Admin Council meetings
- C&I meetings
- NJIETA SBL meeting Rodgers (11/22)
- Biology teachers meeting

COMMUNITY:

- Unified Bowling 11/12
- Unified Turkey Trot and Turkey Dip 11/19
- GHS and TEBMS unified club meetings

UPCOMING EVENTS:

- ★ Bullock Unified Legos with the officers night 12/7/22
- ★ Glassboro Unified (Bullock, Bowe, GHS) Saturday bowling
12/10/22 & 1/14/23
- ★ Presentation at NAPDS conference (March) by Toczylowski, Rutter & PIR