

Glassboro Public Schools
Director of Special Services
Nanci Moore
February 10, 2021

ADMINISTRATION:

Staff Evaluations:

Implementing new rubric for Child Study Team and Nurses
Observed CST Meetings and Requested Pre-Conference/Eval Information
Interviewed and recommended applicants for aide positions-ongoing
Ongoing Collaboration with Human Resources for staff schedules and leaves-ongoing

Professional Development:

- Meeting with L2L Mentor 1/20/2021, 1/28/21
- L2L Monthly Peer Group Meeting 1/20/2021
- Email contacts with L2L Mentor-ongoing by email, Zoom.
- Review of Semi PPTs

STAFF NOTES:

- Conducted Interviews for Aides: 1/13/21, 1/14/21 - ongoing
- Consult with principals and case managers for staff coverage in each building.
- Ongoing collaboration with business office regarding SEMI
- HR Meeting - aides
- Staff Recognition Meeting 1/20/21

STUDENT NOTES:

- Communicated with aides, case managers, and teachers as needed, regarding students, instruction, partial care services.

- Consultation with case managers regarding specific student placements
- Ongoing communication and oversight of McKinney-Vento/DCP&P

CHILD STUDY TEAM:

- Individual Meetings with case managers regarding placements, evaluations, homebound services, and student progress and DCP&P issues.
- Homeless/McKinney-Vento Spreadsheet Review

INSTRUCTION:

- Participated in Administrative Council Meetings
- Met with OOD Case Manager to review placement options.
- Collaborated with principals about aides and teachers.
- Curriculum and Instruction Meetings

COMMUNITY:

- GCASE- meetings 1/15/2021, 1/22/2021, 1/29/2021
- Attended Board of Education Meeting
- Desk Review Meeting 1/20/21
- Attended Administrative Council Meetings

SCHOOL CLOSURE – COVID-19

- Continued communication with Gloucester County Districts regarding status of special education and student attendance through meetings and emails.
- Transportation Meeting 1/19/21

January 2021 CST Data

	C. Williams	Torbik	Giroux	Keating	Zabel	Krick	Olaye	Grisi	Clark	Grygo	Foreman
Assessments Completed:	3	5	2	1		3	5	3	2	3	1
Outstanding Reports:	6	0	7	0			4	2	0	2	0
Initial Planning Meetings Attended:	2	2	2	0		2	8	1	1	1	0
ReEvaluation Planning/Elig:	6	2				16	7				
IEP Revision Meetings:	2		6	2		21	10	1	6	3	0
IEP Reviews:		0	0	0		27		3	6	2	1
IR&S Meetings Attended:	0	x	0	x			1	0	8		0
504 Meetings Attended:	x	x	0	x			0	0			0
Speech Therapy Sessions	x	x	na	x				150	na		152
Occupational Therapy Sessions:	x	x	na	x					na	122	x
Integrated classroom groups	x	x	na	x				0	na		0
Reassessments completed:	1	x	1	4			3	0	2		0
Students who had new goals and objectives written:	2		0	0		10	6	2		3	4
Transfer In Students:	0	0	0	0		0	0	0	0	0	0
Transfer Out Students:	0	1	0	2		0	0	0	0	0	0
Counseling Sessions	0	7	na	11		na	10	x			x
IEP Amendment			0	0		1		1			1
Observations/recommendations per IR&S or Teacher concern	1	x	0			11	4	1	10		2
Consultation for other students	5	5	0			19	8	1	8	2	5
Social Skills	0		na	5		na		x			x