

Glassboro Public Schools
Director of Special Services
Nanci Moore
January 11, 2020

ADMINISTRATION:

Staff Evaluations:

Reviewed CST and Nurse Evaluation Forms and Danielson Format
Observed CST Meeting and Requested Pre-Conference/Eval Information
Interviewed and recommended applicants for aide positions 12/8/20
Ongoing Collaboration with Human Resources for staff schedules and leaves

Professional Development:

- Meeting with L2L Mentor 12/3/2020, 12/18/2020
- L2L Monthly Peer Group Meeting 12/18/2020
- Email contacts with L2L Mentor-ongoing by email, Zoom.
- Day 2 Equity Training by NJPSA- L2L 12/8/20

STAFF NOTES:

- Conducted Interviews for Aides: 12/8/20,
- Consult with principals and case managers for staff coverage in each building.
- Ongoing collaboration with business office regarding SEMI

STUDENT NOTES:

- Communicated with aides, case managers, and teachers as needed, regarding students, instruction, partial care services.
- Consultation with case managers regarding specific student placements for transfer student and placement
- Ongoing communication and oversight of McKinney-Vento/DCP&P

- IEP Meeting 12/9/2020 with DCPD and CST

CHILD STUDY TEAM:

- Individual Meetings with case managers regarding placements, evaluations, homebound services, and student progress and DCPD issues.
- Homeless/McKinney-Vento Spreadsheet Review

INSTRUCTION:

- Participated in Administrative Council Meetings
- Reviewed Parker-McKay legal updated newsletters.
- Met with OOD Case Manager to review placement options.
- Collaborated with principals about aides and teachers.
- Curriculum and Instruction Meetings

COMMUNITY:

- GCASE- meetings 12/4/2020, 12/11/2020, 12/18/2020
- Attended Board of Education Meeting
- Meeting with Special Education Parent Advocacy Network Representative regarding Parent Group 12/19/20

SCHOOL CLOSURE – COVID-19

- Keep up to date with Parker-McKay newsletters
- Continued communication with Gloucester County Districts regarding status of special education and student attendance through meetings and emails.

December 2020 CST Data

| | C. Williams | Torbik | Giroux | Keating | Zabel | Krick | Olaye | Grisi | Clark | Grygo | Foreman |
|--|-------------|--------|--------|---------|-------|-------|-------|-------|-------|-------|---------|
| Assessments Completed: | 3 | 1 | 4 | 0 | | 1 | 2 | 3 | 0 | 0 | 2 |
| Outstanding Reports: | 2 | 0 | 3 | 0 | | | 2 | 2 | 0 | 3 | 1 |
| Initial Planning Meetings Attended: | 4 | 6 | 7 | 0 | | 3 | 6 | 5 | 0 | 1 | 1 |
| ReEvaluation Planning/Elig: | | 3 | | | | | 4 | | | | |
| IEP Revision Meetings: | 3 | | 0 | 5 | | 16 | 0 | 1 | 6 | 3 | 0 |
| IEP Reviews: | | 1 | 0 | 0 | | 28 | | 3 | | 1 | 0 |
| IR&S Meetings Attended: | 0 | x | 0 | x | | | 0 | 0 | 8 | | 0 |
| 504 Meetings Attended: | x | x | 0 | x | | | 0 | 0 | na | | 0 |
| Speech Therapy Sessions | x | x | na | x | | | | 150 | na | | 126 |
| Occupational Therapy Sessions: | x | x | na | x | | | | | na | 109 | x |
| Integrated classroom groups | x | x | na | x | | | | 0 | na | | 0 |
| Reassessments completed: | 2 | x | 0 | 0 | | 12 | 0 | 0 | 2 | | 2 |
| Students who had new goals and objectives written: | 3 | | 0 | 0 | | 12 | 0 | 4 | 10 | 1 | 0 |
| Transfer In Students: | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | 1 | 0 | 0 |
| Transfer Out Students: | 0 | 0 | 0 | 1 | | 0 | 0 | 0 | 0 | 0 | 1 |
| Counseling Sessions | 0 | 11 | na | 5 | | 11 | 14 | x | | | x |
| IEP Amendment | | 1 | 0 | 0 | | 8 | | 1 | | | x |
| Observations/recommendations per | | | | | | | | | | | |
| IR&S or Teacher concern | 2 | x | 0 | | | 15 | 3 | 1 | 8 | | 0 |
| Consultation for other students | 4 | 0 | 0 | | | 1 | 6 | 1 | 8 | 2 | 5 |
| Social Skills | 0 | | | 2 | | na | | x | | | x |