Dorothy L. Bullock School

Board Report – November 2021

Submitted by Kelly Ann Marchese

Educational Happenings and Community Involvement Activities

- Grade levels have met in PLCs to collaborate and plan for our new Wit and Wisdom Language Arts Curriculum and our PhD Science Curriculum
- October 5th - we held our Bullock PAC meeting where parents and community members were invited to come share ideas and concerns. We had approximately 6 parents in attendance and are hoping to have more attend the next meeting in December.
- October 22nd – We had our Star Student luncheon where we celebrated students who were nominated by their teachers. Each grade level had lunch with Mrs. Marchese and received certificates. Letters were mailed home to their families prior to the luncheon.
- October 28th - I had a meeting with our Bullock PTO officers. We are planning to have our first virtual meeting next week.
- October 29th – We celebrated Halloween with an indoor parade. Each grade level had the opportunity to walk around the building while other students sat in the hallway watching/ cheering. Students who could not participate, due to parent requests, played different games in the gym with Mr. Bittner and Mrs. Castro.

Staff Training and Committee Meetings

- Team Faculty Meetings – dates shared for the year
- Bullock School Leadership Team, developing an agenda to be shared at PLC meetings – each grade level, department, and special area team has a liaison to represent them in the meetings – we discuss our successes and challenges collaborating as team in making decisions that are best for our students
- Grade level PLC meetings to collaborate and plan to implement our new Wit and Wisdom Language Arts Curriculum and our PhD Science Curriculum
- Met with our Rowan PIR and selected our Building Representative to establish our goals for our building this year – moving forward we will use a portion of our faculty meetings to provide professional development for our staff. The professional development session will be provided by members of the Bullock Staff.
- October 12th – An attendance meeting with Mrs. Dunn, Mrs. Evans, Mrs. Calvo, and I to identify students who are attendance concerns. Letters were sent to parents to inform them of their child's absences. We began documenting and discussing ways to support students in coming to school.
- On October 25th – Members of our staff and I participated in Handle with Care Training presented by Mrs. Cathy Torbik
- October 21 - Mr. Aird presented a quick introduction to using our Clear Touch Panels during PLCs

Facilities and Operations – see Mr. Booth's monthly report

Nurse's Report – see Mrs. Dunn's monthly report

Staff Evaluations –

Tenured Certified Staff	4
Nontenured Certified Staff	0
Noncertified Staff	0

Important Dates to Remember:

11/8/2021 – Faculty Meeting

11/9/2021 – 1-hour long PLC Meeting

11/16/21 – First Marking Period Ends

11/18/21 – Attendance Meeting

	A	B	C	D	E	F	G	H	I	J	K
1	**Board report-Bullock nurse**	**Sep**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**
2	**Health office log #of days/month**	17	19								
3	**Virtual Nurse's Office Activities**										
4	Illness (1a,3a)	199	221								
5	First Aid/injury(1a,3a)	161	151								
6	hygiene/bahroom/clothing issue (1a,3a)	11	113								
7	Head Checks (3a)	0	0								
8	Lice Letters sent home (2a)	0	0								
9	Health Information Counseling (1b,2a,2b)	82	91								
10	gym excuses (1a,3a,1e)	3	10								
11	Exclusions-infectious (1a, 1e) (potential)	85	116								
12	Accident reports- Student	2	2								
13	Restraint Assessment Report	1	3								
14	Sent home (1a,1e)	53	62								
15	Referred to physician/hospital (1e)	1	2								
16	Sent to hospital (3d)	0	1								
17	Behavioral counseling (1b, 2a, 2b, 2e	3	1								
18	diabetic management (Bloodsugars, insulin, carb counts)	na	na								
19	**Medications**										
20	Total meds administered (2e,3a,3b,4b)	35	51								
21	Med orders processed (2e,3a,3b,4b)	20	2								
22	Parent education re: meds at school(1b,2a,3a)	12	3								
23	Students needing epi-pens	11	11								
24	Medications picked up from school (3b)	na	na								
25	**Screening (2e)**										
26	heights/weights (1b,4c)	0	3								
27	height/weight referrals (1b,4c)	0	0								
28	Blood pressures (1b,4c)	2	2								
29	Blood pressure referrals (1b,4c)	1	0								

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2	**Health office log #of days/month**	17	19								
30	hearing (4c)	0	3								
31	hearing referrals (4c)	0	0								
32	vision (4c)	1	3								
33	vision referrals (4c)	1	1								
34	CST screenings (1b,1c,1e)	0	0								
35	CAST screenings/reports (1b,1c,1e)	0	0								
36	**Evaluations and Planning**										
37	CST meeting/collaboration (3f)	1	0								
38	Nurse follow-up after I R and S(1e)	0	0								
39	Individual Health Care Plans	17	17								
40	medical 504 plans developed/updated (1c,1e,2a,2b,2c,3a,3b3d,3e,3f)	19	1								
41	New medical issues	yes	7								
42	home instuction applications (2a,2b,1f)	4	1								
43	home instuction returning (2a,2b 1f)	0	0								
44	new student health record appraisals(1b)	56	4								
45	Ongoing new student health record appraisals/ updates (1b)	1	44								
46	Request for records new students (1b)	36	18								
47	Immunizations requested (4b)	22	4								
48	Prepare for Immunization Audit(1d, 2c)	yes	yes								
49	Audit of Immunizaiton Records (1d, 2c)	no	no								
50	TB tests requested (1f, 2c)	1	1								
51	TB test evaluatedor report rec'd (1f,2c)	0	0								
52	Students excluded-incomplete records (1a, 1b)	0	0								
53	students excluded (non infectous)	0	0								
54	Transfer out and records sent (2c)	24	4								

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55	Agency Referrals (dcp&p/mobile response/GCHD/other) (1d)	0	2								
56	**Total number of students services**										
57	**Other**										
58	Attendance calls (1c,1e,3a)	87	64								
59	attendance calls outgoing	33	17								
60	Parent calls made (1b,3a,4b)	248	205								
61	Notes sent home (1b,3a,4b	87	64								
62	Parent e-mails (1b, 3a, 4b)	yes	yes								
63	Letters to request emergency updates	2	4								
64	Conferences/ Collaboration (Teacher, Parent//Administrator/Nurses)	yes	yes								
65	Guidance conference (1b,1c,2a,2b,3a,3f)	yes	yes								
66	HIB Referral/involvement	no	no								
67	Professional Communication (1d,3f)	yes	yes								
68	**Health Education**										
69	Health lesson classes (3c)	no	no								
70	Arranged for health lessons outside provider (3c)	no	no								
71	Parent health education	yes	yes								
72	ELL outreach/communication (1b,4b)	yes	yes								
73	Reports submitted	yes	yes								
74	**Staff**										
75	health office visits/ contacts (2b)	3	4								
76	Refer to private medical provider (2b)	1	2								
77	Workman's comp form completed (1f,2b,2c)	0	0								
78	Workman's comp referrals (1f,2b,2c)	0	0								
79	Flu vaccine information provided (2b)	no	no								

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80	COVID vaccine information provided (2b);	yes	yes								
81	Sent to hospital (3d)	0	0								
82	Hepatitis B information (1f,2b, 2c)	na	na								
83	Collaboration for individual student	yes	yes								
84	Glucagon delegate training (1a, 2d)	na	na								
85	Epi-pen Delegate Training (1a,2d)	no	no								
86	MERT Team training/review (1a, 1c,2b,2d, 3d)	no	prepar eyes								
87	Food Allergy Review (1a,1c,2b,2d,3c,3d,4d,4f)	yes									
88	**Meetings/Workshops/Activites**										
89	Teacher inservice	yes	yes								
90	Faculty Meeting (4d)	yes	yes								
91	Virtual Meetings (4d)	yes	yes								
92	Attendance Meeting (4d)		yes								
93	Departmental (Nurse/ Crisis/ CST) (1b,1f,4a,4c,4e)	yes	yes								
94	COVID-19- district nurse collaboration (1b, 1f,4a, 4c, 4e)	yes	yes								
95	Drills (2b,2c,3c)	yes	yes								
96	Nursing Continuing ED/workshops/ GCSNA meetings (1d,2c,4a,4d,4e)	yes	yes								

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97	COVID- 19 workshops/seminars, literature review (1d, 2c, 4a, 4d, 4e)	yes	yes								
98	**Other**										
99	Field Trip student list review	no	no								
100	Review emergency contacts *3a, 4b)	yes	yes								
101	Substitute plans/updates (2c)	yes	yes								
102	Volunteer/Fundraising	no	yes								
103	Back to School night	yes	no								
104	Orient New Sub Nurses	no	yes								
105	Literature Review/ Online Subscriptions (1d, 4e)	yes	yes								
106	Reflection on Practice	yes	yes								
107	Development/review of nursing goals/objectives (1c,2c)	yes	no								
108	Mandatory Annual Trainings (1d,1f,2c,4d,4e)	yes	no								
109	Parent outreach to access medical care	yes	yes								
110	MERT Team training/review (1a, 1c,2b,2d, 3d)	no	no								
111	MERT drilll (1a, 2b, 2d, 3d)	no	no								
112	Prepare for CPR/AED training (	no	no								
113	Medical care after evacuation	no	no								
114	parent letters for contagious illness	yes	yes								
115	concussion management (1a, 1e, 3a, 3c 3e, 3 f, 4b,4c	no	no								
116	communication re: hand/foot/mouth; ;lice	no	no								
117	Stop the bleed training (1d, 1f,2c,4d,4e)	no									
118	Opioid antidote training (1d, 1f,2c,4d,4e)p	no	no								
119	**COVID-19**										
120	COVID-19 review , education	yes	yes								

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121	communication (1d, 1f, 2c,4 a, 4d, 4e)										
122	COVID-19 - webinars, literature review (1d, 1f, 2c, 4a, 4d, 4e)	yes	yes								
123	Virtual Classroom tutorials- zoom, webex, Google Classroom (1d, 1f, 2c, 4 a,4d, 4e)	no	no								
124	Other professional development (1d, 1f, 2c, 4d, 4e)	yes	yes								
125	Employee symptom assessment (2c, 3d)	yes	yes								
126	Information to staff (direct/indirect) (3 d, 3 e)	yes	yes								
127	Collaborative District Nurse Webpage Update (3 e, 4d)	yes	yes								
128	Policy Reviews /Communications (2c)	yes	yes								
129	Virtual school meetings (3 e, 4d, 4 e)	yes	yes								
130	Parent/staff letter development	yes	yes								
131	Communication with GCHD/ GCSNA	yes	yes								
132	Communication with school physician	yes	yes								
133	PPE acquisiton and distrubution	yes	yes								
134	Interdepartmental collaboration	yes	yes								
135	Board of Education meeting	yes	no								
136	Preparation for COVID-19 testing		yes								