

Glassboro Public Schools
School Counselor's Monthly Report

School: **Dorothy L. Bullock**

Submitted by: **Katie Evans**

Month and Year: **November 2025**

School Days in Month: **14**

Total Number of Counselees: **204**

Individual Sessions: **111**

Number of Students in Group Sessions: **93**

Number of Classroom Lessons: **20**

Total number of Parent Contacts- By Phone: **58**

By Email: **136**

Parent sessions: **1**

Total Number of Consultations with Teachers, Administrators and Child Study Team Members:
728

Total Number of Conferences with Teachers, Administrators and Child Study Team Members: **9**

Total Number of Contacts with outside Services, Agencies, Schools: **58**

Meetings Attended: Faculty (11/3); District Character Council (11/4); NJMTSS (11/4); Data and Climate (11/5); 504 Initial (11/5); 504 Initial (11/12); 504 Reassess (11/12); 504 Reassess (11/13); IEP Initial Planning (11/14); 504 Annual Review (11/17); Rutgers Mental Health Team (11/18); 504 Annual Review (11/19); 504 Reevaluation (11/20); Attendance (11/24)

Trainings Attended:

Additional Activities:

Threat Assessment:

-preliminary threat (1)

-threat assessment ()

-investigated bus concern (1)

504:

- consultation with teachers regarding 504 plans
- 504 acceptance of responsibility forms for all 504 students
- sent out email to any staff member with student with 504 and attached hard copy of 504
- instructed new art teacher on 504 sign-off process and how to access 504 plans
- reevaluation 504 packet ()
- updated 504 plan (5)
- completed new 504 plan (1)
- 504 teacher feedback form ()
- written consent for 504 meeting and meeting invite email (7)
- virtual 504 teams meeting link ()
- 504 consent for plan (5)
- 504 annual review (2)
- 504 articulation and reassess (2)
- 504 reevaluation meeting (1)
- 504 meeting reminder (7)
- 504 initial eligibility packet ()
- transfer 504 plan developed (1)
- 504 ineligibility letter (1)
- 504 amendment without meeting ()
- 504 initial consent (1)
- created consideration list (1)
- medical intermittent homebound form (1)
- sent consideration lists out to teachers and families (1)
- 504 case notes
- data collection sheet and system established
- collaborated with school nurse and 504 team on medical plan
- shared neurologist information to team

Character:

- created November counseling sign-up
- planned instructional materials and activity for November lesson on Self-Control
- updated Nov. mentoring event flyer and self-control games
- sent out Nov. mentoring information and activities to review expectations prior to event as well as reminder
- hosted Self Control games mentoring event
- sent reminder about self-control event and expectations of games (2)
- sent out Livestream invite

- sent out Livestream invite reminder
- ran Self-Control character showcase and introduced Justice on livestream with announcers and Dr. Castro
- showcase certificates of achievement
- sent happy emails to families about participating in character showcase
- shared Nov. PP Showcase and text of the month link to all staff
- submitted character application for state school of character
- set up activities for Justice Day
- recorded December counseling lesson and shared out with classroom teachers-included supplemental activities
- shared Justice flyers and information with character team to update dates and timeframes
- shared holiday spirit week with team to update dates

NJSLA Testing:

Other:

- bookbag ()
- counseling release of information consent form ()
- Care Solace warm hand-off (1)
- recommend Mobile response support ()
- shared counseling resources (1)
- consulted with outside therapist (5)
- set up tours for new students-logged via Google spreadsheet
- accepted costume donations and organized costumes/donations
- DCPP Reporting
- completed physician questionnaire of 250+ questions
- worked with counselor to identify families in need of holiday support
- Project Love nominations (2 families)-called and got sizing and interest information
- sent out JPW letters and forms with families
- created resource visual for student
- sent homebound math lessons
- helped parent get Power School access
- researched Laundromats in area to support family for JPW donation
- created peer contract due to ongoing conflict

Bullock Counseling Report

November 2025

T. Belcher, Grade 4-5 Counselor

Daily Morning Announcers and Morning Announcer Practice	14 Groups	Students 18
Individual Counseling and Student Check In's		Students 299
Classroom Guidance Lesson – Integrity 3-5	16 Classes	Students
Peer Conflict Groups	14 Groups	Students 32
Peer Mediation Follow up	7 Groups	Students 14
Students Agree to Disagree Peer Meetings		Students 4
Peer Contracts		Students 3
Welcome New Student Group, Grades 4 & 5	1 Groups	Students 2
Other Groups	5 Groups	Students 17
Lunch Groups	4 Groups	Students 10
Lunch Group – Related to an ongoing HIB	0 Lunches	Students 0
New Student Tours		0
Student Conference with Principal re: HIB		Students 0
Principal/GC/ABS Calls to Parents re: HIB		0
Anti Bullying Specialist Consultations Re: HIB		4
Counseling related to Bullying Issues		Students 2
Administration/Other		5
VP and Student		4
VP Student/Parent Call – Threat Assessment		2
Parent Phone Calls		15
Parent Phone Conferences with Student		3
Parent In-Person Conferences		0
Parent Phone Calls with Teacher		0
Teacher/Student Conferences		12
Teacher Consults		88

Aide Consultations	2
Aide and Student	8
ELL Staff & Student	2
ELL Staff	4
Lunch Duty	2
Daily AM Hall duty	Daily
PM Hollybush Walkers	Daily
CST Consultations	10
CST and Student	0
CST & Guidance Monthly Meeting	0
I&RS	2
School Nurse Student	7
DCP&P	4
Guidance Counselor Consults Bullock and Other Counselors	6
Guidance Counselors with Students in other grades	1
Mental Health Contacts/DCP&P	6
Attendance Meeting with Administration	
Professional Development Day, November 12, 2025	