

BOARD REPORT
April 8, 2022
BOWE SCHOOL

Principal: Craig Stephenson

ADMINISTRATION:

- **Staff Evaluations in March 2022**

<i>Tenured Certified Staff</i>	11
<i>Non-Tenured Certified Staff</i>	3
<i>Non-Certified Staff</i>	0

COMMITTEE MEETINGS (March 2022):

- **School Safety & Climate Committee** – 3/1/22
- **School Leadership Team** – 3/2/22
- **Bowe Faculty Meeting** – 3/7/22
- **School Improvement Panel (ScIP)** – 3/9/22

DISTRICT LEVEL MEETINGS (March 2022):

- **Glassboro Public School District Safety & Security Meeting** – 3/31/22
- **C&I/Bowe** – 3/29/22

WEBINARS/IN-PERSON TRAININGS:

- **NJDOE Drilling Webinar** – 3/3/22
- **Gloucester County of Emergency Management/County Prosecutor’s Office Training** – 3/30/22

PROFESSIONAL DEVELOPMENT:

- **Bowe Faculty Meeting 3/7/22** – A faculty meeting was conducted on 3/7/22 with a focus on changes in COVID protocols, 4th Marking Period Changes in Lunch/Recess Procedures, Safety & Security, Parent Teacher Conferences, Lesson Planning, & Data Meetings.

INSTRUCTION/STUDENT NOTES:

- **March 2022 Bulldogs of Character** - The Thomas E. Bowe School is proud to highlight monthly those students who routinely demonstrate high character. We do so through our Bulldog of Character Awards program. The Bulldog of Character Award recognizes one student per grade level each month, as well as one student chosen by our special area teachers (i.e. art, PE, computers, SEL & music), for being outstanding students and citizens and for demonstrating the six pillars of character: trustworthiness, respect, responsibility, fairness, caring, and citizenship. Our March 2022 Bulldogs of Characters are: Lyric Ward-Truitt (4), David Barbour (5), Samuel Gulla (6) and Danny Cortez (6). Congratulations to these outstanding Bowe Bulldogs!
- **Bowe School Student Council** - The Bowe School Student Council is up and running with student representatives from all grade levels and homerooms. They have conducted meetings during the day as well as two after school sessions in March. They are currently coordinating a fundraiser activity in collaboration with GHS’s SGA and they have also assisted in planning and implementing our Choose to Include Disability & Inclusion Fair which was conducted on April 8th. Overseeing our student council program is assistant principal Ms. Kerr along with our staff advisors, Ms. Hess and Ms. Moffitt. Congratulations to our Bowe Student Council officers: Charity Chair: Iman Hussein; Historian: Seth Taylor; Secretary: Miranda Dillard; Vice President: Samantha Lowe and President: Sophia Villone. Mr. Stephenson and Ms. Kerr, along with Ms. Hess and Ms. Moffitt, look forward to continuing to work with our student council to make Bowe School the best it can be for all students!

STAFF NOTES:

- **MAP Data Meetings in March** – During the month of March, individual data meetings were conducted at Bowe with a focus on student progress as measured by MAP Winter Benchmark data. Teachers were provided with guiding questions to prepare them for individual meetings with Mr. Stephenson to discuss class and individual student data and strategies to provide targeted supports. The meetings were quite productive revealing success stories as well as students in need of additional supports. Thank you to our staff for all the work they did to prepare for the meetings and to develop strategies to assist further growth of students.

OPERATIONS:

- **Safety & Security** – In March, Bowe School conducted a fire drill and a security drill as per NJ State Law 18A:41-1 (the drilling law).
- **NJDOE: OSP&EP Webinar “School Security Drill Law Update” (3/3/22)** – Mr. Stephenson attended a webinar conducted by the NJ OSP&EP on 3/3/22 to review updates to the NJ Drilling Law. The updates revolve primarily around the distinction between drills and exercises and the responsibility of schools to conduct drills in a manner that is sensitive to the age of students and is trauma informed. The goal is to reduce anxiety of all participants and stakeholders as much as possible while ensuring that we are as prepared as possible for a variety of safety & security scenarios. The information was turnkeyed by Mr. Stephenson at admin council and the GPSD Safety & Security Meeting.
- **Emergency Operations Demo @ GC Office of Emergency Management** – Mr. Stephenson, as the GPSD School Safety Specialist, attended a presentation/demo by the GC OEM and GC Prosecutor’s office on county level supports for local municipalities that are enacted in the event of an incident on our campus. Information was turnkeyed at the GPSD Safety & Security Meeting.

FACILITIES:

- **Glassboro Job/Conferences for Bowe Renovation** – Job Conferences with district officials, the architect, and contractors are underway with the first held on 4/6/22.

NURSES:

- **See attached Bowe Health Office Report**

COMMUNITY:

- **Bowe Parent/Teacher Conferences** – Bowe Parent/Teacher Conferences were held 3/14/22 through 3/17/22 immediately after dismissal daily. There was an evening session on Wednesday, March 16th from 5:30 PM to 7:30 PM. Parents had the option of virtual or in-person conferences. A total of 192 conferences were conducted (147 Virtual/45 In-Person).
- **Book Fair** – The TEB Book Fair was held 3/14 through 3/17. From sales, the school earned \$2732 “Scholastic dollars” which can be used to purchase books for our library.
- **Bowe Family Fun Night** – Bowe School’s Family Fun Night occurred on Tuesday, March 22 from 6 PM to 8 PM. The theme was “Traveling Around the World.” The event was virtual.
- **Battle of the Books on March 24th** - The Thomas E. Bowe School successfully hosted the Battle of the Books competition on Thursday, March 24th from 6 PM to 8PM in the TEB gymnasium. Teams of students, coached by members of our staff, demonstrated their knowledge of literary works from texts on the BOB designated reading list through participation in a quiz show competition. Additionally, they showed off their team spirit by decorating t-shirts and wearing them the night of the event. Family and friends of the participants attended the event and cheered on all the teams for this fun, annual event which promotes literacy. Congratulations to the Royal Readers (coached by Ms. Rencher and Ms. LoCastro) for their victory in the battle of the Books!
- **Bowe School’s Bulldog Boutique Continues** - In an effort to continuously support our Bowe School family and community, the Bulldog Boutique remains open. The Bulldog Boutique provides students with an opportunity to “shop” for new and gently used clothing and accessories to fit their needs. All items are

free, and the shopping experience is private and confidential. Many students have shopped recently, and we are therefore in need of new, and some gently used clothing, shoes, and accessories of all sizes. If you are in need for your family and would like to take a look in the Boutique or if you have a donation to make, please reach out to Dr. Light to set up a visit. mstevenson@gpsd.us/ 856-652-2700 ext. 3212.

BOWE MEETINGS CONDUCTED/SCHEDULED FOR THE MONTH OF APRIL (as of 4/11/22):

- **School Leadership Team (SLT)** – 4/6/22
- **Bowe Faculty Meeting** – 4/11/22
- **School Safety & Climate Committee** – 4/12/22
- **School Improvement Panel (SciP)** – 4/13/22

DISTRICT/COMMUNITY MEETINGS SCHEDULED FOR THE MONTH OF APRIL (as of 4/11/22):

- **Bowe Parent Advisory Committee (BPAC) Meeting** – 4/6/22
- **Glassboro Public School District Safety & Security Meeting** – 4/28/22
- **Bowe/C&I** – 5/3/22

WEBINARS/CONFERENCES SCHEDULED:

- **None at this time**

A		B	C	D	E	F	G	H	I	J	K
1	Board Report-Bowe Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2	Health Office Log # of days/ month	21	20	17	17	19 ^{9Rem/10In}	19	23			
3	Illness (1a,3a)	60	118	115	112	45	105	153			
4	First Aid/injury(1a,3a)	78	108	105	105	57	152	245			
5	Hygiene/ bathroom/ clothing issue (1a, 3a)	6	8	11	15	18	22	30			
6	Head Checks (3a)										
7	Lice Letters sent home (2a)										
8	Health Information Counseling (1b,2a,2b)		See Quarantine								
9	Gym Excuses (1a, 3a, 1e)	3	3	6	1	1	3	5			
10	Exclusions-infectious (1a, 1e)		See Quarantine								
11	Accident reports- Student	1		1	3	1	4	10			
12	Sent home (1a, 1e)		35	24	25	8	29	25			
13	Referred to physician/hospital (1e)						1				
14	Sent to hospital (3d)										
15	Behavioral counseling (1b, 2a, 2b, 2e)	1	3		8		4	6			
16	Diabetic Mgmt (blood sugar,insulin,carb	139	139	145	108	55	149	179			
17	Medications										
18	Total meds administered (2e,3a,3b,4b)	12	28	55	43	32	27	49			
19	Med orders processed (2e,3a,3b,4b)	14	2					1			
20	Parent Ed re: meds @ school (1b,2a,3a)										
21	Students w/ EpiPens	4	4		4	4	4	5			
22	Screening (2e)										
23	Heights/weights (1b,4c)		35	29	58	47	86	114			
24	Height/weight referrals (1b,4c)				1						
25	Blood pressures (1b,4c)		13	29	54	46	86	50			
26	Blood pressure referrals (1b,4c)										
27	Hearing (4c)		13	29	19	46	86	50			
28	Hearing referrals (4c)				1		2	1			
29	Vision (4c)		13	29	19	46	86	50			
30	Vision referrals (4c)				3	11	10	13			
31	Scoliosis screenings (4c)		32	29	58	46	86	114			

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1	Board Report-Bowe Nurse	21	20	17	17	19	19	23			
2	Health Office Log # of days/ month				17	9Rem/10ln					
32	Scoliosis referrals (4c)				1	2		4			
33	CST screenings reports (1b,1c,1e)		3	2	1	3	1	2			
34	CAST screenings/reports (1b,,1c,1e)										
35	Evaluations and Planning										
36	CST/ CAST meeting/collaboration (3f)										
37	Individualized Health Care Plan/Update	Distribute			1						
	Medical 504 Plans developed/updated		1								
38	(1c, 1e,2a,2b,2c,3a,3b,3d,3e,3f)										
39	New medical diagnosis/issues				1		1				
40	Home instruction applications (2a,2b,1f)	1				1	1				
41	Home instruction return (2a,2b,1f)										
42	New student health record appraisals(1b)	33	6	5	1	7	2	4			
43	Request for new student records (1b)	3		3							
44	Immunizations requested (4b)		12		1	1	3	2			
45	Student transfer out & records sent (2c)	26	6	4	4	4	3	6			
46	TB tests requested (1f, 2c)	1					1				
47	TB test evaluated or report rec'd (1f,2c)	1					1				
48	Prepare for Immunization Audit(1d, 2c)			Y							
49	Audit of Immunizaion Records (1d, 2c)			Y							
50	Students excluded-incomplete records										
51	Contact tracing/ Quarantine	110	131	70	64	75	30	1			
52	Total number of student's served	441	473	536	515	313	588	797			
53	Communications										
54	Parent calls (1b, 3a, 4b)	174	100	191	163	110	113	142			
55	Notes/Letters/Emails (1b,3a,4b)	54	203	46	>200	64	31	44			
56	Professional Communication (1d,3f)	20	7	10	20	19	10	5			
57	Attendance calls (1c,1e,3a)	10	45	42	58	15	24	35			
	Conferences/ Collaboration (Teacher,	2									
58	Parent, Administrator/Nurses)		11	1	5	2	4	5			

	A	B	C	D	E	F	G	H	I	J	K
1	Board Report-Bowe Nurse	21	20	17	17	19	23				
2	Health Office Log # of days/ month				17	9Rem/10In					
83	Wellness Committee Meeting										
84	Special Area Meeting						Y				
85	Departmental (Nurse/ Crisis/ CST) (1b,1f,4a,4c,4e)	Y	Y			Y					
86	Nursing Continuing ed/workshops/ meetings (1d,2c,4a,4d,4e)		Y	Y			Y				
87	Pandemic Response Mtg										
88	Reports										
89	Nurse's Monthly Report(1C,1f,2a,4b,4c)	Y	Y	Y	Y	Y	Y	Y			
90	QSAC	Y	District								
91	Annual TB Report				Y						
92	Annual Immunization Status Report					Y					
93	Miscellaneous										
94	Field Trip student lists/ supplies										
95	Mandatory Annual Trainings (1d,1f,2c,4d,4e)										
96	Substitute plans/updates (2c)		Y								
97	Orient New Sub Nurses		Y	Y		Y					
98	Back to School night	Y									
99	Annual review of nursing goals/objectives (1c,2c)	Y									
100	Professional Literature Review/ Online Subscriptions (1d, 4e)	Y	Y	Y	Y	Y	Y	Y			
101	Prepare for CPR/AED training	RN Recert									
102	Prepare records & supplies for 6th Grade Camping Trip										
103	Assist w/MERT drills(1a, 2b, 2d, 3d)			Y							
104	Communication re: health trends (2a)	Y				Y					

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1	Board Report-Bowe Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2	Health Office Log # of days/ month	21	20	17	17	19Rem/10fn	19	23			
105	Parent letters for contagious illness										
106	Concussion management (1a, 1e, 3a, 3c 3e, 3 f, 4b,4c		Y					Y			
107	Random Moment Time Study	Y	Y	Y	Y			Y			
108	Coordinate Back to School Comm Fair										
109	Coordinate Stop the Bleed for MERT										
110	On-line Professional Development										
111	School Closure Log										
112	Guidance/Nurse- Bowe/ I.S. Meeting	Y						Y			
113	CDRSS Surveillance		Weekly	Weekly	Weekly	Weekly	Weekly	Weekly	Weekly		
114	COVID Testing @ Bowe				Y	Y	Y	Y			