

**BOARD REPORT**  
**March 10, 2022**  
**BOWE SCHOOL**

**Principal:** Craig Stephenson

**ADMINISTRATION:**

- **Staff Evaluations in February 2022**

<i>Tenured Certified Staff</i>	13
<i>Non-Tenured Certified Staff</i>	4
<i>Non-Certified Staff</i>	0

**COMMITTEE MEETINGS:**

- **Bowe Parent Advisory Committee (BPAC) Meeting** – 2/2/22
- **Bowe NJSLA Testing Meeting #1** – 2/16/22
- **School Leadership Team** – 2/17/22
- **Professional Development School (PDS) Committee** – 2/16/22

**DISTRICT LEVEL MEETINGS:**

- **Key Communicators Meeting** – 2/15/22
- **Glassboro Public School District Safety & Security Meeting** – 2/24/22
- **C&I/Bowe** – 2/28/22

**WEBINARS:**

- **GoToWebinar** - Utica National Risk Management Webinar - Utilizing Technology to Reduce Risk and Safeguard Schools – 2/17/22

**PROFESSIONAL DEVELOPMENT:**

- **Bowe Faculty Meeting 2/2/22** – A faculty meeting was conducted on 2/2/22 with a focus on preparations for 2/7/22 PLC meetings focused on MAP data analysis. Additional areas of focus included the use of IXL to provide targeted support and a review of safety & security protocols.
- **February 7 In-Service** – The early dismissal In-service day provided an opportunity for grade level/content area PLCs to meet to examine and discuss MAP Winter Benchmark data for the grade level. PLCs had an opportunity to begin to discuss strategies to meet the needs of students evident from MAP data.

**INSTRUCTION/STUDENT NOTES:**

- **African American History Month Celebrations @ Bowe:**
  - **African American Read In** – On Wednesday, February 9<sup>th</sup>, Bowe School held its 10<sup>th</sup> Annual African American Read In Day. The event was conducted virtually. This national program was established in 1990 by the Black Caucus of the NCTE to make literacy a significant part of Black History Month. Bowe 5th Grade teacher, Ms. Wiggins, initiated the program at Bowe. Several Bowe staff members participate on the committee that organizes the program. It was successful once again. Volunteer readers throughout Glassboro, the County, and the country joined us to read to our students a variety of texts produced by African American authors. We are looking forward to returning to an in-person event in 2023.
  - **African American Performance & Arts Festival** – On Thursday, February 24<sup>th</sup>, students in Grades 4 – 6 were able to view the projects completed by their peers for the African American Performance & Arts Festival. We look forward to an in-person program in 2023.

- **Morning Announcements** - The month of February morning announcements featured a focus on an influential African American each day as part of our celebration of African American History Month. Thank you to Ms. Belcher who oversees our morning announcement presentations.
- **February 2022 Bulldogs of Character** - The Thomas E. Bowe School is proud to highlight monthly those students who routinely demonstrate high character. We do so through our Bulldog of Character Awards program. The Bulldog of Character Award recognizes one student per grade level each month, as well as one student chosen by our special area teachers (i.e. art, PE, computers, SEL & music), for being outstanding students and citizens and for demonstrating the six pillars of character: trustworthiness, respect, responsibility, fairness, caring, and citizenship. Our February 2022 Bulldogs of Characters are: Kalani Aweau (4), Ryan Jurich (4), Ethan Kowal (5) and Dylan Adams. Congratulations to these outstanding Bowe Bulldogs!
- **Bowe Accelerated Math Students Participate in NJ Math League Competition** - On February 22, almost thirty 6th grade students in the Accelerated Math Program at Thomas E. Bowe School tested their problem-solving skills in the New Jersey Math League Contest. They had 30 minutes to answer 35 challenging questions from all areas of math. The top five scorers were recognized with certificates. Dylan Adams and Chance Perino shared first place while Ryan Gendaszek, Ellie Whitaker, and Cole Liparota tied for second place. We are very proud of them!
- **Thomas E. Bowe Named a Kindness Certified School for the 4<sup>th</sup> Year in a Row** - This award is given to schools who participate in the nation-wide Great Kindness Challenge, as well promote kindness and inclusivity through various activities during the school year. For our efforts, Bowe school was awarded a certificate, as well as a kindness seal to display in our school. Great job to all our kind Bowe students!
- **Virtual Visit from Author Ellen Potter** - On Wednesday, February 16<sup>th</sup>, the 4<sup>th</sup> graders at Bowe School got a chance to meet Ellen Potter. Ellen Potter is a children's book author who has written more than 22 different books. She shared with Bowe students what sparks her creativity and her ideas for her books. She also gave advice for aspiring authors....READ, WRITE every day, and the big advice was not to be discouraged from writer's block. She gets it, everyone gets it and that is okay!!

#### STAFF NOTES:

- **MAP Data Analysis** – On February 7<sup>th</sup>, Bowe PLCs and the Bowe administrative team met to analyze and discuss MAP Winter Benchmark data as well as begin to formulate a plan for subsequent instruction designed to meet the student needs identified through these assessments.
- **MAP Data Meetings in March** – Bowe is in the process of conducting data meetings with a focus on MAP Winter Benchmark data. Teachers are meeting with Mr. Stephenson to discuss class data and strategies to provide targeted support.

#### OPERATIONS:

- **Safety & Security** – In February, Bowe School conducted a fire drill and a security drill as per NJ State Law 18A:41-1 (the drilling law).

#### FACILITIES:

- **Glassboro Safety & Security Protocol & Equipment Testing** – We are scheduled to conduct testing of our safety & security equipment and protocols in the month of March. These tests will be conducted by members of the GPSD Safety & Security team in conjunction with Glassboro PD.

#### NURSES:

- **See attached Bowe Health Office Report**

#### COMMUNITY:

- **Bowe Parent/Teacher Conferences** – Bowe Parent/Teacher Conferences are being held 3/14/22 through 3/17/22 immediately after dismissal daily. There is an evening session on Wednesday, March 16th from 5:30 PM to 7:30 PM. Parents have the option of virtual or in-person conferences.
- **Book Fair** – The TEB Book Fair is being held 3/14 through 3/17.
- **Bowe Family Fun Night** – Bowe School’s Family Fun Night is scheduled for Tuesday, March 22 from 6 PM to 8 PM. This year’s event will be conducted virtually. The theme is “Traveling Around the World.” Parents/Families can register through their homeroom teacher or online.
- **Battle of the Books** – The annual Battle of the Books event is being held in person at the Thomas E. Bowe School from 6 PM to 8 PM on March 24, 2022.

**BOWE MEETINGS CONDUCTED/SCHEDULED FOR THE MONTH OF MARCH (as of 3/10/22):**

- **School Safety & Climate Committee** – 3/1/22
- **School Leadership Team (SLT)** – 3/2/22
- **Data Meetings** – 3/2/22 – 3/15/22
- **Bowe Faculty Meeting** – 3/7/22
- **School Improvement Panel (SciP)** – 3/9/22
- **Bowe Student Council** – 3/11/22
- **Attendance Committee** – 3/17/22

**DISTRICT/COMMUNITY MEETINGS SCHEDULED FOR THE MONTH OF MARCH (as of 3/10/22):**

- **Bowe/C&I** – 3/25/22
- **Glassboro Public School District Safety & Security Meeting** – 3/31/22

**WEBINARS/CONFERENCES SCHEDULED:**

- **NJDOE – OSP&P Webinar “School Security Drill Law Update”** – 3/3/22
- **Emergency Operations Demo @ GC Office of Emergency Management** – 3/30/22

	A	B	C	D	E	F	G	H	I	J	K
1	<b>Board Report-Bowen Nurse</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>
2	<b>Health Office Log # of days/ month</b>	21	20	17	17	17 <sup>9Rem/10In</sup>	19				
3	Illness (1a,3a)	60	118	115	112	45	105				
4	First Aid/injury(1a,3a)	78	108	105	105	57	152				
5	Hygiene/ bathroom/ clothing issue (1a, 3a)	6	8	11	15	18	22				
6	Head Checks (3a)										
7	Lice Letters sent home (2a)										
8	Health Information Counseling (1b,2a,2b )		See Quarantine								
9	Gym Excuses (1a, 3a, 1e)	3	3	6	1	1	3				
10	Exclusions-infectious (1a, 1e)		See Quarantine								
11	Accident reports- Student	1		1	3	1	4				
12	Sent home (1a,1e)		35	24	25	8	29				
13	Referred to physician/hospital (1e)						1				
14	Sent to hospital (3d)										
15	Behavioral counseling (1b, 2a, 2b, 2e)	1	3		8		4				
16	Diabetic Mgmt (blood sugar,insulin,carb	139	139	145	108	55	149				
17	<b>Medications</b>										
18	Total meds administered (2e,3a,3b,4b)	12	28	55	43	32	27				
19	Med orders processed (2e,3a,3b,4b)	14	2								
20	Parent Ed re: meds @ school (1b,2a,3a)										
21	Students w/ EpiPens	4	4		4	4	4				
22	<b>Screening (2e)</b>										
23	Heights/weights (1b,4c)		35	29	58	47	86				
24	Height/weight referrals (1b,4c)				1						
25	Blood pressures (1b,4c)		13	29	54	46	86				
26	Blood pressure referrals (1b,4c)										
27	Hearing (4c)		13	29	19	46	86				
28	Hearing referrals (4c)				1		2				
29	Vision (4c)		13	29	19	46	86				
30	Vision referrals (4c)				3	11	10				
31	Scoliosis screenings (4c)		32	29	58	46	86				

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2	<b>Health Office Log # of days/ month</b>	21	20	17	17	9Rem/10In	19				
32	Scoliosis referrals (4c)				1		2				
33	CST screenings reports (1b,1c,1e)		3	2	1	3	1				
34	CAST screenings/reports (1b,,1c,1e)										
35	<b>Evaluations and Planning</b>										
36	CST/ CAST meeting/collaboration (3f)										
37	Individualized Health Care Plan/Update	Distribute			1						
	Medical 504 Plans developed/updated		1								
38	(1c, 1e,2a,2b,2c,3a,3b,3d,3e,3f)										
39	New medical diagnosis/issues				1		1				
40	Home instruction applications (2a,2b,1f)	1				1	1				
41	Home instruction return (2a,2b,1f)										
42	New student health record appraisals(1b)	33	6	5	1	7	2				
43	Request for new student records (1b)	3		3							
44	Immunizations requested (4b)		12		1	1	3				
45	Student transfer out & records sent (2c)	26	6	4	4	4	3				
46	TB tests requested (1f, 2c)	1					1				
47	TB test evaluated or report rec'd (1f,2c)	1					1				
48	Prepare for Immunization Audit(1d, 2c)			Y							
49	Audit of Immunizaion Records (1d, 2c)			Y							
50	Students excluded-incomplete records										
51	Contact tracing/ Quarantine	110	131	70	64	75	30				
52	<b>Total number of student's served</b>	<b>441</b>	<b>473</b>	<b>536</b>	<b>515</b>	<b>313</b>	<b>588</b>				
53	<b>Communications</b>										
54	Parent calls (1b, 3a, 4b)	174	100	191	163	110	113				
55	Notes/Letters/Emails (1b,3a,4b)	54	203	46	>200	64	31				
56	Professional Communication (1d,3f)	20	7	10	20	19	10				
57	Attendance calls (1c,1e,3a)	10	45	42	58	15	24				
	Conferences/ Collaboration (Teacher, Parent, Administrator/Nurses)	2									
58			11	1	5	2	4				

	A	B	C	D	E	F	G	H	I	J	K
	Board Report-Bowe Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
1	Health Office Log # of days/ month	21	20	17	17	9Rem/10In	19				
59	Medication Eval.Scale (teacher,Dr, par)						3				
60	Agency Referrals (DCP&P/ mobile response/GCHD/ Other (1d)				1		1				
61	Health Education										
62	Health classes taught (3c)										
63	Arranged for health lessons outside provider (3c)										
64	Parent health education										
65	Staff Visits/ Staff Training										
66	Health Office visits (2b)	2	5	1	6	11	5				
67	Refer to private medical provider (2b)			1			1				
68	Workman's Comp form complete(1f,2b,2c)				1	2					
69	Workman's Comp referral (1f, 2b, 2c)				1	1					
70	Sent to hospital (3d)										
71	Flu vaccine information provided (2b)										
72	Hepatitis B information (1f, 2b, 2c)										
73	Glucagon delegate training (1a, 2d)										
74	EpiPen delegate training (1a, 2d)										
75	MERT Team training/review (1a, 1c,2b,2d, 3d)	Establish		Y							
76	Food Allergy Review (1a,1c,2b,2d,3c,3d,4d,4f)	Distr. To teachers									
77	Meetings/Workshops/Activities										
78	Teacher Inservice	Y	Y								
79	Faculty Meeting (4d)	Y		Y			Y				
80	Office Meeting										
81	Attendance Meeting				Y						
82	GCSNA Meeting	Y	Y	Y							

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1	Board Report-Bowe Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2	Health Office Log # of days/ month	21	20	17	17	19Rem/10In	19				
83	Wellness Committee Meeting										
84	Special Area Meeting										
85	Departmental (Nurse/ Crisis/ CST) (1b, 1f, 4a, 4c, 4e)	Y	Y			Y					
86	Nursing Continuing ed/workshops/ meetings (1d, 2c, 4a, 4d, 4e)		Y	Y							
87	Pandemic Response Mtg										
88	<b>Reports</b>										
89	Nurse's Monthly Report(1C, 1f, 2a, 4b, 4c)	Y	Y	Y	Y	Y	Y				
90	QSAC	Y	District								
91	Annual TB Report				Y						
92	Annual Immunization Status Report					Y					
93	<b>Miscellaneous</b>										
94	Field Trip student lists/ supplies										
95	Mandatory Annual Trainings (1d, 1f, 2c, 4d, 4e)										
96	Substitute plans/updates (2c)		Y								
97	Orient New Sub Nurses		Y	Y		Y					
98	Back to School night	Y									
99	Annual review of nursing goals/objectives (1c, 2c)	Y									
100	Professional Literature Review/ Online Subscriptions (1d, 4e)	Y	Y	Y	Y	Y	Y				
101	Prepare for CPR/AED training										
102	Prepare records & supplies for 6th Grade Camping Trip										
103	Assist w/MERT drills(1a, 2b, 2d, 3d)			Y							
104	Communication re: health trends (2a)	Y					Y				

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2	<b>Health Office Log # of days/ month</b>	21	20	17	17	9Rem/10In	19				
105	Parent letters for contagious illness										
106	Concussion management (1a, 1e, 3a, 3c 3e, 3 f, 4b,4c		Y								
107	Random Moment Time Study	Y	Y	Y	Y						
108	Coordinate Back to School Comm Fair										
109	Coordinate Stop the Bleed for MERT										
110	On-line Professional Development										
111	School Closure Log										
112	Guidance/Nurse- Bowe/I.S. Meeting	Y									
113	CDRSS Surveillance		Weekly	Weekly	Weekly	Weekly	Weekly				
114	COVID Testing @ Bowe				Y	Y	Y				