

**BOARD REPORT**  
**July 15, 2021**  
**BOWE SCHOOL**

**Principal:** Craig Stephenson

**ADMINISTRATION:**

- **Staff Evaluations in June 2021 (Summatives)**

<i>Tenured Certified Staff</i>	26
<i>Non-Tenured Certified Staff</i>	15
<i>Non-Certified Staff</i>	7

**COMMITTEE MEETINGS:**

- **Committee Meetings Conducted June 2021:**
  - School Leadership Team (SLT) – 6/9/21
- **District Level Committee Meetings Conducted June 2021**
  - **Bowe/C&I Meeting** – 6/3/21
- **Community Meeting Conducted June 2021:**
  - **Local Emergency Planning Committee (Glassboro’s LEPC)** – 6/9/21

**PLC MEETINGS (Virtual through Zoom):**

- **Wednesdays** throughout the year were used for committee meetings, PLCs, collaboration with colleagues, and faculty meetings. Grade level and content area PLCs continued to meet in June to begin planning for 2021-22.

**WEBINARS:**

- **5/27/21 – NJOSPEP “Drilling Guidance for Schools” Monthly Webinars** – In advance of each month throughout the 2021-22 school year, we were provided guidance from the NJOSPEP via a “Drill of the Month” Webinar on what drills to conduct to ensure that we were maintaining the integrity of our required drills while also adhering to local, state and federal officials’ guidelines on how to keep our staff and students healthy & well during the pandemic. After each monthly webinar, Mr. Stephenson shared drill recommendations and other updates from the NJOSPEP with the other principals through the GPSD Safety & Security Meeting and/or email communication. In June, we conducted a fire drill and the final safety & security recommended by the NJOSPEP. Information was shared out (via email) regarding June recommendations on June 2nd. We followed the guidelines from the NJOSPEP throughout the year and were therefore in compliance with drilling guidelines.
- **Drilling Guidance for 2021-22** – At this point, the NJOSPEP has shared that normal drilling procedures are in effect for the 2021-22 school year. There will be no modifications to fire and/or security drills (effective July 1). Buildings with students in our ESY program and/or GCDC programs will be drilling in the summer months – one fire drill and one safety & security drill per month.

**PROFESSIONAL DEVELOPMENT:**

- **Wit & Wisdom Training** – Additional professional development on the new ELA curriculum (Wit & Wisdom) was provided to ELA teachers in Grades 4 – 6 on June 1 & 2.
- **Rowan Inclusion Institute Presentation 6/15/21** - Dr. Light, Ms. Rencher, and Mr. Stephenson delivered a presentation as part of Rowan University’s summer Inclusion Institute. The presentation was titled “Supporting ALL Students Post-COVID.” We shared the student support structure that we

established at Bowe School during the 2020-21 school year and provided insight into our preparations for 2021-22 as we strive to ensure we meet the existing and emerging SEL and academic needs of our students.

#### **INSTRUCTION/STUDENT NOTES:**

- **Congratulations to our June 2021 Bulldogs of Character** – The Bulldog of Character Award recognizes one student per grade level each month, as well as one student chosen by our special area teachers (i.e. art, PE, computers, SEL & music), for being outstanding students and citizens and for demonstrating the six pillars of character: trustworthiness, respect, responsibility, fairness, caring, and citizenship. Our June 2021 Bulldogs of Character are: Majesty Moore (4), Giselle Padams-Altersitz (5), Rasaan Prewitt (6). Congratulations to these outstanding Bulldogs!
- **Virtual Bowe Music Showcase! (Shared in May Report)** - On Tuesday, June 1 at 7pm the Bowe School student-musicians in Band, Orchestra and Choir delivered to their families and a number of staff members a showcase of all they have been learning in music lessons and after-school meetings! Families of Band, Orchestra, and Choir members “attended” the Showcase via Zoom. The Showcase was recorded so that it is available to families who were unable to attend in real time. Thank you to all of the talented musicians and our wonderful instructors (Mrs. Coppola, Ms. Johns and Ms. Baer) for making this program possible!
- **6th Grade Moving Up Ceremony** – We successfully conducted our 6th Grade Moving Up Ceremony which was shared live via Zoom on Friday, June 11th @ 10:00 AM. This provided an opportunity to recognize special accomplishments of 6<sup>th</sup> Graders and to wish all success as they transition to Grade 7. Thank you to Mrs. Fennimore and all of our 6<sup>th</sup> Grade teachers for their hard work in preparation for this program. We look forward to an opportunity to host a live event next year!
- **Bowe Virtual Field Day** – Thank you again to Mr. Brattelli and Ms. Machulsky for all of their work in preparing for Bowe School’s virtual field day program. Students had until 6-9-21 to upload into Flipgrid videos of them performing the various field day activities created by Mr. Brattelli and Ms. Machulsky. The top scoring homerooms were: 1<sup>st</sup> Place – Ms. Rittman’s; 2<sup>nd</sup> Place (tie) - Mr. Riley’s & Mrs. Fennimore’s; 3<sup>rd</sup> Place - Mrs. McLaughlin’s

#### **STAFF NOTES:**

- **Summer Communications** – Staff notes are sent via email on July 15, July 30, and August 15 to provide staff with updates to assist in their preparations for the 2021-22 school year.

#### **OPERATIONS:**

- **Safety & Security** – In June, Bowe School conducted a fire drill and a security drill following guidance from the NJ OSPEP. We successfully completed all mandated drills for the 2020-21 school year.

#### **FACILITIES:**

- Nothing at this time

#### **NURSES:**

- See attached report

#### **COMMUNITY:**

- **Bowe Morning Announcements** – Bowe Morning Announcement videos were shared daily with students and families via the website and SchoolMessenger throughout the school year. A rotation of 6<sup>th</sup> Grade students deliver the announcements during the final few months. We are hoping to have an in-house live broadcast of announcements by students in the AM next year.
- **Home Visit Task Force (Shared in May Report)** – Mr. Stephenson and a group of Bowe teachers (Ms. DeGrazia, Ms. Gennaoui, Ms. McLaughlin and Ms. Poggioli) continued visitations through the home visit task force with one in June (6-3-21). We visited multiple homes of students identified by the attendance

committee as in need of support/motivation to more regularly attend school, whether virtual or remote. It was a successful program. Most students whose homes we visited began to attend school on a regular basis. This will be a program that will remain intact for 2021-22 due to its success.

- **4<sup>th</sup> Grade Orientation Video** – The 4<sup>th</sup> Grade Orientation Video was published on the Bowe website on 6-3-21.
- **Incoming 4th Grade Visitations (Shared in May Report)** – On June 2, 3 & 4, 3<sup>rd</sup> grade in-person students at Bullock visited Bowe School for a tour conducted by Mr. Stephenson and Mrs. Marchese. Members of the Bowe team greeted them along the way. The visits were successful. **UPDATE:** On August 24, we will open our building up for tours for students who were unable to visit in June.

**BOWE MEETINGS SCHEDULED FOR THE MONTH OF JULY: (all via Zoom)**

- **None**

**DISTRICT/COMMUNITY MEETINGS SCHEDULED FOR THE MONTH OF JULY:**

- **None**

**WEBINARS/CONFERENCES SCHEDULED:**

- **None at this time**

	A	B	C	D	E	F	G	H	I	J	K
1	<b>Board Report-Bowe Nurse</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>
2	<b>Health Office Log # of days/ month</b>	20	20	16	17	19	19	23	16	20	12
3	Illness (1a,3a)		1	10	19	17	9	47	37	38	32
4	First Aid/injury(1a,3a)		1	6	3	4	9	10	39	39	37
5	Hygiene/ bathroom/ clothing issue (1a, 3a)			4		3	2	8		4	12
6	Head Checks (3a)										
7	Lice Letters sent home (2a)										
8	Health Information Counseling (1b,2a,2b )										
9	Gym Excuses (1a, 3a, 1e)		1	1							
10	Exclusions-infectious (1a, 1e)										
11	Accident reports- Student										2
12	Sent home (1a,1e)		1	4	11	12	3	7	16	15	11
13	Referred to physician/hospital (1e)								16		
14	Sent to hospital (3d)										
15	Behavioral counseling (1b, 2a, 2b, 2e)									1	
16	Diabetic Mgmt (blood sugar,insulin,carb										
17	<b>Medications</b>										
18	Total meds administered (2e,3a,3b,4b)								2	12	7
19	Med orders processed (2e,3a,3b,4b)									1	
20	Parent Ed re: meds @ school (1b,2a,3a)										
21	Students w/ EpiPens									1	1
22	<b>Screening (2e)</b>										
23	Heights/weights (1b,4c)		13	11	2	17	16	78	62	78	14
24	Height/weight referrals (1b,4c)						1				
25	Blood pressures (1b,4c)		12	11	2	17	16	21	62	45	14
26	Blood pressure referrals (1b,4c)										
27	Hearing (4c)		12	9	2	17	16	21	62	45	14
28	Hearing referrals (4c)		2	1						5	1
29	Vision (4c)		12	9	2	17	16	21	62	45	14
30	Vision referrals (4c)		2	1			2			12	
31	Scoliosis screenings (4c)		12	11		17	16	78	62	78	14



	A	B	C	D	E	F	G	H	I	J	K
1	<b>Board Report-Bowe Nurse</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>
2	<b>Health Office Log # of days/month</b>	20	20	16	17	19	19	23	16	20	12
59	Medication Eval.Scale (teacher,Dr, par)			1					1		3
60	Agency Referrals (DCP&P/ mobile response/GCHD/ Other (1d)						1			1	1
61	<b>Health Education</b>										
62	Health classes taught (3c)										
63	Arranged for health lessons outside provider (3c)										
64	Parent health education										
65	<b>Staff Visits/ Staff Training</b>										
66	Health Office visits (2b)	5	3			1	12	4	3	2	3
67	Refer to private medical provider (2b)	1							1		
68	Workman's Comp form complete(1f,2b,2c)	1	1								1
69	Workman's Comp referral (1f, 2b, 2c)	1	1								1
70	Sent to hospital (3d)		1							1	
71	Flu vaccine information provided (2b)										
72	Hepatitis B information (1f, 2b, 2c)										
73	Glucagon delegate training (1a, 2d)										
74	EpiPen delegate training (1a, 2d)										
75	MERT Team training/review (1a, 1c,2b,2d, 3d)						2				
76	Food Allergy Review (1a,1c,2b,2d,3c,3d,4d,4f)	Establish Distr. To teachers									
77	<b>Meetings/Workshops/Activites</b>										
78	Teacher Inservice	Y									
79	Faculty Meeting (4d)	Y	Y	Y	1	1	1	1		1	1
80	Office Meeting			Y							
81	Attendance Meeting		1		1		1	1			
82	GCSNA Meeting	1	1					1		1	

	A	B	C	D	E	F	G	H	I	J	K
1	Board Report-Bowe Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2	Health Office Log # of days/month	20	20	16	17	19	19	23	16	20	12
83	Wellness Committee Meeting	1									
84	Special Area Meeting	1									
85	Departmental (Nurse/ Crisis/ CST) (1b,1f,4a,4c,4e)	5	6	4	2	1	3	4	1	2	1
86	Nursing Continuing ed/workshops/ meetings (1d,2c,4a,4d,4e)	2		1		2		1	1	1	
87	Pandemic Response Mtg	2	1	1		1	1		1		
88	<b>Reports</b>										
89	Nurse's Monthly Report(1C,1f,2a,4b,4c)	1	1	1	1	1	1	1	1	1	1
90	QSAC		1								
91	Annual TB Report					1					
92	Annual Immunization Status Report					1					
93	<b>Miscellaneous</b>										
94	Field Trip student lists/ supplies										
95	Mandatory Annual Trainings (1d,1f,2c,4d,4e)						1		1		
96	Substitute plans/updates (2c)										
97	Orient New Sub Nurses						1				
98	Back to School night	Y									
99	Annual review of nursing goals/objectives (1c,2c)	Y									
100	Professional Literature Review/ Online Subscriptions (1d, 4e)	Daily	Daily	Daily	Daily	Daily	Daily	Daily	Daily	Weekly	Weekly
101	Prepare for CPR/AED training	RN Recert							Y	Y	
102	Prepare records & supplies for 6th Grade Camping Trip										
103	Assist w/MERT drills(1a, 2b, 2d, 3d)				2						
104	Communication re: health trends (2a)		1	1							1

