

BOARD REPORT
June 4, 2021
BOWE SCHOOL

Principal: Craig Stephenson

ADMINISTRATION:

- **Staff Evaluations in May 2021**

<i>Tenured Certified Staff</i>	11
<i>Non-Tenured Certified Staff</i>	9
<i>Non-Certified Staff</i>	3

- **Bowe Walkthroughs Conducted in May 2021 – 10**

COMMITTEE MEETINGS:

- **Committee Meetings Conducted May 2021:**

- **School Safety/Climate Team – 5/11/21**
- **School Leadership Team (SLT) – 5/12/21**
- **Bowe Attendance Committee – 5/14/21; 5/18/21**
- **Professional Development School (PDS) – 5/26/21**

- **District Level Committee Meetings**

- **Bowe/C&I Meeting – 5/5/21**
- **District Level Safety & Security Meeting – 5/12/21**

- **Community Committee Meetings**

- **Bowe Parent Advisory Committee Meeting (BPAC) – 5/11/21**

PLC MEETINGS (Virtual through Zoom):

- **Wednesdays** in the month of May (as has been the case all year) were used for committee meetings, PLCs, collaboration with colleagues, and faculty meetings. Grade level and content area PLCs continue to meet frequently to collaboratively plan hybrid instruction and create lesson components. There was also an articulation meeting conducted involving Bullock and Bowe self-contained teachers on 5-19-21. There are no office hours on Wednesdays to ensure adequate time for these collaborative exercises.

WEBINARS:

- **5/4/21 & 5/27/21 – NJOSPEP “Drilling Guidance for Schools” Monthly Webinars** – In advance of each month, we are provided guidance from the NJOSPEP via a “Drill of the Month” Webinar on what drills to conduct to ensure that we are maintaining the integrity of our required drills while also adhering to local, state and federal officials’ guidelines on how to keep our staff and students healthy & well during the pandemic. After each monthly webinar, Mr. Stephenson shares drill recommendations and other updates from the NJOSPEP with the other principals through the GPSD Safety & Security Meeting and/or email communication. In May, we conducted a fire drill and a specific safety & security drill as per NJOSPEP guidelines. Information was shared out (via email) regarding June recommendations on June 2nd. We have continued to follow the guidelines from the NJOSPEP throughout the year. We will therefore be in compliance with the mandated drilling requirements for the 2020-21 school year by the last student day.

PROFESSIONAL DEVELOPMENT:

- **NJIETA UDL Training for 10 Members of Bowe PDS Team (5/5/21, 5/12/21, 5/19/21)** – Training on UDL (Universal Design for Learning) through the NJIETA (New Jersey Inclusive Education Technical Assistance) continued and ultimately concluded in May. The 10 members of the Bowe team receiving the training include the principal, our PIR, a counselor, teachers, and a paraprofessional. Those trained will turnkey the training in September 2021. (A PDS meeting held on May 26th was dedicated to discussing a plan for the turnkey training.)
- **Faculty Meeting** – We conducted a faculty meeting on May 5th with the bulk of this meeting devoted to a Q&A conducted by Dr. Silverstein and Dr. Preston in which they answered questions related to the strategic plan – specifically the closing of GIS and its impact on Bowe.

INSTRUCTION/STUDENT NOTES:

- **Congratulations to our May 2021 Bulldogs of Character** – The Bulldog of Character Award recognizes one student per grade level each month, as well as one student chosen by our special area teachers (i.e. art, PE, computers, SEL & music), for being outstanding students and citizens and for demonstrating the six pillars of character: trustworthiness, respect, responsibility, fairness, caring, and citizenship. Our May 2021 Bulldogs of Character are: Isaiah Crispin (4), Ryan Gendaszek (5), Shane Fitzgerald (5) and Alana Killelea (6). Congratulations to these outstanding Bulldogs!
- **Principal's List Celebrations** – On Thursday, May 13, 2021 (via Zoom) Mr. Stephenson and Mrs. Marchese hosted 3 Principal's List Celebrations (one for each grade level). Dr. Silverstein also joined us. The celebrations included a presentation of the names of recipients, as well as an opportunity for recipients to share a thank you to those important people who helped them achieve this honor, advice to their peers, and their future plans.
- **Virtual Bowe Music Showcase!** - On Tuesday, June 1 at 7pm the Bowe School student-musicians in Band, Orchestra and Choir delivered to their families and a number of staff members a showcase of all they have been learning in music lessons and after-school meetings! Families of Band, Orchestra, and Choir members “attended” the Showcase via Zoom. The Showcase was recorded so that it is available to families who were unable to attend in real time. Thank you to all of the talented musicians and our wonderful instructors (Mrs. Coppola, Ms. Johns and Ms. Baer) for making this program possible!
- **GPSD Annual Science Fair (Included in April Report)** - On Wednesday, May 5, the 28th Annual District Science Fair took place. There were over 120 students district-wide that participated in this first ever virtual event. The projects were all amazing and truly showed the students dedication and innovation to the science world. We are excited to announce the Division 3 Winners from Bowe School:
 - Honorable Mention: 4th grader Gianna Askins –The Science of Horse Jumping
 - 3rd place: 5th grader Isabella Smith – Underwater Fireworks
 - 2nd place: 5th grader Seth Taylor – Soda and Mentos
 - 1st place: 5th graders Ellie Whitaker and Abigail Johns –What's in a Hornet's Nest?
 Congratulations to our Bowe School winners along with all that participated in this awesome event. You all ROCK!!
- **6th Grade Moving Up Ceremony** – We are engaged in final preparations for our 6th Grade Moving Up Ceremony which will be shared live via Zoom on Friday, June 11th @ 10:00 AM. Information regarding how to sign up for the link was shared by 6th Grade teachers to their parents/guardians and also sent out via SchoolMessenger to all 6th Grade parents/guardians. Thank you to Mrs. Fennimore and all of our 6th Grade teachers for their hard work in preparation for this program.
- **Bowe Virtual Field Day** – Thank you again to Mr. Brattelli and Ms. Machulsky for all of their work in preparing for Bowe School's virtual field day program. Students have until 6-9-21 to upload into Flipgrid videos of them performing the various field day activities created by Mr. Brattelli and Ms. Machulsky.

STAFF NOTES:

- **Congratulations Ms. Marie Dailey** – On behalf of the Bowe Team, we would like to congratulate Bowe paraprofessional Marie Dailey (who is retiring) for her many years of service to the children of Glassboro. She served for a number of years at GIS before arriving at Bowe where she has worked side by side

supporting the efforts of Bowe BSI teacher, Ms. Renee Hart. We will miss her wonderful smile and her dedication to the students of Bowe. Happy retirement, Ms. Dailey!!!

OPERATIONS:

- **Safety & Security** – In May, Bowe School conducted a fire drill and a security drill following guidance from the NJ OSPEP. We are on schedule to complete all mandated drills.

FACILITIES:

- Nothing at this time

NURSES:

- See attached report

COMMUNITY:

- **Bowe Parent Advisory Committee Meeting (BPAC)** – The final Bowe School Parent Advisory Committee (BPAC) meeting was held via Zoom @ 6:00 PM on Tuesday, May 11, 2021. This was a very lightly attended meeting. With all of the spring family commitments in the afternoons and evenings, we decided to cancel the June meeting.
- **Bowe Morning Announcements** – Bowe Morning Announcement videos continue to be shared daily with students and families via the website and SchoolMessenger. A rotation of 6th Grade students continue to deliver the announcements, which are recorded on site via Screencastify & MyVRSpot. The students are doing a great job and are thoroughly enjoying it. We are hoping to have an in-house live broadcast of announcements by students in the AM next year.
- **Home Visit Task Force** – Mr. Stephenson and a group of Bowe teachers (Ms. DeGrazia, Ms. Gennaoui, Ms. McLaughlin and Ms. Poggioli) continued visitations through the home visit task force with one in May (5/6/21) and one in June (6-3-21). We visited multiple homes of students identified by the attendance committee as in need of support/motivation to more regularly attend school, whether virtual or remote. It continues to be a successful program. A number of the students whose homes we visited have begun to attend school on a regular basis. All visits are done with health and wellness in mind. We visit outside with masks and give the children some treats/snacks and keep the conversation positive to let them know we miss them and want them to finish the year strong. We have concluded our visits for this year, but this will be a program that will remain intact for 2021-22 due to its success.
- **4th Grade Orientation Video** – The Bowe team has finalized the 4th Grade Orientation Video which was published on the Bowe website on 6-3-21.
- **Incoming 4th Grade Visitations** – On June 2, 3 & 4, 3rd grade in-person students at Bullock visited Bowe School for a tour conducted by Mr. Stephenson and Mrs. Marchese. Members of the Bowe team greeted them along the way. The visits have been successful. In August, we will open our building up for tours for students who were unable to visit in June. (We want to ensure the current virtual students have an opportunity to visit Bowe before their arrival in September.)

BOWE MEETINGS SCHEDULED FOR THE MONTH OF MAY AS OF 5/10/21: (all via Zoom)

- **School Safety/School Climate Team** – 6/8/21
- **School Leadership Team (SLT)** – 6/9/21
- **Attendance Committee** – 6/10/21

DISTRICT/COMMUNITY MEETINGS SCHEDULED FOR THE MONTH OF MAY AS OF 5/10/21:

- **Bowe/C&I Meeting** – 6/3/21
- **GPSD Safety & Security Meeting** – TBD
- **LEPC (Local Emergency Planning Committee)** – 6-9-21

WEBINARS/CONFERENCES SCHEDULED:

- **Rowan Inclusion Institute Presentation (Dr. Light, Ms. Rencher, Mr. Stephenson) – 6-15-21**

A		B	C	D	E	F	G	H	I	J	K
1	Board Report-Bowe Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2	Health Office Log # of days/ month	20	20	16	17	19	19	23	16	20	
3	Illness (1a,3a)		1	10	19	17	9	47	37	38	
4	First Aid/injury(1a,3a)		1	6	3	4	9	10	39	39	
5	Hygiene/ bathroom/ clothing issue (1a, 3a)			4		3	2	8		4	
6	Head Checks (3a)										
7	Lice Letters sent home (2a)										
8	Health Information Counseling (1b,2a,2b)										
9	Gym Excuses (1a, 3a, 1e)		1	1							
10	Exclusions-infectious (1a, 1e)										
11	Accident reports- Student										
12	Sent home (1a,1e)		1	4	11	12	3	7	16	15	
13	Referred to physician/hospital (1e)								16		
14	Sent to hospital (3d)										
15	Behavioral counseling (1b, 2a, 2b, 2e)									1	
16	Diabetic Mgmt (blood sugar,insulin,carb										
17	Medications										
18	Total meds administered (2e,3a,3b,4b)								2	12	
19	Med orders processed (2e,3a,3b,4b)									1	
20	Parent Ed re: meds @ school (1b,2a,3a)										
21	Students w/ EpiPens									1	
22	Screening (2e)										
23	Heights/weights (1b,4c)		13	11	2	17	16	78	62	78	
24	Height/weight referrals (1b,4c)						1				
25	Blood pressures (1b,4c)		12	11	2	17	16	21	62	45	
26	Blood pressure referrals (1b,4c)										
27	Hearing (4c)		12	9	2	17	16	21	62	45	
28	Hearing referrals (4c)		2	1						5	
29	Vision (4c)		12	9	2	17	16	21	62	45	
30	Vision referrals (4c)		2	1			2			12	
31	Scoliosis screenings (4c)		12	11		17	16	78	62	78	

	A	B	C	D	E	F	G	H	I	J	K
1	Board Report-Bowe Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2	Health Office Log # of days/ month	20	20	16	17	19	19	23	16	20	
32	Scoliosis referrals (4c)						1	2		5	
33	CST screenings reports (1b,1c,1e)		1		5	2	2		1		
34	CAST screenings/reports (1b,,1c,1e)										
35	Evaluations and Planning										
36	CST/ CAST meeting/collaboration (3f)				1						
37	Individualized Health Care Plan/Update	Distribute	18				10	2			
	Medical 504 Plans developed/updated										
38	(1c, 1e,2a,2b,2c,3a,3b,3d,3e,3f)										
39	New medical diagnosis/issues										
40	Home instruction applications (2a,2b,1f)										
41	Home instruction return (2a,2b,1f)										
42	New student health record appraisals(1b)	20	4			1	1	1	3	1	
43	Request for new student records (1b)							3			
44	Immunizations requested (4b)	95	46			44	5	5	3	128	
45	Student transfer out & records sent (2c)	35	5	1		2	1	1	1	1	
46	TB tests requested (1f, 2c)	2	1			1					
47	TB test evaluated or report rec'd (1f,2c)		1			1					
48	Prepare for Immunization Audit(1d, 2c)										
49	Audit of Immunization Records (1d, 2c)										
50	Students excluded-incomplete records										
51	Contact tracing/ Quarantine			32	63	38	16	31	57	35	
52	Total number of student's served	152	92	64	147	82	64	179	198	207	
53	Communications										
54	Parent calls (1b, 3a, 4b)	8	58	103	77	102	52	94	159	72	
55	Notes/Letters/Emails (1b,3a,4b)	103			32	30	13	34	22	35	
56	Professional Communication (1d,3f)	12	13	7	14	30	16	19	25	11	
57	Attendance calls (1c,1e,3a)	2	1	12	10	10	1	26	19	37	
	Conferences/ Collaboration (Teacher,	20									
58	Parent, Administrator/Nurses)		1	20		3	3	12	2	5	

	A	B	C	D	E	F	G	H	I	J	K
1	Board Report-Bowe Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2	Health Office Log # of days/ month	20	20	16	17	19	19	23	16	20	
59	Medication Eval.Scale (teacher,Dr, par)			1					1		
60	Agency Referrals (DCP&P/ mobile response/GCHD/ Other (1d)						1			1	
61	Health Education										
62	Health classes taught (3c)										
63	Arranged for health lessons outside provider (3c)										
64	Parent health education										
65	Staff Visits/ Staff Training										
66	Health Office visits (2b)	5	3			1	12	4	3	2	
67	Refer to private medical provider (2b)	1							1		
68	Workman's Comp form complete(1f,2b,2c)	1	1								
69	Workman's Comp referral (1f, 2b, 2c)	1	1								
70	Sent to hospital (3d)		1							1	
71	Flu vaccine information provided (2b)										
72	Hepatitis B information (1f, 2b, 2c)										
73	Glucagon delegate training (1a, 2d)										
74	EpiPen delegate training (1a, 2d)										
75	MERT Team training/review (1a, 1c,2b,2d, 3d)				2						
76	Food Allergy Review (1a,1c,2b,2d,3c,3d,4d,4f)	Establish Distr. To teachers									
77	Meetings/Workshops/Activites										
78	Teacher Inservice	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
79	Faculty Meeting (4d)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
80	Office Meeting										
81	Attendance Meeting		1		1		1	1			
82	GCSNA Meeting	1	1					1		1	

	A	B	C	D	E	F	G	H	I	J	K
	Board Report-Bowe Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	Health Office Log # of days/ month	20	20	16	17	19	19	23	16	20	
83	Wellness Committee Meeting	1									
84	Special Area Meeting	1									
85	Departmental (Nurse/ Crisis/ CST) (1b,1f,4a,4c,4e)	5	6	4	2	1	3	4	1	2	
86	Nursing Continuing ed/workshops/ meetings (1d,2c,4a,4d,4e)	2		1		2		1	1	1	
87	Pandemic Response Mtg	2	1	1		1	1		1		
88	Reports										
89	Nurse's Monthly Report(1C,1f,2a,4b,4c)	1	1	1	1	1	1	1	1	1	
90	QSAC		1								
91	Annual TB Report					1					
92	Annual Immunization Status Report					1					
93	Miscellaneous										
94	Field Trip student lists/ supplies										
95	Mandatory Annual Trainings (1d,1f,2c,4d,4e)						1		1		
96	Substitute plans/updates (2c)										
97	Orient New Sub Nurses						1				
98	Back to School night	Y									
99	Annual review of nursing goals/objectives (1c,2c)	Y									
100	Professional Literature Review/ Online Subscriptions (1d, 4e)	Daily	Daily	Daily	Daily	Daily	Daily	Daily	Daily	Weekly	
101	Prepare for CPR/AED training	RN Recert							Y	Y	
102	Prepare records & supplies for 6th Grade Camping Trip										
103	Assist w/MERT drills(1a, 2b, 2d, 3d)				2						
104	Communication re: health trends (2a)		1	1							1

