

BOARD REPORT
February 10, 2021
BOWE SCHOOL

Principal: Craig Stephenson

ADMINISTRATION:

- **Staff Evaluations in January 2021**

<i>Tenured Certified Staff</i>	5
<i>Non-Tenured Certified Staff</i>	5
<i>Non-Certified Staff</i>	0

- **Walkthroughs Conducted in January 2021 – 10**

COMMITTEE MEETINGS:

- **Committee Meetings Conducted January 2021:** (All Meetings Conducted via Zoom.)
 - **School Safety/Climate Team** – 1/12/21
 - **School Leadership Team (SLT)** – 1/13/21
 - **Bowe Attendance Committee** – 1/14/21
 - **Bowe Pandemic Response Team (PRT)** – 1/25/21
 - **Professional Development School (PDS)** – 1/27/21
 - **School Improvement Panel (ScIP)** – No meeting
- **District Level Committee Meetings**
 - **District Level Safety & Security Meeting** – 1/06/21
 - **Strategic Planning Committee Meeting** – 1/11/21; 1/25/21
 - **Bowe/C&I Meeting** – 1/12/21
- **Community Committee Meetings**
 - **Bowe Parent Advisory Committee Meeting (BPAC)** – 1/13/21; 2/3/21

PLC MEETINGS (Virtual through Zoom):

- **Wednesday schedules** remain set up to allow for committee meetings, PLCs, collaboration with colleagues, and faculty meetings. Grade level and content area PLCs continue to meet frequently to collaboratively plan hybrid instruction and create lesson components.

WEBINARS:

- **1/13/21 - NJPSA Webinar** – A seminar delivered by NJPSA offered practical and legal guidance to school leaders on how to handle issues associated with the events of January 6th at the Capitol Building.
- **1/20/21 – SafeSchools Training 101: Utica National Member Benefit GoToWebinar** – This seminar focused on issues associated with student mental health during the Pandemic.
- **1/25/21 – NJOSPEP “Drilling Guidance for Schools”** – In advance of each month, we are provided guidance from the NJOSPEP via a “Drill of the Month” Webinar on what drills to conduct to ensure that we are maintaining the integrity of our required drills while also adhering to local, state and federal officials’ guidelines on how to keep our staff and students healthy & well during the pandemic. After each monthly webinar, Mr. Stephenson shares drill recommendations and other updates from the NJOSPEP with the other principals. In January, we conducted fire drills for each cohort and a specific safety & security drill for each cohort as per NJOSPEP guidelines.

PROFESSIONAL DEVELOPMENT:

- **Faculty Meeting** – We conducted a faculty meeting on January 6th with a focus on the following: accommodations & modifications for ELLs (Presented by ESL Teacher Christian Gennaoui), failure counts for 2020-21 to date, simulcasting equipment, Schoology Conferences, Great Minds/Wit & Wisdom, MAP Testing, January safety & security drill prep
- **Articulation Meetings** – Bowe school participated in a district articulation on Monday, February 8th. Representatives from Grade 4 participated in a Pre-K to 4 dialogue via Zoom as did Grades 5 & 6 in a 5 – 7 dialogue. The focus was on simulcasting/engagement strategies that have been successful as well as current challenges and pacing. The articulation meetings were followed by grade level PLC meetings through which these strategies were shared.

INSTRUCTION/STUDENT NOTES:

- **SEL/Morning Meetings & SEL Wednesday** – Students continue to participate in daily morning meetings (M/T & Th/F) and Wednesday SEL activities that reinforce the SEL theme for the week. The focus for many of January’s meetings was “resilience.”
- **Congratulations to our January 2020 Bulldogs of Character** - The Bulldog of Character Award recognizes one student per grade level each month, as well as one student chosen by our special area teachers (i.e. art, PE, computers, SEL & music), for being outstanding students and citizens and for demonstrating, even in a virtual environment, the six pillars of character: trustworthiness, respect, responsibility, fairness, caring, and citizenship. Our January 2021 Bulldogs of Character are: Gianna Askins (4), Miles Taylor (5), Olutumi Osinowo (5), Erika Rode (6). Congrats to these outstanding Bulldogs!
- **Music Ensembles Set to Return in February** – Our band, orchestra, and choral programs are set to begin in February. Registration is now complete and those students signed up can participate after school (virtually) in one or more of these ensembles. The ensembles will collaborate on a year-end virtual event through which they will deliver performances for the community.

STAFF NOTES:

- **Teacher of the Year, Mr. Rich Brattelli**, is an extremely talented and dedicated member of the Thomas E. Bowe School team. He is currently in his 16th year at Bowe serving as the Health and Physical Education instructor for our Grade 4 through 6 population. He designs and implements engaging lessons for both Health and PE. In addition to strong content knowledge, Mr. Brattelli possesses an exceptional ability to create a positive rapport with students of diverse backgrounds and needs. He is terrific with all our students, for sure. Many of his colleagues cite his dedication to our special needs students as a standout quality. His absolute dedication to our inclusive education goals and the needs of students with disability labels are one of the many reasons he is such a vital member of our team. Additionally, Mr. Brattelli is the creator and advisor of our Building Men program – an after-school activity through which Mr. Brattelli supports young adolescent males by engaging them in a variety of self-esteem and team building activities. Mr. Brattelli is truly respected and admired by students, parents, colleagues, and administrators. We are fortunate to have Mr. B on the Bowe team.
- **Educational Support Professional of the Year, Jason Joseph** is an extremely dedicated paraprofessional and invaluable member of the Thomas E. Bowe School team. He develops an excellent rapport with students and consistently demonstrates an exceptional capacity to work with students of varying needs. Mr. Joseph goes above and beyond to support the educational and social emotional needs of students, even those to whom he is not even assigned. Mr. J, often out of his own pocket, will purchase incentives to motivate students. However, what often most motivates the students with whom he works is the opportunity to spend time with him, whether it be at lunch or recess. Mr. J is so generous with his time and his words of support and guidance. Paraprofessionals are far too often overlooked members of a school team, but Mr. J is proof positive of the incredible value of these essential employees.

OPERATIONS:

- **Safety & Security** – In January, Bowe School conducted a fire drill and a security drill for each cohort following guidance from the NJ OSPEP.

FACILITIES:

- Nothing to report at this time. The response of the maintenance team to periodic issues with our heating system is appreciated.

NURSES:

- See attached report

COMMUNITY:

- **Bowe Parent Advisory Committee Meeting (BPAC)** – Bowe School Parent Advisory Committee (BPAC) meetings were held via Zoom @ 6:00 PM on Wednesday, January 13, 2021 and Wednesday, February 3, 2021. The next BPAC meeting is scheduled for March 3, 2021 @ 6 PM.
- **Bowe Morning Announcements** – Bowe Morning Announcement videos continue to be shared daily with students and families via the website and SchoolMessenger.

BOWE MEETINGS SCHEDULED FOR THE MONTH OF February: (all via Zoom)

- **School Safety/School Climate Team** – 2/09/21
- **Bowe Faculty Meeting** – 2/10/21
- **School Leadership Team (SLT)** – 2/10/21
- **Attendance Committee** – 2/11/21
- **Bowe Pandemic Response Team (PRT)** – 2/17/21
- **Professional Development School (PDS)** – 2/24/21

DISTRICT/COMMUNITY MEETINGS SCHEDULED FOR THE MONTH OF February AS OF 2/10/21:

- **GPSD Safety & Security Meeting** – TBD
- **Bowe/C&I Meeting** – 2/02/21
- **Strategic Planning Meeting** – 2/09/21
- **BPAC Meeting** – 2/03/21

WEBINARS SCHEDULED:

None to date

A		B	C	D	E	F	G	H	I	J	K
1	Board Report-Bowe Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2	Health Office Log # of days/ month	20	20	16	17	19					
3	Illness (1a,3a)		1	10	19	17					
4	First Aid/injury(1a,3a)		1	6	3	4					
5	Hygiene/ bathroom/ clothing issue (1a, 3a)			4		3					
6	Head Checks (3a)										
7	Lice Letters sent home (2a)										
8	Health Information Counseling (1b,2a,2b)										
9	Gym Excuses (1a, 3a, 1e)		1	1							
10	Exclusions-infectious (1a, 1e)										
11	Accident reports- Student										
12	Sent home (1a,1e)		1	4	11	12					
13	Referred to physician/hospital (1e)										
14	Sent to hospital (3d)										
15	Behavioral counseling (1b, 2a, 2b, 2e)										
16	Diabetic Mgmt (blood sugar,insulin,carb										
17	Medications										
18	Total meds administered (2c,3a,3b,4b)										
19	Med orders processed (2c,3a,3b,4b)										
20	Parent Ed re: meds @ school (1b,2a,3a)										
21	Students w/ EpiPens										
22	Screening (2e)										
23	Heights/weights (1b,4c)		13	11	2	17					
24	Height/weight referrals (1b,4c)										
25	Blood pressures (1b,4c)		12	11	2	17					
26	Blood pressure referrals (1b,4c)										
27	Hearing (4c)		12	9	2	17					
28	Hearing referrals (4c)		2	1							
29	Vision (4c)		12	9	2	17					
30	Vision referrals (4c)		2	1							
31	Scoliosis screenings (4c)		12	11		17					

	A	B	C	D	E	F	G	H	I	J	K
1	Board Report-Bowe Nurse	20	20	16	17	19					
2	Health Office Log # of days/ month	20	20	16	17	19					
32	Scoliosis referrals (4c)										
33	CST screenings reports (1b,1c,1e)		1			2					
34	CAST screenings/reports (1b,,1c,1e)				5						
35	Evaluations and Planning										
36	CST/ CAST meeting/collaboration (3f)				1						
37	Individualized Health Care Plan/Update	Distribute	18								
38	Medical 504 Plans developed/updated (1c, 1e,2a,2b,2c,3a,3b,3d,3e,3f)										
39	New medical diagnosis/issues										
40	Home instruction applications (2a,2b,1f)										
41	Home instruction return (2a,2b,1f)										
42	New student health record appraisals(1b)	20	4			1					
43	Request for new student records (1b)										
44	Immunizations requested (4b)	95	46			44					
45	Student transfer out & records sent (2c)	35	5	1		2					
46	TB tests requested (1f, 2c)	2	1			1					
47	TB test evaluated or report rec'd (1f,2c)		1			1					
48	Prepare for Immunization Audit(1d, 2c)										
49	Audit of Immunization Records (1d, 2c)										
50	Students excluded-incomplete records										
51	Contact tracing/ Quarantine			32	63	38					
52	Total number of student's served	152	92	64	147	82					
53	Communications										
54	Parent calls (1b, 3a, 4b)	8	58	103	77	102					
55	Notes/Letters/Emails (1b,3a,4b)	103			32	30					
56	Professional Communication (1d,3f)	12	13	7	14	30					
57	Attendance calls (1c,1e,3a)	2	1	12	10	10					
58	Conferences/ Collaboration (Teacher, Parent, Administrator/Nurses)	20	1	20		3					

	A	B	C	D	E	F	G	H	I	J	K
	Board Report-Bowe Nurse		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	Health Office Log # of days/ month	Sep	20	16	17	19					
83	Wellness Committee Meeting	1									
84	Special Area Meeting	1									
85	Departmental (Nurse/ Crisis/ CST) (1b,1f,4a,4c,4e)	5	6	4	2	1					
86	Nursing Continuing ed/workshops/ meetings (1d,2c,4a,4d,4e)	2		1		2					
87	Pandemic Response Mtg	2	1	1		1					
88	Reports										
89	Nurse's Monthly Report(1C,1f,2a,4b,4c)	1	1	1	1	1					
90	QSAC		1								
91	Annual TB Report					1					
92	Annual Immunization Status Report					1					
93	Miscellaneous										
94	Field Trip student lists/ supplies										
95	Mandatory Annual Trainings (1d,1f,2c,4d,4e)										
96	Substitute plans/updates (2c)										
97	Orient New Sub Nurses										
98	Back to School night	Y									
99	Annual review of nursing goals/objectives (1c,2c)	Y									
100	Professional Literature Review/ Online Subscriptions (1d, 4e)	Daily	Daily	Daily	Daily	Daily					
101	Prepare for CPR/AED training	RN Recert									
102	Prepare records & supplies for 6th Grade Camping Trip										
103	Assist w/MERT drills(1a, 2b, 2d, 3d)				2						
104	Communication re: health trends (2a)		1	1							

