

**BOARD REPORT**  
**January 8, 2021**  
**BOWE SCHOOL**

**Principal:** Craig Stephenson

**ADMINISTRATION:**

- **Staff Evaluations in December 2020**

<i>Tenured Certified Staff</i>	4
<i>Non-Tenured Certified Staff</i>	3
<i>Non-Certified Staff</i>	0

**COMMITTEE MEETINGS:**

- **Committee Meetings Conducted December 2020:** (All Meetings Conducted via Zoom.)
  - **School Leadership Team (SLT)** – 12/2/20
  - **Professional Development School (PDS)** – 12/2/20
  - **Bowe Attendance Committee** – 12/3/20; 12/17/20
  - **School Safety/Climate Team** – 12/9/20
  - **School Improvement Panel (ScIP)** – No meeting
  - **Bowe Pandemic Response Team (PRT)** – 12/16/20
- **District Level Committee Meetings**
  - **District Level Safety & Security Meeting** – 12/2/20
  - **Strategic Planning Committee Meeting** – 12/14/20
  - **Bowe/C&I Meeting** – 12/16/20
- **Community Committee Meetings**
  - **Bowe Parent Advisory Committee Meeting (BPAC)** – 12/2/20
  - **Local Emergency Planning Committee (LEPC)** – 12/9/20

**PLC MEETINGS (Virtual through Zoom):**

- **Wednesday schedules** remain set up to allow for committee meetings, PLCs, collaboration with colleagues, and faculty meetings. Grade level and content area PLCs continue to meet frequently to collaboratively plan hybrid instruction and create lesson components.

**WEBINARS:**

- **12/18/20 – NJOSPEP “Drilling Guidance for Schools”** – In advance of each month, we are provided guidance from the NJOSPEP via a “Drill of the Month” Webinar on what drills to conduct to ensure that we are maintaining the integrity of our required drills while also adhering to local, state and federal officials’ guidelines on how to keep our staff and students healthy & well during the pandemic. After each monthly webinar, Mr. Stephenson shares drill recommendations and other updates from the NJOSPEP with the other principals. In December, we conducted fire drills for each cohort and a specific safety & security drill for each cohort as per NJOSPEP guidelines.

**PROFESSIONAL DEVELOPMENT:**

- **Faculty Meeting** – We conducted a faculty meeting on 12/2/20 with a focus on the following: Great Minds Curriculum (Dr. Preston spoke), COVID-19 Wellness Tips (Mrs. Begolly), Quarantine Protocols, PowerSchool Daily Screener, Safety & Security information, & Parent-Teacher Conferences.

## **INSTRUCTION/STUDENT NOTES:**

- **SEL/Morning Meetings & SEL Wednesday** – Students continue to participate in daily morning meetings (M/T & Th/F) and Wednesday SEL activities that reinforce the SEL theme for the week.
- **Congratulations to our December 2020 Bulldogs of Character** - The Bulldog of Character Award recognizes one student per grade level each month, as well as one student chosen by our special area teachers (i.e. art, PE, computers, SEL & music), for being outstanding students and citizens and for demonstrating, even in a virtual environment, the six pillars of character: trustworthiness, respect, responsibility, fairness, caring, and citizenship. Our December 2020 Bulldogs of Character are: Jaxon Redondo (4), Zoey Santiago (5), Anastasia Baratta (5), Amiya Velez (6). Congrats to these outstanding Bulldogs!
- **The New Jersey Inclusive Education Technical Assistance (NJIETA) Project's Inclusion Leadership Development Group (ILDG)** – Mr. Stephenson and Dr. Brent Elder have been selected to serve on the NJIETA's Inclusion Leadership Development Group, which falls under the NJDOE umbrella. The ILDG will meet 4-6 times annually to: develop suggestions or guidance for New Jersey schools on inclusive efforts; identify obstacles or challenges to inclusive education in New Jersey; and review information gathered from the NJIETA Systemic Change facilitation sites and Technical Assistance sites. The first conference will be held on March 19, 2021.

## **OPERATIONS:**

- **Safety & Security** – In December, Bowe School conducted a fire drill and a security drill for each cohort following guidance from the NJ OSPEP.

## **FACILITIES:**

- Mr. Booth and Mr. Stephenson collaborated on completing a health and safety evaluation of TEB using the NJQSAC evaluation tool.

## **NURSES:**

- See attached report

## **COMMUNITY:**

- **Bowe Parent Advisory Committee Meeting (BPAC)** – A Bowe School Parent Advisory Committee (BPAC) meeting was held via Webex @ 6:00 PM on Wednesday, December 2. The next BPAC meeting is scheduled for January 13 @ 6 PM.
- **Bowe Morning Announcements** – Bowe Morning Announcement videos continue to be shared daily with students and families via the website and SchoolMessenger.

## **BOWE MEETINGS SCHEDULED FOR THE MONTH OF JANUARY: (all via Zoom)**

- **Bowe Faculty Meeting** – 1/6/21
- **School Safety/School Climate Team** – 1/12/21
- **School Leadership Team (SLT)** – 1/13/21
- **Attendance Committee** – 1/14/21
- **Bowe Pandemic Response Team (PRT)** – 1/20/21
- **Professional Development School (PDS)** – 1/27/21

## **DISTRICT/COMMUNITY MEETINGS SCHEDULED FOR THE MONTH OF DECEMBER AS OF 12/10/20:**

- **GPSD Safety & Security Meeting** – 1/6/21
- **Strategic Planning Meeting** – 1/11/21

- **Bowe/C&I Meeting** – 1/12/21
- **BPAC Meeting** – 1/13/21

**WEBINARS SCHEDULED:**

- **SafeSchools Training 101** – 1/20/21

	A	B	C	D	E	F	G	H	I	J	K
1	Board Report-Bowt Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2	Health Office Log # of days/ month	20	20	16	17						
3	Illness (1a,3a)		1	10	19						
4	First Aid/injury(1a,3a)		1	6	3						
5	Hygiene/ bathroom/ clothing issue (1a, 3a)			4							
6	Head Checks (3a)										
7	Lice Letters sent home (2a)										
8	Health Information Counseling (1b,2a,2b )										
9	Gym Excuses (1a, 3a, 1e)		1	1							
10	Exclusions-infectious (1a, 1e)										
11	Accident reports- Student										
12	Sent home (1a,1e)		1	4	11						
13	Referred to physician/hospital (1e)										
14	Sent to hospital (3d)										
15	Behavioral counseling (1b, 2a, 2b, 2e)										
16	Diabetic Mgmt (blood sugar,insulin,carb										
17	Medications										
18	Total meds administered (2e,3a,3b,4b)										
19	Med orders processed (2e,3a,3b,4b)										
20	Parent Ed re: meds @ school (1b,2a,3a)										
21	Students w/ EpiPens										
22	Screening (2e)										
23	Heights/weights (1b,4c)		13	11	2						
24	Height/weight referrals (1b,4c)										
25	Blood pressures (1b,4c)		12	11	2						
26	Blood pressure referrals (1b,4c)										
27	Hearing (4c)		12	9	2						
28	Hearing referrals (4c)		2	1							
29	Vision (4c)		12	9	2						
30	Vision referrals (4c)		2	1							
31	Scoliosis screenings (4c)		12	11							





A		B	C	D	E	F	G	H	I	J	K
1	Board Report-Bowe Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2	Health Office Log # of days/ month	20	20	16	17						
83	Wellness Committee Meeting	1									
84	Special Area Meeting	1									
85	Departmental (Nurse/ Crisis/ CST) (1b, 1f, 4a, 4c, 4e)	5	6	4	2						
86	Nursing Continuing ed/workshops/ meetings (1d, 2c, 4a, 4d, 4e)	2		1							
87	Pandemic Response Mtg	2	1	1							
88	<b>Reports</b>										
89	Nurse's Monthly Report(1C, 1f, 2a, 4b, 4c)	1	1	1	1						
90	QSAC		1								
91	Annual TB Report										
92	Annual Immunization Status Report										
93	<b>Miscellaneous</b>										
94	Field Trip student lists/ supplies										
95	Mandatory Annual Trainings (1d, 1f, 2c, 4d, 4e)										
96	Substitute plans/updates (2c)										
97	Orient New Sub Nurses										
98	Back to School night	Y									
99	Annual review of nursing goals/objectives (1c, 2c)	Y									
100	Professional Literature Review/ Online Subscriptions (1d, 4e)	Daily	Daily	Daily	Daily						
101	Prepare for CPR/AED training	RN Recert									
102	Prepare records & supplies for 6th Grade Camping Trip										
103	Assist w/MERT drills(1a, 2b, 2d, 3d)				2						
104	Communication re: health trends (2a)		1	1							

