

BOARD REPORT
November 11, 2020
BOWE SCHOOL

Principal: Craig Stephenson

ADMINISTRATION:

- **Staff Evaluations in October 2020**

<i>Tenured Certified Staff</i>	7
<i>Non-Tenured Certified Staff</i>	2
<i>Non-Certified Staff</i>	0

COMMITTEE MEETINGS:

- **Committee Meetings Conducted October 2020:** (All Meetings Conducted via Zoom.)
 - **Bowe Attendance Committee** – 10/08/20; 10/22/20
 - **School Safety/Climate Team** – 10/13/20
 - **School Leadership Team (SLT)** – 10/14/20; 10/28/20
 - **Bowe Pandemic Response Team (PRT)** – 10/21/20; 10/29/20
 - **Professional Development School (PDS)** – 10/28/20
 - **School Improvement Panel (ScIP)** – 10/28/20
- **District Level Committee Meetings**
 - **DEAC** – 10/06/20
 - **Instructional Restart Committee** – 10/07/20
 - **District Level Safety & Security Meeting** – 10/29/20

PLC MEETINGS (Virtual through Zoom):

- **Wednesday schedules** are set up to allow for committee meetings, PLCs, collaboration with colleagues, and faculty meetings. Grade level and content area PLCs continue to meet frequently to collaboratively plan instruction and create lesson components.
- **Self-contained Team Meetings** – The self-contained teachers, LDTC Yvette Clark, CST Director Nanci Moore, AP Kelly Marchese, Nurse Donna Begolly, and Craig Stephenson met each Friday beginning October 2nd and concluding October 16th in advance of the return of our self-contained students to prepare for their arrival on October 19th. We met again on 10/30/20 to review and tweak protocols/schedules.

WEBINARS:

- **10/22/20 – NJOSPEP “Drilling Guidance for Schools”** – In advance of each month, we are provided guidance from the NJOSPEP via a “Drill of the Month” Webinar on what drills to conduct to ensure that we are maintaining the integrity of our required drills while also adhering to local, state and federal officials’ guidelines on how to keep our staff and students healthy & well during the pandemic. After each monthly webinar, Mr. Stephenson shares drill recommendations and other updates from the NJOSPEP with the other principals.

PROFESSIONAL DEVELOPMENT:

- **Faculty Meeting** – We conducted a faculty meeting on 10/07/20 with a focus on: the return of self-contained students, the Bowe Return to School Plan, MAP testing, the NJ Child Assault Prevention (CAP) program, the Schoolwide Writing Prompt initiative, attendance protocols, SGOs, and PDPs. We held another faculty meeting on Wednesday, November 4th @ 1:30 via Zoom. We reviewed the hybrid

schedule developed by the Bowe PRT and the return to school protocols. A portion of all faculty meetings includes a PD component. For this meeting, the PD component focused on tools that teachers can use to engage all cohorts in the same synchronous activity: Jamboard (presented by Mr. Brattelli) and Nearpod (presented by Ms. Hess).

- **Safety & Security Review for Bowe Staff** – A review of the Bowe Safety & Security Plan will be conducted via Zoom for all Bowe staff (and GCDC staff) @ 1:30 on Thursday, November 12th to review procedures, including updates to the plan.
- **Bowe Staff Notes** – We continue to update staff weekly via emailed staff notes.
- **NJ CAP Program** – Bowe Staff participated in training conducted by the New Jersey CAP program County Coordinator on October 21st. The training included guidance on signs of abuse, the various forms of abuse, and steps to take if abuse is suspected. This training was in advance of student presentations delivered via Zoom to 6th Graders. The presentations were conducted by CAP staff on November 4th and were designed to encourage students to seek help if they are being victimized and equipping students with the knowledge and skills to do so.

INSTRUCTION/STUDENT NOTES:

- **Online Instruction** – Online instruction in October through the present has been relatively smooth as staff and students have become even more tech proficient and more in a groove. The proficiency of staff with Schoology and other resources has grown. The efforts and resilience of staff and students is commendable.
- **Thomas E. Bowe Return to School Plan** – The Bowe PRT met several times in the summer and in the opening months of school to develop and continue to tweak the plan for a hybrid/return to school schedule. The schedule and protocols outlined in the plan were reviewed with staff. The hybrid schedule is posted on the Bowe website. The most up-to-date full plan will be posted as well.
- **Return to School Video** – A video reviewing return to school safety protocols is posted on the Bowe website.
- **Support Services** – Our counselors and nurse continue to hold regular office hours daily through which students can request to meet with them via Zoom. They have also proactively reached out to students identified by staff and/or the Attendance and School Safety/Climate Teams as in need of additional support.
- **SEL/Morning Meetings** - Our SEL specialist Dr. Light continues to share a weekly plan for morning meetings with staff. The lessons revolve around a theme or national/international observance such as World Peace Day. Included as well are suggested discussion questions and group activities. For the month of October, SEL topics have centered on the Six Pillars of Character that are central to our Bulldogs of Character program. The weekly Schoolwide Writing Prompts have had students writing about the pillars and reflecting upon how they apply in their own lives and in their own experiences. Dr. Light has produced videos sharing excerpts from student responses to the prompts – these videos have been shared via morning announcements.
- **SEL Wednesday** – Students continue to participate in an SEL meeting and activity each Wednesday that reinforces the theme for the week. The meetings this month focused on the Six Pillars of Character.
- **NJIETA (New Jersey Inclusive Education Technical Assistance) Grant Update** – As was previously shared, the Bowe School applied for and was awarded a grant through the New Jersey Inclusive Education Technical Assistance (NJIETA) program. The grant is designed to assist schools in the effort to develop more inclusive practices, which aligns with our professional development school (PDP) and building-level inclusive education goal. Our PDS has selected the area of focus for our training – UDL (Universal Design for Learning).
- **Congratulations to our October 2020 Bulldogs of Character** - The Bulldog of Character Award recognizes one student per grade level each month, as well as one student chosen by our special area teachers (i.e. art, PE, computers, SEL & music), for being outstanding students and citizens and for demonstrating, even in a virtual environment, the six pillars of character: trustworthiness, respect, responsibility, fairness, caring, and citizenship. Our October 2020 Bulldogs of Character are: Charles

Grubaugh (4), Gianna Villone (4) Madelyn Dark (5), Kaileigh Gruber (6). Congrats to these outstanding Bulldogs!

- **MAP Testing** – MAP testing was successfully completed remotely the week of October 19th.

OPERATIONS:

- **Safety & Security** – This month, Bowe School conducted a fire drill and a security drill.
- **Safety & Security Specialist Training** – Mr. Stephenson has resumed Safety & Security Specialist Training at the NJ Office of Homeland Security. There are three sessions being held in November (9, 23 & 30).

FACILITIES:

- **Building Prep for Return to Hybrid** – Barbara Myers and our custodial team has been busy preparing the building for the implementation of a hybrid schedule. Ms. Myers has placed paw prints six feet apart throughout the hallways as well as at key locations on exterior walkways to reinforce social distancing. Signage is located at entrances, at intersections, at and in bathrooms to reinforce mask wearing, social distancing, and proper hygiene. Sanitizer stations are set up at entrance points and outside of bathrooms. Desks in classrooms have been set up at least six feet apart with markers placed on the floors to identify proper locations. Extraneous furniture has been removed from classrooms as well.

NURSES:

- See attached report

COMMUNITY:

- **Bowe Parent Advisory Committee Meeting (BPAC)** – Bowe School Parent Advisory Committee (BPAC) meetings were held via Webex @ 6:00 PM on Wednesday, October 7th and October 21st. Both were well attended. The next BPAC meeting is scheduled for November 18th.
- **Local Emergency Planning Committee (LEPC)** – Dr. Silverstein requested that Mr. Stephenson represent GPSD on the Local Emergency Planning Committee which includes stakeholders from a variety of community entities. Mr. Stephenson met on 10-29-20 with Municipal Coordinator for the Office of Emergency Management for Glassboro (Detective Manning) to discuss participation in the committee. The first meeting will be held in early December.
- **Bowe Morning Announcements** – Bowe Morning Announcements videos are shared daily with students and families via the website and SchoolMessenger.

BOWE MEETINGS SCHEDULED FOR THE MONTH OF NOVEMBER AS OF 11/11/20: (all via Zoom)

- **Bowe Faculty Meeting** – 11/04/20
- **Bowe Office Meeting** – 11/12/20
- **Attendance Committee** – 11/19/20
- **School Safety/School Climate Team** – 11/13/20
- **School Leadership Team (SLT)** – TBD
- **Bowe Pandemic Response Team (PRT)** – 11/03/20; 11/18/20
- **Professional Development School (PDS)** – 12/2/20

WEBINARS SCHEDULED:

- None as of 11/11/20

