

BOARD REPORT
July 10, 2020
BOWE SCHOOL

Principal: Craig Stephenson

ADMINISTRATION:

- **Staff Evaluations in June 2020***

<i>Tenured Certified Staff</i>	0
<i>Non-Tenured Certified Staff</i>	16*
<i>Non-Certified Staff</i>	0

*Summative Evaluation Conferences via Webex

COMMITTEE MEETINGS:

- **Committee Meetings Conducted June 1 through July 9, 2020:** (All Meetings Conducted via WebEx)
 - Bowe School Safety/School Climate Team Meeting – 6-9-20
- **Additional Virtual Meetings for Bowe**
 - Bowe Office Staff Meetings – 6-5-20
- **District Level Committee Meetings**
 - District Level Safety & Security Meeting – 6-4-20
 - Instruction Restart Committee Meetings – 6-10-20, 6-18-20, 6-25-20, 7-7-20
 - Instruction Restart Subcommittee Meeting (Grades 4-12) – 6-3-20, 7-9-20
 - ESL Meeting – 6-2-20

PLC MEETINGS (Virtual through WebEx):

- **6th Grade PLC** –6-2-20
- **5th Grade PLC** –6-2-20
- **4th Grade PLC** –6-3-20, 6-10-20
- **BSI PLC** – 6-10-20

WEBINARS:

- **NJPSA Leadership Roundtable: “School Re-Opening Series Issue 1: Health, Safety and Wellness Concerns”** – 6-1-20
- **NJDOE Webinar: “GoToWebinar - Reopening School: Creating a System that Ensures Quality Aligned Instruction”** – 6-3-20
- **ASCD Webinar: “Effective School Leadership During a Global Pandemic and Social Unrest”** – 6-9-20
- **Schoology Training** – 6-11-20
- **NJDOE Webinar: “GoToWebinar - Racial Justice and Our Schools: A Blueprint for Action”** – 6-12-20
- **NYSSBA Webinar: “GoToWebinar - Safely Reopening our Schools During the COVID-19 Pandemic”** – 6-16-20

PROFESSIONAL DEVELOPMENT:

- **6-4-20 & 7-9-20 Faculty Meetings** – The June 4th faculty meeting focused on closeout procedures, summer communications, and summer trainings. The 7-9-20 faculty meeting was voluntary. Mr. Stephenson presented the district reopening plans to date in advance of the Bowe parent focus group session held the evening of 7-9-20.

- **Bowe Summer Staff Communication** – Staff receives communication via email on the 15th and 30th of each month from June 30th through August 15th. These communications provide them with information on the latest developments regarding our reopening plans. This summer they will receive double the communications from previous summers due to the unique nature of the upcoming year.
- **Summative Evaluations of Non-tenured Staff** - Summative conferences were conducted during the month of June via WebEx with 16 non-tenured staff members at Bowe.

INSTRUCTION/STUDENT NOTES:

- **Online Instruction** – Online Instruction at Bowe continued through 6-11-20. However, no new assignments were assigned after 6-4-20. Students had until 6-11-20 to make up missed work.
- **Support Services** – Guidance, CST and the health office continued to consult with children and families, using virtual platforms and/or phone conferences. Donna Begolly and Tammy Belcher created a [Padlet that contains links to a host of great resources for our families](#). This resource was shared in our newsletter and is accessible on the [Bowe Home Page](#) of the website.
- **[Virtual 6th Grade Moving Up Program](#)** – The video tribute to our 6th grade was released on 6-9-20 and is still accessible on our site. Thank you to Andrea LoCastro and Mike Sharkey for their significant contributions in this effort.

OPERATIONS:

- **Bowe School Drop Off/Pick Up of Student Materials** – We conducted drop off/pick up of student materials the week of June 15th through the 18th and again on June 25th. We still have a number of devices that have not been returned as of 7-10-20.

FACILITIES:

NURSES:

COMMUNITY:

- **Bowe Newsletter** – An edition of the [Bowe Newsletter](#) was posted on the website and shared via SchoolMessenger on June 5th.
- **Bowe Parent Focus Group** – The Bowe Parent Focus Group session was held via Webex @ 6 PM on 7-9-20. Mr. Stephenson and Dr. Preston presented information about our reopening plans and fielded questions and comments from parents.

UPCOMING MEETINGS SCHEDULED:

- **7-13-20, 7-20-20, 7-27-20** – Instruction Restart Committee
- **7-14-20** - Instruction Restart Subcommittee (Grades 4-12)
- **7-15-20** – Bowe Pandemic Response Team Meeting