

**BOARD REPORT**  
**March 2020**  
**BOWE SCHOOL**

**Principal:** Craig Stephenson

**ADMINISTRATION:**

- Staff Evaluations in February

<i>Tenured Certified Staff</i>	6
<i>Non-Tenured Certified Staff</i>	3
<i>Non-Certified Staff</i>	0

**COMMITTEE MEETINGS:**

- **Committee Meetings Conducted in February 2020:**

- School Improvement Panel (ScIP) – 2-5-20
- Bowe Schedule Committee – 2-6-20
- Professional Development School (PDS) – NONE (PDS Pre-Conference held on 2-12 instead)
- Positive Behavioral Supports & Interventions (PBIS) – NONE
- School Leadership Team (SLT) – 2-26-20
- Attendance Committee – 2-28-20
- School Safety/Climate Committee – NONE

- **PTO Meetings**

- February 3, 2020
- Sign has been installed and looks great.
- Preparing for March 27<sup>th</sup> 4/5 Grade PTO Dance

- **Professional Development**

- **Bowe New Staff Development Program Meetings** – New staff participated in the following PD sessions: “Modifications/Accommodations to Meet the Needs of All Students Part I” presented by Dr. Elder & Dr. Woodfield (2-4-20); “Modifications/Accommodations to Meet the Needs of All Students Part II” presented by Dr. Elder & Dr. Woodfield (2-25-20)
- **February 10, 2020 Faculty Meeting** – Mr. Stephenson presented information on individual data meetings; In-Service overview was provided as well
- **February 14<sup>th</sup> In-Service** – Mr. Stephenson, with assistance from Dr. Preston, shared School-wide/Grade-Level MAP data from the winter administration and guided staff through an analysis of the data; PLC meetings directly followed the whole faculty presentation – PLCs used guiding questions provided by Mr. Stephenson to facilitate an analysis of grade level MAP Growth data and developed a mini-action plan for the remainder of the year (areas of focus); Bowe staff and GHS staff participated in a staff wellness program that was set up by Mary Aruffo and Dr. Silverstein – they chose from a menu of options focused on promoting self-care – staff in both buildings loved it

**INSTRUCTION/STUDENT NOTES:**

- **Walkthrough observations** – 12 were conducted in February. (YTD through February 29th – 114).
- **Data Meetings** – Mr. Stephenson conducted individual data meetings with all Bowe staff in the month of February. Guiding questions were provided in advance of the meeting. These questions served to facilitate the discussions. The focus was on MAP Growth reports, with some discussion of SGO progress as well.

- **PLC Meetings (2-14-20 & 2-24-20)** – Grade level, special areas, and BSI PLCs were held on these dates. The focus was on MAP Growth data. On the 24<sup>th</sup>, PLCs finalized their next steps plans based on their analysis of grade level data.
- **Bowe Schedule Committee** – We met on February 6<sup>th</sup>. The goal is to have a recommendation for schedule change by end of the month.
- **Random Acts of Kindness Recognition** - Each month we choose Random Acts of Kindness students of the month by pulling out randomly chosen links from our kindness chain. These students have continued to spread kindness throughout Bowe School with their acts of kindness towards their classmates and teachers. The winners for February Random Acts of Kindness are Najayah Rogers (6), Chase Rosario (5) and Ashton Gray (4). These students had a lunch with Mr. Stephenson to recognize their contribution to our school. We urge all of our students to keep spreading kindness throughout Bowe School all year long!
- **Congratulations to our February 2020 Bulldogs of Character** – The Bulldog of Character Award recognizes one student per grade level each month, as well as one student chosen by our special area teachers (i.e. art, PE, computers, SEL & music), for being outstanding students and citizens and for demonstrating the six pillars of character: trustworthiness, respect, responsibility, fairness, caring, and citizenship. Our February 2020 Bulldogs of Character are: Sofia Dungca (4), Elizabeth Mann (5), Emma Puglia (6), and Malia McClean Richardson (5). Congrats to these four outstanding Bulldogs!

#### **OPERATIONS:**

- None

#### **FACILITIES:**

- None

#### **NURSES:**

- See attached report

#### **COMMUNITY:**

- **African-American Read-In 2020** (Repeat from Last Month's Report) - On Tuesday, February 4, 2020, Bowe School held its annual African American Read In program to celebrate and enhance access to African American literature and to further inspire in our children a love of reading. Leaders and dignitaries in our community devote their time to supporting this event by visiting our school and reading to our students. 5th grade teacher, Ms. Cyndy Wiggins, is instrumental in organizing this program at Bowe and overseeing the planning and implementation of the event. The National African American Read-In is the nation's first and oldest event dedicated to diversity in literature. It was established in 1990 by the Black Caucus of the National Council of Teachers of English (NCTE) to make literacy a significant part of Black History Month. This initiative has reached more than 6 million participants around the world. Bowe School has been officially recognized for its participation in the national program and we look forward to continuing to support this initiative in the years to come. For more information on this national program, visit the NCTE website - <https://ncte.org/get-involved/african-american-read-in/>
- **National Association of Professional Development Schools (NAPDS) recognizes Rowan's partnership with Glassboro** - On February 13, 2020, Glassboro schools were in the spotlight at the NAPDS conference in Atlantic City as Rowan received an "Exemplary PDS Achievement Award." Members of the Bowe team, including Professor In-residence (PIR) Dr. Brent Elder, Ms. LoCastro, Ms. Rencher, and Mr. Stephenson joined Dr. Stacey Leftwich (Rowan's Executive Director of the Office of Educator Support and Partnerships) for the national conference's keynote address. Ms. LoCastro and Ms. Rencher presented at the conference, sharing their insights as PDS Liaison's as well as Bowe School's work in the areas of inclusive education and Social Emotional Learning (SEL). 5th Grade co-teachers, Ms. Wiggins and Ms. Rittman, also presented at the conference on the topic of creating

effective co-teaching partnerships. Additionally, conference attendees from all over the country visited the Bowe School on February 12 for a pre-conference event to see the product of the work in Glassboro that is considered a national model for PDS partnerships.

- **Bowe School's Third Annual Annual Black History Month Performance and Arts Festival a Success**  
– On Thursday, Feb. 20<sup>th</sup> Parents and Guardians had the opportunity to visit Bowe and see the product of student's Black History Month projects. This included: a wax museum (4<sup>th</sup> Grade), bottle biographies (5<sup>th</sup> Grade), and Biography and Art Projects (6<sup>th</sup> Grade). Students were extremely proud of their projects and we are proud of them. We had a big crowd, with over 250 guests attending.
- **BPAC Meeting Held February 5** – The Bowe Parent Advisory Committee (BPAC) Meeting was hosted at Bowe on 2-5-20. It was lightly attended. The agenda included: GEOY process, Schedule Committee Update, and NAPDS visit to Bowe. Next meeting is April 8<sup>th</sup>.

#### **UPCOMING EVENTS:**

**3-23 through 3-25** - Parent Conferences

**3-27-20** - Bowe School 4th & 5th Grade PTO Dance

**3-30-20 through 4-3-20** - Bowe Book Fair

**4-1-20** – Bowe Battle of the Books

	A											
	B	C	D	E	F	G	H	I	J	K		
1	Board Report-Bowe Nurse											
2	Health Office Log # of days/ month											
3	Illness (1a,3a)											
4	First Aid/injury(1a,3a)											
5	Hygiene/ bathroom/ clothing issue (1a, 3a)											
6	Head Checks (3a)											
7	Lice Letters sent home (2a)											
8	Health Information Counseling (1b,2a,2b )											
9	Gym Excuses (1a, 3a, 1e)											
10	Exclusions-infectious (1a, 1e)											
11	Accident reports- Student											
12	Sent home (1a,1e)											
13	Referred to physician/hospital (1e)											
14	Sent to hospital (3d)											
15	Behavioral counseling (1b, 2a, 2b, 2e											
16	Diabetic Mgmt (blood sugar,insulin,carb											
17	Medications											
18	Total meds administered (2e,3a,3b,4b)											
19	Med orders processed (2e,3a,3b,4b)											
20	Parent Ed re: meds @ school (1b,2a,3a)											
21	Students w/ EpiPens											
22	Screening (2e)											
23	Heights/weights (1b,4c)											
24	Height/weight referrals (1b,4c)											
25	Blood pressures (1b,4c)											
26	Blood pressure referrals (1b,4c)											
27	Hearing (4c)											
28	Hearing referrals (4c)											
29	Vision (4c)											
30	Vision referrals (4c)											
31	Scoliosis screenings (4c)											

	A	B	C	D	E	F	G	H	I	J	K
1	<b>Board Report-Bowe Nurse</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>
2	<b>Health Office Log # of days/ month</b>	20	22	16	15	21	19				
32	Scoliosis referrals (4c)										
33	CST screenings reports (1b,1c,1e)		1	4	2	2	6				
34	CAST screenings/reports (1b,,1c,1e)										
35	<b>Evaluations and Planning</b>										
36	CST/ CAST meeting/collaboration (3f)			1			1				
37	Individualized Health Care Plans	14	17	1							
	Medical 504 Plans developed/updated										
38	(1c, 1e,2a,2b,2c,3a,3b,3d,3e,3f)										
39	New medical diagnosis/issues			1			1				
40	Home instruction applications (2a,2b,1f)	1									
41	Home instruction return (2a,2b,1f)										
42	New student health record appraisals(1b)	32	1	2	1	7	1				
43	Request for new student records (1b)			5	1	4					
44	Immunizations requested (4b)	6th Gr	116	31	10	4					
45	Student transfer out & records sent (2c)	27	5	3	2	7	1				
46	TB tests requested (1f, 2c)					1	1				
47	TB test evaluated or report rec'd (1f,2c)										
48	Prepare for Immunization Audit(1d, 2c)					1					
49	Audit of Immunization Records (1d, 2c)					1					
50	Students excluded-incomplete records			8							
51	<b>Total number of student's served</b>	938	642	510	420	774	688				
52	<b>Communications</b>										
53	Parent calls (1b, 3a, 4b)	134	190	107	105	162	175				
54	Notes/ letters home (1b,3a,4b)		6	40		school	23				
55	Professional Communication (1d,3f)	15	16	10	13	11	10				
56	Attendance calls (1c,1e,3a)	3	1		2	6					
	Conferences/ Collaboration (Teacher,	8									
57	Parent, Administrator/Nurses)		5	5	1	3	3				
58	Medication Eval.Scale (teacher,Dr, par)		2	3			2				

[illegible]

	A	B	C	D	E	F	G	H	I	J	K
1	<b>Board Report-Bowe Nurse</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>
2	<b>Health Office Log # of days/ month</b>	20	22	16	15	21	19				
83	Special Area Meeting										
	Departmental (Nurse/ Crisis/ CST)					2					
84	(1b, 1f, 4a, 4c, 4e)										
	Nursing Continuing ed/workshops/			1							
85	meetings (1d, 2c, 4a, 4d, 4e)										
86	<b>Reports</b>										
87	Nurse's Monthly Report(1C, 1f, 2a, 4b, 4c)	1	1	1	1	1	1				
88	QSAC		1				1				
89	Annual TB Report					1					
90	Annual Immunization Status Report					1					
91	<b>Miscellaneous</b>										
92	Field Trip student lists/ supplies				2		2				
	Mandatory Annual Trainings										
93	(1d, 1f, 2c, 4d, 4e)										
94	Substitute plans/updates (2c)		1								
95	Orient New Sub Nurses										
96	Back to School night	1									
	Annual review of nursing										
97	goals/objectives (1c, 2c)		1			1					
	Professional Literature Review/ Online										
98	Subscriptions (1d, 4e)		1				1				
99	Prepare for CPR/AED training					1					
	Prepare records & supplies for 6th Grade										
100	Camping Trip										
101	Assist w/MERT drills(1a, 2b, 2d, 3d)	1		1		1					
102	Communication re: health trends (2a)					school	school				
103	Parent letters for contagious illness					school					
	Concussion management (1a, 1e, 3a, 3c										
104	3e, 3 f, 4b, 4c		1				1				

	A	B	C	D	E	F	G	H	I	J	K
1	Board Report-Bowe Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2	Health Office Log # of days/ month	20	22	16	15	21	19				
105	Random Moment Time Study		1	1	1						
106	Coordinate Back to School Comm Fair	Y									
107	Coordinate Stop the Bleed for MERT		1		1						