

BOARD REPORT
February 2020
BOWE SCHOOL

Principal: Craig Stephenson

ADMINISTRATION:

- Staff Evaluations in January

| | |
|------------------------------------|---|
| <i>Tenured Certified Staff</i> | 7 |
| <i>Non-Tenured Certified Staff</i> | 4 |
| <i>Non-Certified Staff</i> | 1 |

COMMITTEE MEETINGS:

- **Committee Meetings Conducted in January 2020:**

- School Improvement Panel (ScIP) – 1-08-20
- Bowe Schedule Committee – 1-09-20
- Professional Development School (PDS) – 1-15-20
- Positive Behavioral Supports & Interventions (PBIS) – 1-22-20
- Attendance Committee – 1-29-20
- School Safety/Climate Committee – 1-29-20
- School Leadership Team (SLT) – 1-29-20

- **PTO Meetings**

- January 6th
- The old Bowe sign is down and the new sign is on site, but not yet installed.

- **Professional Development**

- **Bowe New Staff Development Program Meetings** – New staff participated in the following PD sessions: “Using Technology to Enhance Instruction Part I” presented by Sue Kornicki (1-07-20); “Using Data Protocols” presented by Craig Stephenson (1-14-20); “Using Technology to Enhance Instruction Part II” presented by Sue Kornicki (1-28-20)
- **January 13, 2020 Faculty Meeting** – Two representatives from DCP&P attended our faculty meeting and presented on DCP&P protocols and responsibilities of educators in instances when abuse and/or neglect are suspected; a ScIP PD survey was shared; Ms. Christina Gennaoui presented on ELL awareness; We also announced our teacher of the year, Shannon Killelea (4th grade), and our educational support professional of the year, Donna Begolly (nurse).
- **Principal’s Roundtable** – Mr. Stephenson participated in his county principal’s roundtable held at Radix Elementary.
- **Safety & Security Conference (After School & Special Events)** – Mr. Stephenson attended this NJDOE training in his role as Safety & Security Specialist. Mr. Stephenson shared information on 2-6-20 at the District Safety & Security Meeting.

INSTRUCTION/STUDENT NOTES:

- **Walkthrough observations** – 20 were conducted in January. (YTD through January 31st – 102).
- **MAP Testing** – the winter administration of MAP was completed in January.
- **PLC Meetings (1-27-20)** – Grade level, special areas, and BSI PLCs were held on this date. Topics included MAP administration and planning for Black History Month events.
- **Bowe Schedule Committee** – On January 21st, members of the committee (Mr. Stephenson, Ms. Sweeney, Dr. Preston, Ms. DiLorenzo and Ms. Rencher) visited South Harrison Elementary to meet

with Principal Dr. Corrine Sannino and observe their RTI period. It was an informative visit as they seem to have a very effective RTI model. We are still seeking to set up a visit with J. Mason Tomlin School in Mantua.

- **Budget** – Bowe Budget proposal submitted on 1-8-20.
- **Random Acts of Kindness Recognition** - Each month we choose Random Acts of Kindness students of the month by pulling out randomly chosen links from our kindness chain. These students have continued to spread kindness throughout Bowe School with their acts of kindness towards their classmates and teachers. The winners for January Random Acts of Kindness are Nasir Dubose (6), Janiyah Dowens (5) and Leilani Edu (4). These students had a lunch with Mr. Stephenson to recognize their contribution to our school. We urge all of our students to keep spreading kindness throughout Bowe School all year long!
- **Congratulations to our January 2020 Bulldogs of Character** – The Bulldog of Character Award recognizes one student per grade level each month, as well as one student chosen by our special area teachers (i.e. art, PE, computers, SEL & music), for being outstanding students and citizens and for demonstrating the six pillars of character: trustworthiness, respect, responsibility, fairness, caring, and citizenship. Our January 2020 Bulldogs of Character are: Iman Hussein (4), Christian Miller (5), Daunte Banasiak (6), and George Hance (6). Congrats to these four outstanding Bulldogs!
- **Great Kindness Challenge** - During the week of January 27-31st Bowe students joined 15 million students, from 28,062 schools in 115 countries in the Great Kindness Challenge. Students were challenged to complete 50 Acts of Kindness throughout the week. As a school, Bowe students completed 7,628 acts of kindness! At the conclusion of the challenge on Friday, students enjoyed an assembly which was attended by important members of our community, including the mayor, representatives from the police and fire department, community resource centers and more. Guests of the assembly spoke to our students about the importance of being kind and how kindness plays an important role in their occupation. Students were awarded prizes for their participation and enjoyed a video which highlighted Bowe's Kindness throughout the school year.
- **Governor's Educator of the Year Program** - Congratulations to fourth-grade teacher Shannon Killelea and nurse Donna Begolly. The two were selected as the Governor's Educator and Educational Support Professional of the Year at Bowe. Both are exceptionally talented professionals and integral members of the Bowe team. Thank you to Ms. Killelea and Ms. Begolly for all they do for the students of Bowe School.
- **Karen Martorana Retirement** – Bowe teacher Karen Martorana retired at the end of January after 18.5 years in the district. We thank Ms. Martorana for her years of dedicated service to our students.
- **QSAC Visit** – Mr. Stephenson accompanied the County Superintendent, Ave' Altersitz, on walkthroughs of a number of Bowe classrooms on 2-5-20.

OPERATIONS:

- None

FACILITIES:

- QSAC facilities visit completed in January

NURSES:

- See attached report

COMMUNITY:

- **African-American Read-In 2020** - On Tuesday, February 4, 2020, Bowe School held its annual African American Read In program to celebrate and enhance access to African American literature and to further inspire in our children a love of reading. Leaders and dignitaries in our community devote their time to supporting this event by visiting our school and reading to our students. 5th grade teacher, Ms. Cyndy Wiggins, is instrumental in organizing this program at Bowe and overseeing the planning and implementation of the event. The National African American Read-In is the nation's first and oldest

event dedicated to diversity in literature. It was established in 1990 by the Black Caucus of the National Council of Teachers of English (NCTE) to make literacy a significant part of Black History Month. This initiative has reached more than 6 million participants around the world. Bowe School has been officially recognized for its participation in the national program and we look forward to continuing to support this initiative in the years to come. For more information on this national program, visit the NCTE website - <https://ncte.org/get-involved/african-american-read-in/>

- **National Association of Professional Development Schools (NAPDS) to recognize Rowan's partnership with Glassboro** - On February 13, 2020, Glassboro schools will be in the spotlight at the NAPDS conference in Atlantic City as Rowan receives an "Exemplary PDS Achievement Award." Members of the Bowe team, including Professor In-residence (PIR) Dr. Brent Elder, Ms. LoCastro and Ms. Rencher, will join Dr. Stacey Leftwich (Rowan's Executive Director of the Office of Educator Support and Partnerships) in receiving the award and delivering a keynote address. Conference attendees will be visiting Bowe School on February 12th to see the product of work that is considered a national model for PDS partnerships.
- **Bowe School's Third Annual Annual Black History Month Performance and Arts Festival** – Parents and Guardians will have an opportunity on Thursday, Feb. 20th to visit Bowe and see the product of student's Black History Month projects. This includes: a wax museum (4th Grade), bottle biographies (5th Grade), and Biography and Art Projects (6th Grade). This is always a well-attended event and a Bowe source of pride.

UPCOMING EVENTS:

- **2-12-20** – National Association of Professional Development Schools (NAPDS) Pre-Conference visit to Glassboro and the Thomas E. Bowe School
- **2-13-20** - National Association of Professional Development Schools (NAPDS) Conference in Atlantic City
- **2-14-20** – In-Service Day
- **2-20-20** – Bowe School's Annual African-American Performance and Art Festival
- **2-28-20** – Principal's Breakfast
- **2-28-20** – Bowe School's Renaissance Service Day

| A | | B | C | D | E | F | G | H | I | J | K |
|----|--|--------|-----|-----|-----|--------|-----|-----|-----|-----|-----|
| 1 | Board Report-Bowe Nurse | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
| 2 | Health Office Log # of days/ month | 20 | 22 | 16 | 15 | 21 | | | | | |
| 32 | Scoliosis referrals (4c) | | | | | | | | | | |
| 33 | CST screenings reports (1b,1c,1e) | | 1 | 4 | 2 | 2 | | | | | |
| 34 | CAST screenings/reports (1b,,1c,1e) | | | | | | | | | | |
| 35 | Evaluations and Planning | | | | | | | | | | |
| 36 | CST/ CAST meeting/collaboration (3f) | | | 1 | | | | | | | |
| 37 | Individualized Health Care Plans | 14 | 17 | 1 | | | | | | | |
| | Medical 504 Plans developed/updated | | | | | | | | | | |
| 38 | (1c, 1e,2a,2b,2c,3a,3b,3d,3e,3f) | | | | | | | | | | |
| 39 | New medical diagnosis/issues | | | 1 | | | | | | | |
| 40 | Home instruction applications (2a,2b,1f) | 1 | | | | | | | | | |
| 41 | Home instruction return (2a,2b,1f) | | | | | | | | | | |
| 42 | New student health record appraisals(1b) | 32 | 1 | 2 | 1 | 7 | | | | | |
| 43 | Request for new student records (1b) | | | 5 | 1 | 4 | | | | | |
| 44 | Immunizations requested (4b) | 6th Gr | 116 | 31 | 10 | 4 | | | | | |
| 45 | Student transfer out & records sent (2c) | 27 | 5 | 3 | 2 | 7 | | | | | |
| 46 | TB tests requested (1f, 2c) | | | | | 1 | | | | | |
| 47 | TB test evaluated or report rec'd (1f,2c) | | | | | | | | | | |
| 48 | Prepare for Immunization Audit(1d, 2c) | | | | | 1 | | | | | |
| 49 | Audit of Immunization Records (1d, 2c) | | | | | 1 | | | | | |
| 50 | Students excluded-incomplete records | | | 8 | | | | | | | |
| 51 | Total number of student's served | 938 | 642 | 510 | 420 | 774 | | | | | |
| 52 | Communications | | | | | | | | | | |
| 53 | Parent calls (1b, 3a, 4b) | 134 | 190 | 107 | 105 | 162 | | | | | |
| 54 | Notes/ letters home (1b,3a,4b) | | 6 | 40 | | school | | | | | |
| 55 | Professional Communication (1d,3f) | 15 | 16 | 10 | 13 | 11 | | | | | |
| 56 | Attendance calls (1c,1e,3a) | 3 | 1 | | 2 | 6 | | | | | |
| | Conferences/ Collaboration (Teacher, Parent, Administrator/Nurses) | 8 | | | | | | | | | |
| 57 | | | 5 | 5 | 1 | 3 | | | | | |
| 58 | Medication Eval.Scale (teacher,Dr, par) | | 2 | 3 | | | | | | | |

| | A | B | C | D | E | F | G | H | I | J | K |
|-----|--|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
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| 2 | Health Office Log # of days/ month | 20 | 22 | 16 | 15 | 21 | | | | | |
| 83 | Special Area Meeting | | | | | | | | | | |
| 84 | Departmental (Nurse/ Crisis/ CST) (1b, 1f, 4a, 4c, 4e) | | | | | 2 | | | | | |
| 85 | Nursing Continuing ed/workshops/ meetings (1d, 2c, 4a, 4d, 4e) | | | 1 | | | | | | | |
| 86 | Reports | | | | | | | | | | |
| 87 | Nurse's Monthly Report(1C, 1f, 2a, 4b, 4c) | 1 | 1 | 1 | 1 | 1 | | | | | |
| 88 | QSAC | | 1 | | | | | | | | |
| 89 | Annual TB Report | | | | | 1 | | | | | |
| 90 | Annual Immunization Status Report | | | | | 1 | | | | | |
| 91 | Miscellaneous | | | | | | | | | | |
| 92 | Field Trip student lists/ supplies | | | | 2 | | | | | | |
| | Mandatory Annual Trainings | | | | | | | | | | |
| 93 | (1d, 1f, 2c, 4d, 4e) | | | | | | | | | | |
| 94 | Substitute plans/updates (2c) | | 1 | | | | | | | | |
| 95 | Orient New Sub Nurses | | | | | | | | | | |
| 96 | Back to School night | 1 | | | | | | | | | |
| | Annual review of nursing | | | | | | | | | | |
| 97 | goals/objectives (1c, 2c) | | 1 | | | 1 | | | | | |
| | Professional Literature Review/ Online | | | | | | | | | | |
| 98 | Subscriptions (1d, 4e) | | 1 | | | | | | | | |
| 99 | Prepare for CPR/AED training | | | | | 1 | | | | | |
| | Prepare records & supplies for 6th Grade | | | | | | | | | | |
| 100 | Camping Trip | | | | | | | | | | |
| 101 | Assist w/MERT drills(1a, 2b, 2d, 3d) | 1 | | 1 | | 1 | | | | | |
| 102 | Communication re: health trends (2a) | | | | | | | | school | | |
| 103 | Parent letters for contagious illness | | | | | | | | school | | |
| | Concussion management (1a, 1e, 3a, 3c | | | | | | | | | | |
| 104 | 3e, 3 f, 4b, 4c | | | 1 | | | | | | | |

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| 105 | Random Moment Time Study | | 1 | 1 | 1 | | | | | | |
| 106 | Coordinate Back to School Comm Fair | Y | | | | | | | | | |
| 107 | Coordinate Stop the Bleed for MERT | | 1 | | 1 | | | | | | |