

**BOARD REPORT**  
**August 2019**  
**BOWE SCHOOL**

**Principal:** Craig Stephenson

**ADMINISTRATION:**

- Staff Evaluations in July

|                                    |   |
|------------------------------------|---|
| <i>Tenured Certified Staff</i>     | 0 |
| <i>Non-Tenured Certified Staff</i> | 0 |
| <i>Non-Certified Staff</i>         | 0 |

**COMMITTEE MEETINGS:**

- Committee Meetings Conducted in July 2019:
  - None
- Bowe committee members set for 2019-20 for the following committees: School Improvement Panel (ScIP), Positive Behavioral Supports & Interventions (PBIS), School Leadership Team (SLT), Professional Development School (PDS), and Attendance,
- Committee meeting dates for 2019-20 are set and have been communicated to committee members.
- PBIS voluntary meeting is scheduled for August 28<sup>th</sup>.
- Bowe Parent Advisory Committee Meeting Dates for 2019-20: 10/2/19, 12/4/19, 2/5/20, 4/8/19, & 6/3/19.

**INSTRUCTION:**

- **Interview/Hiring Process completed** - Jane Chang (Grade 6 Math), Lauren DeGrazia (MD), Mallory McLaughlin (SC/SLD 4 & 5), and Lauren Moffitt (SC/SLD 6) have all been in to meet and begin room set up. I am very excited about these hires.
- **Lesson plan check/walkthrough** schedule set for 2019-20.
- **Bowe New Staff Development Program meeting** dates and plan for novice faculty to supplement New Teacher Academy has been established and communicated to staff presenters. There will be 20 after school sessions throughout the year on topics such as classroom management, communicating with parents, meeting the needs of all students, guided reading, integrating technology, etc. Presenters will include the Bowe admin team, Danielle Sochor and the instructional supervisor team, Sue Kornicki, and various Bowe staff presenters. All first and second year teachers will be expected to attend. All non-tenured teachers will be encouraged to attend relevant sessions.

**NON-INSTRUCTIONAL:**

- **July 15<sup>th</sup> and August 15<sup>th</sup> Communication to Staff** – Staff has received via school email two mid-month communications from me updating them with important information to assist with preparations for school opening. It was communicated in June that they would receive these updates.
- **SEL Initiatives** – Included in this communication to staff were details about school-wide SEL programs, events, and initiatives. A variety of events are planned from September through June, including a few of assemblies, Week of Respect events, and much more. Also shared were details on morning meetings which all staff will be expected to implement in the classroom.
- **Code of Conduct Revisions completed** – The revised Bowe 2019-20 Code has been submitted for Board approval. The new Code reflects tiered responses to violations of the code. It also organizes codes by levels from less concerning to more concerning/disruptive violations. New categories of infractions that

weren't clearly defined in the old code were added; outdated and/or irrelevant categories were eliminated. Consequences reflect a progressive discipline approach; OSS is reserved for those infractions that truly warrant removal from the learning environment.

- **Student Reflection Sheet** – Students who are disciplined will complete a student reflection sheet as a component of a restorative practice approach.
- **Parent Communication** – A parent welcome back newsletter will be shared via SchoolMessenger and posted the website and PowerSchool Message Board.

#### **STUDENT NOTES:**

- We are planning our opening presentation for students – this will include a review of student conduct expectations

#### **UPCOMING EVENTS:**

Final Real Men Read Program - August 22nd (1:00 PM Glassboro Public Library)

New Teacher Orientation - August 27th

Bowe Building Tours for Transfer Students - August 28th

Dyslexia Conference - August 29th (GHS)

First Faculty Day - September 3rd

First Student Day - September 5th

Faculty Meeting - September 9th

BTS Night - September 11th