BOARD REPORT December 7, 2018 BOWE SCHOOL

Principal: Craig Stephenson

ADMINISTRATION:

Staff Evaluations in November

Tenured Certified Staff	6
Non-Tenured Certified Staff	5
Non-Certified Staff	0

COMMITTEE MEETINGS:

- Committee Meetings Conducted In November 2018:
 - School Improvement Panel (ScIP) 11-7-18
 - o Professional Development School (PDS) 11-14-18
 - o Positive Behavioral Interventions & Supports (PBIS) 11-13-18
 - o School Leadership Team (SLT) Did not meet in November
 - o Bowe Attendance Committee 11-7-18 & 11-30-18

INSTRUCTION:

- Open positions at Bowe Recommendations were sent to Mary MacMichael for the Special Education Teacher (Stump Position Open 12-31-18), Two regular education teachers (New), and Library/media aide. Still Open Special Education aide.
- Two New Regular Education Positions These teachers will serve as push-in math support for students who we have identified as in need through their PARCC scores. One will be dedicated to 4th Grade and the other to 5th Grade.
- PD Sessions Planned for Delayed Opening Day (Dec. 7th) Understanding Students on the Spectrum (Y Clark); Social Interaction Through an Inclusive Lens (Dr. Elder); Infusing SEL into the Instructional Day Roundtable (Rencher); The Glassboro GT/ALP Program (Aruffo); Using Google Classroom to Enhance Writing Instruction (Bross/Roper); SEL Transition Strategies (Dr. Light); Getting Started with Google Classroom: Basics and Beyond (Fennimore)
- **Title I funded Extended School Day math support** has been restored at Bowe. It is set to begin on 12-11-18. PARCC scores have been used to identify those in need of support. Communication with parents has occurred. Permission slips sent home and many have been received.

NON-INSTRUCTIONAL:

- Parent/Teacher Conferences completed the week of November 26th.
- A Discipline Code survey was administered to staff. Kelly and I are discussing feedback. We will be sharing with PBIS on 12-19-18. Will inform new code.
- The School Climate Survey for parents is ready to be shared on 12-7-18. The Staff survey is ready and will be shared on 12-10-18. Student survey by end of next week.
- Bowe Parent Communication through Remind app was initiated. I will use this to send emergency alerts and short reminders to parents. SchoolMessenger will be necessary still for more detailed communication.

- The Bowe Parent Advisory Council (BPAC), which replaces Coffee with the Principal, held its first meeting on December 5, 2018 at 6:00 PM. The turnout wasn't big. Only 6 parents. The discussion was good, however. Lots of positives and valuable feedback from participants.
- **Bowe Parent Visitation Day** was held on November 15th. We had a solid turnout of parents who were able to visit classrooms and observe instruction and participate in lessons.

NURSE:

- A MERT drill was conducted on 11-28-18.
- CPR training of MERT team members occurred on 12-4-18.
- See Additional attachment from Donna Begolly

GUIDANCE:

• See attached

STUDENT NOTES:

- Congratulations to our November 2018 Bulldogs of Character The Bulldog of Character Award recognizes one student per grade level each month, as well as one student chosen by our special area teachers (i.e. art, PE, computers, SEL & music), for being outstanding students and citizens and for demonstrating the six pillars of character: trustworthiness, respect, responsibility, fairness, caring, and citizenship. Our November Bulldogs of Character are: Shayna Finore (4), Kayden Hartung (5), Riley Olsen (5), and Elijah Crispin (6). These Bulldogs are consistently excellent role models for their peers!!
- **Principal's Breakfast** A principal's breakfast to recognize students achieving honor roll status is scheduled for December13th. Ninety-three (93) students earned all A's for the 1st Marking Period.

UPCOMING EVENTS:

December 7 - 2-Hour Delayed Opening/Teacher In-Service (10:42 Start)

December 13 - Bowe Winter Concert

December 21 - Early Dismissal (1:30 PM)

December 24 - January 1 - Winter Break/School Closed

January 2 - Glassboro Schools Re-open

	А	В	С	D	E	F	G	Н	l f	J	K
1	Board Report-Bowe Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2	Health Office Log # of days/ month	19	22	17							
3	Illness (1a,3a)	104	161	118							
4	First Aid/injury(1a,3a)	166	261	153							
5	Hygiene/ bathroom/ clothing issue (1a, 3a)	9	7	11							
6	Head Checks (3a)	50		1							2
7	Lice Letters sent home (2a)	50									
8	Health Information Counseling (1b,2a,2b)	50	8	4							
9	Gym Excuses (1a, 3a, 1e)	. 7	4	5							
10	Exclusions-infectious (1a, 1e)										
11	Accident reports- Student	1	6	5							
12	Sent home (1a,1e)	8	11	15							
13	Referred to physician/hospital (1e)			1							
14	Sent to hospital (3d)		1								
15	Behavioral counseling (1b, 2a, 2b, 2e										
16	Diabetic Mgmt (blood sugar,insulin,carb										
17	Medications										
18	Total meds administered (2e,3a,3b,4b)	58	123	92							
19	Med orders processed (2e,3a,3b,4b)	35		1							
20	Parent Ed re: meds @ school (1b,2a,3a)										
21	Students w/ EpiPens	4	4	4							
22	Screening (2e)										
23	Heights/weights (1b,4c)	431	3	15							
24	Height/weight referrals (1b,4c)										
25	Blood pressures (1b,4c)	1	62	87				_			
26	Blood pressure referrals (1b,4c)										
27	Hearing (4c)	1		87							
28	Hearing referrals (4c)										
29	Vision (4c)	1	62	87							
30	Vision referrals (4c)	1		4							
31	Scoliosis screenings (4c)										

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1 Board Report-Bowe Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2 Health Office Log # of days/ month	19	22	17						-	
32 Scoliosis referrals (4c)										
33 CST screenings reports (1b,1c,1e)		1								
34 CAST screenings/reports (1b,,1c,1e)			7							
35 Evaluations and Planning										
36 CST/ CAST meeting/collaboration (3f)										
37 Individualized Health Care Plans	17									
Medical 504 Plans developed/updated										
38 (1c, 1e,2a,2b,2c,3a,3b,3d,3e,3f)										
39 New medical diagnosis/issues										
40 Home instruction applictions (2a,2b,1f)	1	1								
41 Home instruction return (2a,2b,1f)										
42 New student health record appraisals(1b)	25	6	1							
43 Request for new student records (1b)										
44 Immunizations requested (4b)	6th g	48	19							
45 Student transfer out & records sent (2c)	26	7	2							
46 TB tests requested (1f, 2c)										
47 TB test evaluated or report rec'd (1f,2c)										
48 Prepare for Immunization Audit(1d, 2c)										
49 Audit of Immunizaiton Records (1d, 2c)										
50 Students excluded-incomplete records			2							
51 Total number of student's served	775	611	470							
52 Communications										
53 Parent calls (1b, 3a, 4b)	113	139	113							
Notes/ letters home (1b,3a,4b)		1								
55 Professional Communication (1d,3f)	14	17	10							
56 Attendance calls (1c,1e,3a)	2	4	6							
Conferences/ Collaboration (Teacher,	4									
Parent, Administrator/Nurses)		6	3							
58 Medication Eval.Scale (teacher, Dr, par)	2	1	2							

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1	Board Report-Bowe Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2	Health Office Log # of days/ month	19	22	17							
	Agency Referrals (DCP&P/ mobile	4									
59	response/GCHD/ Other (1d)		2								
60	Health Education										
61	Health classes taught (3c)										
	Arranged for health lessons outside										
62	provider (3c)										
63	Parent health education										
64	Staff Visits/ Staff Training										
65	Health Office visits (2b)	6	5	4							
66	Refer to private medical provider (2b)	2									
67	Workman's Comp form complete(1f,2b,2c	1	1	1							
68	Workman's Comp referral (1f, 2b, 2c)	1	1								
	Sent to hospital (3d)	1	1	1							
	Flu vaccine information provided (2b)		Y								
	Hepatitis B information (1f, 2b, 2c)										
	Glucagon delegate training (1a, 2d)										
73	EpiPen delegate training (1a, 2d)		3								
	MERT Team training/review (1a,										
74	1c,2b,2d, 3d)		Y	1							
	Food Allergy Review										
	(1a,1c,2b,2d,3c,3d,4d,4f)		Y								
	Meetings/Workshops/Activites										
-	Teacher Inservice	2									
	Faculty Meeting (4d)	1	1	1							
-	Office Meeting	1	2	1							
80	Attendance Meeting		1	1							
81	GCSNA Meeting		1								
82	Wellness Committee Meeting										

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1	Board Report-Bowe Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2	Health Office Log # of days/ month	19	22	17							
83	Special Area Meeting			1							
	Departmental (Nurse/ Crisis/ CST)										
84	(1b,1f,4a,4c,4e)		2								
	Nursing Continuing ed/workshops/	1									
	meetings (1d,2c,4a,4d,4e)		1								
86	Reports										
	Nurse's Monthly Report(1C,1f,2a,4b,4c)	1	1	1							
	QSAC		1								
	Annual TB Report										
90	Annual Immunization Status Report										
91	Miscellaneous										
92	Field Trip student lists/ supplies		1	1							
	Mandatory Annual Trainings										
	(1d,1f,2c,4d,4e)										
	Substitute plans/updates (2c)	1									
95	Orient New Sub Nurses		1								
96	Back to School night	Y									
	Annual review of nursing	Y									
97	goals/objectives (1c,2c)										
	Professional Literature Review/ Online										
	Subscriptions (1d, 4e)										
99	Prepare for CPR/AED training										
	Prepare records & supplies for 6th Grade										
	Camping Trip			100							
	Assist w/MERT drills(1a, 2b, 2d, 3d)			1							
_	Communication re: health trends (2a)										
103	Parent letters for contagious illness										
104	Concussion management (1a, 1e, 3a, 3c 3e, 3 f, 4b,4c		1								

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105	Random Moment Time Study	Ţ.	1								-