

BOARD REPORT

December 7, 2018

BOWE SCHOOL

Principal: Craig Stephenson

ADMINISTRATION:

- Staff Evaluations in November

<i>Tenured Certified Staff</i>	6
<i>Non-Tenured Certified Staff</i>	5
<i>Non-Certified Staff</i>	0

COMMITTEE MEETINGS:

- Committee Meetings Conducted In November 2018:
 - School Improvement Panel (ScIP) – 11-7-18
 - Professional Development School (PDS) – 11-14-18
 - Positive Behavioral Interventions & Supports (PBIS) – 11-13-18
 - School Leadership Team (SLT) - Did not meet in November
 - Bowe Attendance Committee – 11-7-18 & 11-30-18

INSTRUCTION:

- **Open positions at Bowe** – Recommendations were sent to Mary MacMichael for the Special Education Teacher (Stump Position – Open 12-31-18), Two regular education teachers (New), and Library/media aide. **Still Open** – Special Education aide.
- **Two New Regular Education Positions** – These teachers will serve as push-in math support for students who we have identified as in need through their PARCC scores. One will be dedicated to 4th Grade and the other to 5th Grade.
- **PD Sessions Planned** for Delayed Opening Day (Dec. 7th) – Understanding Students on the Spectrum (Y Clark); Social Interaction Through an Inclusive Lens (Dr. Elder); Infusing SEL into the Instructional Day Roundtable (Rencher); The Glassboro GT/ALP Program (Aruffo); Using Google Classroom to Enhance Writing Instruction (Bross/Roper); SEL Transition Strategies (Dr. Light); Getting Started with Google Classroom: Basics and Beyond (Fennimore)
- **Title I funded Extended School Day math support** has been restored at Bowe. It is set to begin on 12-11-18. PARCC scores have been used to identify those in need of support. Communication with parents has occurred. Permission slips sent home and many have been received.

NON-INSTRUCTIONAL:

- **Parent/Teacher Conferences** completed the week of November 26th.
- **A Discipline Code survey** was administered to staff. Kelly and I are discussing feedback. We will be sharing with PBIS on 12-19-18. Will inform new code.
- **The School Climate Survey** for parents is ready to be shared on 12-7-18. The Staff survey is ready and will be shared on 12-10-18. Student survey by end of next week.
- **Bowe Parent Communication through Remind** app was initiated. I will use this to send emergency alerts and short reminders to parents. SchoolMessenger will be necessary still for more detailed communication.

- **The Bowe Parent Advisory Council (BPAC)**, which replaces Coffee with the Principal, held its first meeting on December 5, 2018 at 6:00 PM. The turnout wasn't big. Only 6 parents. The discussion was good, however. Lots of positives and valuable feedback from participants.
- **Bowe Parent Visitation Day** was held on November 15th. We had a solid turnout of parents who were able to visit classrooms and observe instruction and participate in lessons.

NURSE:

- A MERT drill was conducted on 11-28-18.
- CPR training of MERT team members occurred on 12-4-18.
- See Additional attachment from Donna Begolly

GUIDANCE:

- See attached

STUDENT NOTES:

- **Congratulations to our November 2018 Bulldogs of Character** - The Bulldog of Character Award recognizes one student per grade level each month, as well as one student chosen by our special area teachers (i.e. art, PE, computers, SEL & music), for being outstanding students and citizens and for demonstrating the six pillars of character: trustworthiness, respect, responsibility, fairness, caring, and citizenship. Our November Bulldogs of Character are: Shayna Finore (4), Kayden Hartung (5), Riley Olsen (5), and Elijah Crispin (6). These Bulldogs are consistently excellent role models for their peers!!
- **Principal's Breakfast** – A principal's breakfast to recognize students achieving honor roll status is scheduled for December 13th. Ninety-three (93) students earned all A's for the 1st Marking Period.

UPCOMING EVENTS:

December 7 - 2-Hour Delayed Opening/Teacher In-Service (10:42 Start)

December 13 - Bowe Winter Concert

December 21 - Early Dismissal (1:30 PM)

December 24 - January 1 - Winter Break/School Closed

January 2 - Glassboro Schools Re-open

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	A	B	C	D	E	F	G	H	I	J	K
1	Board Report-Bowe Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2	Health Office Log # of days/ month	19	22	17							
32	Scoliosis referrals (4c)										
33	CST screenings reports (1b,1c,1e)		1								
34	CAST screenings/reports (1b,,1c,1e)			7							
35	Evaluations and Planning										
36	CST/ CAST meeting/collaboration (3f)										
37	Individualized Health Care Plans	17									
38	Medical 504 Plans developed/updated (1c, 1e,2a,2b,2c,3a,3b,3d,3e,3f)										
39	New medical diagnosis/issues										
40	Home instruction applications (2a,2b,1f)	1	1								
41	Home instruction return (2a,2b,1f)										
42	New student health record appraisals(1b)	25	6	1							
43	Request for new student records (1b)										
44	Immunizations requested (4b)	6th g	48	19							
45	Student transfer out & records sent (2c)	26	7	2							
46	TB tests requested (1f, 2c)										
47	TB test evaluated or report rec'd (1f,2c)										
48	Prepare for Immunization Audit(1d, 2c)										
49	Audit of Immunizaiton Records (1d, 2c)										
50	Students excluded-incomplete records			2							
51	Total number of student's served	775	611	470							
52	Communications										
53	Parent calls (1b, 3a, 4b)	113	139	113							
54	Notes/ letters home (1b,3a,4b)		1								
55	Professional Communication (1d,3f)	14	17	10							
56	Attendance calls (1c,1e,3a)	2	4	6							
	Conferences/ Collaboration (Teacher,	4									
57	Parent, Administrator/Nurses)		6	3							
58	Medication Eval.Scale (teacher,Dr, par)	2	1	2							

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1	Board Report-Bowe Nurse	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2	Health Office Log # of days/ month	19	22	17							
83	Special Area Meeting			1							
84	Departmental (Nurse/ Crisis/ CST) (1b,1f,4a,4c,4e)		2								
85	Nursing Continuing ed/workshops/ meetings (1d,2c,4a,4d,4e)	1	1								
86	Reports										
87	Nurse's Monthly Report(1C,1f,2a,4b,4c)	1	1	1							
88	QSAC		1								
89	Annual TB Report										
90	Annual Immunization Status Report										
91	Miscellaneous										
92	Field Trip student lists/ supplies		1	1							
93	Mandatory Annual Trainings (1d,1f,2c,4d,4e)										
94	Substitute plans/updates (2c)	1									
95	Orient New Sub Nurses		1								
96	Back to School night	Y									
97	Annual review of nursing goals/objectives (1c,2c)	Y									
98	Professional Literature Review/ Online Subscriptions (1d, 4e)										
99	Prepare for CPR/AED training										
100	Prepare records & supplies for 6th Grade Camping Trip										
101	Assist w/MERT drills(1a, 2b, 2d, 3d)			1							
102	Communication re: health trends (2a)										
103	Parent letters for contagious illness										
104	Concussion management (1a, 1e, 3a, 3c 3e, 3 f, 4b,4c		1								

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105	Random Moment Time Study		1								