



**Thomas E. Bowe Middle School**  
**BOARD REPORT**  
December 2022

Principal - Craig Stephenson  
Assistant Principal - Lauren Kerr

**PERSONNEL**

- Appointments: Recommended candidate for open Writing position
- Resignation/Retirement: Patricia Nehrbauer (art) relocated (End Date 12/23)
- Staff Evaluations to Date - 37
  - Tenured: 25
  - Nontenured: 11
  - Non-Certificated Staff: 1

**COMMITTEE MEETINGS & PROFESSIONAL DEVELOPMENT**

- **GPSD Safety & Security** – 12/1/22
- **School Safety/Climate Team Committee** – 12/6/22
- **Character Council** – 12/6/22
- **School Leadership Team (SLT)** – 12/7/22
- **Attendance Committee** – 12/7/22
- **Bowe Parent Advisory Committee (BPAC)** – 12/7/22
- **2 Hour Delay PD Day** - 12/9/22
- **Bowe Faculty Meeting** – 12/12/22
- **Citizen's Advisory Committee** – 12/12/22
- **Comprehensive Active Shooter Incident Management for Shooters (CASIM - S) Webinar** (Mr. Stephenson attended) – 12/12/22
- **Professional Development School (PDS)** – 12/21/22
- **Bowe Admin/Counseling Team Meeting** – 12/22/22

**CURRICULUM AND INSTRUCTION (C&I)**

- **Unit Plans & Curriculum Rewrites** - N/A
- **Data Meetings** – In the months of November and December, Bowe conducted data meetings with a focus on MAP Fall Benchmark data and other measures. Teachers met with Mr. Stephenson to discuss class data and strategies to provide targeted support. MAP Winter Benchmark data (testing in January) will provide mid-year evidence of student growth.

**SPECIAL EVENTS**

- **Bowe Winter Concert (12-13-22)** – On Tuesday, December 13, 2022, the performing arts ensembles at the Bowe School (Band, Chorus & Orchestra) held their Winter Concert at GHS. The program began at 7:00 PM to a near capacity house. Guests were treated to wonderful performances by our very talented Bowe musicians and vocalists.
- **Principal's Breakfast (12-15-22)** – On Thursday, December 15, 2022, we held a breakfast to celebrate the academic achievement of those students who earned Principal's List (all A's) and Honor Roll (all A's and B's) for the first marking period. In all, 58 students in grades 6 through 8 earned Principal's List while 90 earned Honor Roll distinction.
- **First Home Basketball Game** – The Bowe Middle School Boys basketball team played their first home game on December 16<sup>th</sup> in front of a large crowd. It was a thrilling game that went down to the final buzzer with the Bulldogs securing a 34 to 33 victory. We look forward to the Girls first home game on January 11<sup>th</sup>. The Girls are also off to strong start.

## **OPERATIONS**

- **Safety & Security Drills** - In December, Bowe School conducted a fire drill and a security drill as per NJ State Law 18A:41-1 (the drilling law).

## **FACILITIES**

- **Bowe Construction** – Construction of the new science labs and gym locker rooms is near completion with the anticipation of occupying before January ends.

## **PUPIL PERSONNEL SERVICES (Guidance/SAC/CST)**

- **S.A.V.E. (Students Against Violence Everyday)** – Our guidance team has created a new student club referred to as S.A.V.E. (Students Against Violence Everyday) with students working to promote peaceful means of resolving conflicts before they escalate to serious issues. We have already witnessed students engaged in this club working proactively to promote the club's message.
- **Bowe Small Group Supports** – Our guidance team is conducting a number of small groups to provide targeted support of student health and wellness. They include the following: Teen Talk, Worry Warriors, Work it Out, I Organize, In-Control, FISH (Families In Separate Homes), Good Grief, and Moving Forward.

## **BULLDOG PRIDE**

- **Bulldogs of Character** - The Thomas E. Bowe Middle School is proud to continue the Bowe tradition of highlighting those students who routinely demonstrate high character. We do so through our Bulldog of Character Awards program. The Bulldog of Character Award recognizes one student per grade level each month

for being outstanding students and citizens and for demonstrating the six pillars of character: trustworthiness, respect, responsibility, fairness, caring, and citizenship. The December 2022 Bulldogs of Character as selected by our Health & PE teachers are Ivoryanna Littles (6), Leilani Edu (7), and Elizabeth Mann (8). Congratulations to these outstanding Bowe Bulldogs!

- **Clubs/Activities @ Bowe** – At this moment in time, we have 10 active clubs at Bowe as well as two sports (girls' and boys' basketball). This is in addition to our wonderful performing arts programs.
- **The Bulldogs After School Program** has been running every Tuesday and Thursday after school with numbers increasing each week. We have almost 40 students staying for extra assistance on assignments and tutoring with the help of staff members from Bowe. A meeting was held with the Gloucester County Youth Service Commission Administrator (they fund the grant) and they were extremely impressed with the program and discussed giving extra financial assistance for when we re-up the grant this January.
- **Principal's Breakfast (Rescheduled – 12/15)** – On the morning of Thursday, December 15, 2022, we will honor our students who achieved principal's list or honor roll with a breakfast of donuts and light refreshments. This event is for student recipients only. We commend these students for their commitment to hard work and achievement.
- **GEOY Teacher of the Year Jordan Hess** - It is with great enthusiasm that the Thomas E. Bowe School nominates Ms. Jordan Hess for the GEOY award for the school year 2022-23. It has been a pleasure to watch Jordan progress as a teacher over the course of the past 4 years. She continues to expand her knowledge and strengthen her pedagogical skills, which are vast, through tireless effort and commitment to professional growth. She is passionate about her content and fully committed to designing and implementing lessons that will foster the growth of the young readers and writers with whom she works. The 6th-grade team at Bowe produced some of the most impressive standardized test scores and Jordan is an integral part of this success. A colleague stated of Jordan: "Jordan Hess works tirelessly to foresee and solve problems. When we are in meetings or in private, she consistently looks for solutions, regardless of how challenging the issue might be." Jordan serves on our I&RS team and is an advisor for our student council. She is also a true "techspert"; serving on our district technology committee. She is consistently a go-to teacher leader. Especially in the area of educational technology. A colleague stated: "Her behind-the-scenes commitment to supporting her peers deserves extra praise. Jordan has gone above and beyond to help other teachers with technical things throughout the pandemic and into this year. Whenever we get new software or hardware, she is there to help everyone else figure out how to use it to save time and improve student outcomes. She also advocates for staff and student needs in this area and is always willing to research the latest thing to see if it will enrich our students' experience or be a waste of time. Her expertise, willingness to go the extra mile, and deep belief in the abilities of

our students deserve to be recognized.” Students in her class feel supported and appreciate her dedication to them. A student said of Ms. Hess, “I think Ms. Hess deserves this because she is the best teacher in 6th grade, and she will do anything to protect us.” Ms. Hess is a talented young professional who is only going to continue to grow. We are lucky to have her on our team.

- **GEOY Support Professional Of The Year** - Kathy Estes is an extremely dedicated paraprofessional and invaluable member of the Thomas E. Bowe School team. She develops an excellent rapport with students and consistently demonstrates an exceptional capacity to work with students of varying needs. Mrs. Estes goes above and beyond to support the educational and social emotional needs of students. She is a tremendous support for the teachers with whom she works and is a fantastic team player, always willing to step up when called upon by the admin or CST teams. A staff member said of her: “In the last few years that I have known Ms. Estes, she has never complained a day. She goes and does her job, cares about her students and makes sure they are taken care of. Ms. Estes is always giving a hundred percent to help students but also teachers!” Paraprofessionals are far too often overlooked members of a school team, but Mrs. Estes is proof positive of the incredible value of these essential employees.

#### **UPCOMING/JANUARY EVENTS**

- **Character Council** – 1/3/23
- **School Leadership Team (SLT)** – 1/4/23
- **GPSD Safety & Security Meeting** – 1/5/23
- **Bowe Faculty Meeting** – 1/9/22
- **School Safety/Climate Team Committee** – 1/10/23
- **GCAEMSA Meeting (Principal’s Roundtable)** – 1/11/23
- **School Improvement Panel (ScIP)** – 1/11/23
- **Attendance Committee** – 1/11/23
- **Bowe Admin/Counseling Team Meetings** – 1/17/23, 1/23/23, 1/30/23
- **PDS Meeting** – 1/18/22
- **C&I** – 1/25/23
- **End MP** – 1/26/23
- **2-Hour Delay** – 1/27/23

| A  |  | B   | C   | D   | E   | F | G | H | I | J | K |
|----|--|-----|-----|-----|-----|---|---|---|---|---|---|
| 1  | Board Report-Bowe Nurse                    | 20  | 20  | 18  | 17  |   |   |   |   |   |   |
| 2  | Health Office Log # of days/ month         | 20  | 20  | 18  | 17  |   |   |   |   |   |   |
| 3  | Illness (1a,3a)                            | 121 | 152 | 196 | 136 |   |   |   |   |   |   |
| 4  | First Aid/injury(1a,3a)                    | 124 | 239 | 197 | 144 |   |   |   |   |   |   |
| 5  | Hygiene/ bathroom/ clothing issue (1a, 3a) | 42  | 225 | 333 | 295 |   |   |   |   |   |   |
| 6  | Head Checks (3a)                           |     |     |     |     |   |   |   |   |   |   |
| 7  | Lice Letters sent home (2a)                |     |     |     |     |   |   |   |   |   |   |
| 8  | Health Information Counseling (1b,2a,2b )  |     |     |     |     |   |   |   |   |   |   |
| 9  | Gym Excuses (1a, 3a, 1e)                   | 7   | 4   | 2   | 8   |   |   |   |   |   |   |
| 10 | Exclusions-infectious (1a, 1e)             |     |     |     |     |   |   |   |   |   |   |
| 11 | Accident reports- Student                  | 4   | 3   | 2   | 2   |   |   |   |   |   |   |
| 12 | Sent home (1a,1e)                          | 28  | 14  | 38  | 31  |   |   |   |   |   |   |
| 13 | Referred to physician/hospital (1e)        | 1   |     |     |     |   |   |   |   |   |   |
| 14 | Sent to hospital (3d)                      |     |     |     |     |   |   |   |   |   |   |
| 15 | Behavioral counseling (1b, 2a, 2b, 2e)     |     | 5   | 4   | 13  |   |   |   |   |   |   |
| 16 | Sports Physicals                           | 29  | 18  | 41  | 6   |   |   |   |   |   |   |
| 17 | Diabetic Mgmt (blood sugar,insulin,carb    |     |     |     |     |   |   |   |   |   |   |
| 18 | Medications                                |     |     |     |     |   |   |   |   |   |   |
| 19 | Total meds administered (2e,3a,3b,4b)      | 13  | 17  | 13  | 17  |   |   |   |   |   |   |
| 20 | Med orders processed (2e,3a,3b,4b)         | 18  |     | 4   | 2   |   |   |   |   |   |   |
| 21 | Parent Ed re: meds @ school (1b,2a,3a)     |     |     |     |     |   |   |   |   |   |   |
| 22 | Students w/ EpiPens                        | 4   | 4   | 5   | 6   |   |   |   |   |   |   |
| 23 | Screening (2e)                             |     |     |     |     |   |   |   |   |   |   |
| 24 | Heights/weights (1b,4c)                    | 398 | 2   | 1   |     |   |   |   |   |   |   |
| 25 | Height/weight referrals (1b,4c)            |     | 1   |     |     |   |   |   |   |   |   |
| 26 | Blood pressures (1b,4c)                    |     | 21  | 11  |     |   |   |   |   |   |   |
| 27 | Blood pressure referrals (1b,4c)           |     |     |     |     |   |   |   |   |   |   |
| 28 | Hearing (4c)                               |     | 22  | 11  |     |   |   |   |   |   |   |
| 29 | Hearing referrals (4c)                     |     |     |     |     |   |   |   |   |   |   |
| 30 | Vision (4c)                                |     | 21  | 11  |     |   |   |   |   |   |   |
| 31 | Vision referrals (4c)                      |     | 2   | 4   |     |   |   |   |   |   |   |

|    | A  | B   | C   | D      | E   | F   | G   | H   | I   | J   | K   |
|----|--|-----|-----|--------|-----|-----|-----|-----|-----|-----|-----|
| 1  | Board Report-Bowe Nurse  | Sep | Oct | Nov    | Dec | Jan | Feb | Mar | Apr | May | Jun |
| 2  | Health Office Log # of days/ month                                   | 20  | 20  | 18     | 17  |     |     |     |     |     |     |
| 32 | Scoliosis screenings (4c)  |     | 21  | 8      |     |     |     |     |     |     |     |
| 33 | Scoliosis referrals (4c)   |     |     |        |     |     |     |     |     |     |     |
| 34 | CST screenings reports (1b,1c,1e)                                    |     | 1   | 3      |     |     |     |     |     |     |     |
| 35 | I&RS screenings/reports (1b,,1c,1e)                                  |     |     |        |     |     |     |     |     |     |     |
| 36 | <b>Evaluations and Planning</b>                                      |     |     |        |     |     |     |     |     |     |     |
| 37 | I&RS meeting/collaboration (3f)                                      |     |     | 2      |     |     |     |     |     |     |     |
| 38 | Individualized Health Care Plan/Update                               | 27  |     |        |     |     |     |     |     |     |     |
| 39 | Medical 504 Plans developed/updated (1c, 1e,2a,2b,2c,3a,3b,3d,3e,3f) |     |     |        |     |     |     |     |     |     |     |
| 40 | New medical diagnosis/issues   |     |     |        |     |     |     |     |     |     |     |
| 41 | Home instruction applications (2a,2b,1f)                             | 1   |     | Extend |     |     |     |     |     |     |     |
| 42 | Home instruction return (2a,2b,1f)                                   |     |     |        |     |     |     |     |     |     |     |
| 43 | New student health record appraisals(1b)                             | 37  | 11  | 2      | 1   |     |     |     |     |     |     |
| 44 | Request for new student records (1b)                                 |     | 4   |        |     |     |     |     |     |     |     |
| 45 | Immunizations requested (4b)   | 58  | 31  | 6      | 3   |     |     |     |     |     |     |
| 46 | Student transfer out & records sent (2c)                             | 56  | 9   | 4      | 4   |     |     |     |     |     |     |
| 47 | TB tests requested (1f, 2c)  |     |     |        |     |     |     |     |     |     |     |
| 48 | TB test evaluated or report rec'd (1f,2c)                            |     |     |        |     |     |     |     |     |     |     |
| 49 | Prepare for Immunization Audit(1d, 2c)                               |     |     |        |     | Y   |     |     |     |     |     |
| 50 | Audit of Immunization Records (1d, 2c)                               |     |     |        |     | Y   |     |     |     |     |     |
| 51 | Students excluded-incomplete records                                 |     |     |        |     |     |     |     |     |     |     |
| 52 | COVID Isolation  | 31  | 4   | 6      | 2   |     |     |     |     |     |     |
| 53 | <b>Total number of student's served</b>                              | 763 | 714 | 809    | 621 |     |     |     |     |     |     |
| 54 | <b>Communications</b>  |     |     |        |     |     |     |     |     |     |     |
| 55 | Parent calls (1b, 3a, 4b)  | 88  | 103 | 105    | 72  |     |     |     |     |     |     |
| 56 | Notes/Letters/Emails (1b,3a,4b)                                      |     | 31  | 9      | 5   |     |     |     |     |     |     |
| 57 | Professional Communication (1d,3f)                                   | 4   | 3   | 4      | 3   |     |     |     |     |     |     |
| 58 | Attendance calls (1c,1e,3a)  | 23  | 22  | 30     | 12  |     |     |     |     |     |     |

|    | A  | B          | C                  | D          | E          | F          | G          | H          | I          | J          | K          |
|----|--|------------|--------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 1  | <b>Board Report-Bowe Nurse</b>                                     | <b>Sep</b> | <b>Oct</b>         | <b>Nov</b> | <b>Dec</b> | <b>Jan</b> | <b>Feb</b> | <b>Mar</b> | <b>Apr</b> | <b>May</b> | <b>Jun</b> |
| 2  | <b>Health Office Log # of days/ month</b>                          | 20         | 20                 | 18         | 17         |            |            |            |            |            |            |
| 59 | Conferences/ Collaboration (Teacher, Parent, Administrator/Nurses) | 11         | 7                  | 9          | 3          |            |            |            |            |            |            |
| 60 | Medication Eval.Scale (teacher,Dr, par)                            |            |                    |            |            |            |            |            |            |            |            |
| 61 | Agency Referrals (DCP&P/ mobile response/GCHD/ Other (1d)          | 1          |                    | 1          | 1          |            |            |            |            |            |            |
| 62 | <b>Health Education</b>  |            |                    |            |            |            |            |            |            |            |            |
| 63 | Health classes taught (3c)   |            |                    |            |            |            |            |            |            |            |            |
| 64 | Arranged for health lessons outside provider (3c)                  |            |                    |            |            |            |            |            |            |            |            |
| 65 | Parent health education  |            |                    |            |            |            |            |            |            |            |            |
| 66 | <b>Staff Visits/ Staff Training</b>                                |            |                    |            |            |            |            |            |            |            |            |
| 67 | Health Office visits (2b)  |            | 2                  |            | 2          |            |            |            |            |            |            |
| 68 | Refer to private medical provider (2b)                             |            | 1                  |            |            |            |            |            |            |            |            |
| 69 | Workman's Comp form complete(1f,2b,2c)                             | 1          |                    |            | 1          |            |            |            |            |            |            |
| 70 | Workman's Comp referral (1f, 2b, 2c)                               |            |                    |            | 1          |            |            |            |            |            |            |
| 71 | Sent to hospital (3d)  |            |                    |            |            |            |            |            |            |            |            |
| 72 | Flu vaccine information provided (2b)                              |            |                    |            |            |            |            |            |            |            |            |
| 73 | Hepatitis B information (1f, 2b, 2c)                               |            |                    |            |            |            |            |            |            |            |            |
| 74 | Glucagon delegate training (1a, 2d)                                |            |                    |            |            |            |            |            |            |            |            |
| 75 | EpiPen delegate training (1a, 2d)                                  |            |                    |            |            |            |            |            |            |            |            |
| 76 | MERT Team training/review (1a, 1c,2b,2d, 3d)                       |            | Establish Training |            | Drill      |            |            |            |            |            |            |
| 77 | Food Allergy Review (1a,1c,2b,2d,3c,3d,4d,4f)                      |            | Distr. To teachers |            |            |            |            |            |            |            |            |
| 78 | <b>Meetings/Workshops/Activites</b>                                |            |                    |            |            |            |            |            |            |            |            |
| 79 | Teacher Inservice  | Y          | Y                  |            |            |            |            |            |            |            |            |
| 80 | Faculty Meeting (4d)   | Y          |                    | Y          |            |            |            |            |            |            |            |
| 81 | Office Meeting   | Y          |                    |            |            |            |            |            |            |            |            |
| 82 | Attendance Meeting   |            |                    | Y          |            |            |            |            |            |            |            |





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|-----|------------------------------------|--------|--------|--------|--------|-----|-----|-----|-----|-----|-----|
| 1   | Board Report-Bowe Nurse            | Sep    | Oct    | Nov    | Dec    | Jan | Feb | Mar | Apr | May | Jun |
| 2   | Health Office Log # of days/ month | 20     | 20     | 18     | 17     |     |     |     |     |     |     |
| 105 | Random Moment Time Study           |        |        |        | Y      |     |     |     |     |     |     |
| 106 | Coordinate Stop the Bleed for MERT |        | Y      |        |        |     |     |     |     |     |     |
| 107 | On-line Professional Development   |        |        |        |        |     |     |     |     |     |     |
| 108 | CDRSS Surveillance                 | weekly | weekly | weekly | weekly |     |     |     |     |     |     |