



Thomas E. Bowe Middle School
BOARD REPORT
December 2024

Principal –Lauren Kerr
Interim Assistant Principal – Phyllis Martin

PERSONNEL

- Appointments: 1-Mr. Frank Geiger, Assistant Principal to begin 1/19/25
- Resignation/Retirement: Eddie Pfeifer, Security Aide
- Vacancy: 2 Security Aide positions-Applications received and interviews to be scheduled soon
- Staff Evaluations to Date – 34
 - Tenured: 16
 - Nontenured: 18
 - Non-Certificated Staff: 0

COMMITTEE MEETINGS & PROFESSIONAL DEVELOPMENT

- Character Champions-12/5-discussed binder for National School of Character Application and activity for 2-hour delay on 12/13
- Attendance Meeting-12/16
- School Leadership Team (SLT) Meeting – 12/2
- Two hour delay for PD – 12/13 Bulldog PRIDE activity for National School of Character Application
- Bowe Faculty Meeting – 12/9
- I & RS Meeting- 12/17
- SciP Meeting-1/5/25
- CST/Guidance/Admin-12/19

CURRICULUM AND INSTRUCTION (C&I)

- Unit Plans & Curriculum Rewrites - N/A
- Assessments/CSAs –Mid MP 2-12/17
 - Planning for MAP testing in January
 - Initial Data Meetings of all staff members completed

SPECIAL EVENTS

- **Bulldog PRIDE Color War 11/26**-monthly competition where students where class colored “Bowe Knows Character” tee shirts for bragging rights; 8th grade won for second time.
- **Student Council Holiday Spirit Week 12/16-12/20**
 - 12/16-Favorite holiday character day

- 12/17-White out
 - 12/18-Reverse Day (kids dress like adults; adults dress like kids)Hot chocolate sale in cafeteria
 - 12/19-Santa or Elf Day
 - 12/20-Holiday Pajama Day
- **NJHS trip 12/9-** First Study buddy activity trip to Bullock where our 8th grade NJHS travel to Bullock and are paired with 5th grade students to assist with classwork/learning as well as fostering positive relationships.
 - **Honor Roll Breakfast-**Planned for the week of 12/16 to honor and recognize all of our Principal's List and Honor Roll Students from first marking period.

OPERATIONS

- **Safety & Security Drills** - In December, Bowe School will conduct a fire drill during the week of 12/9 and another security drill as per NJ State Law 18A:41-1 (the drilling law). A MERT drill is scheduled to be conducted this month.

FACILITIES

- Miguel is finishing the work on Door 2 in the front of the building.
- Issues with the new heaters not working in areas of our building week of 12/2. Meeting on 12/6 with Mike Sloan, Miguel Olivo, and members of the HVAC team to address concerns.

PUPIL PERSONNEL SERVICES (Guidance/SAC/CST)

- PASS Survey data shared by Mrs. Torbik this past week to counselors and administrators. Meetings planned over next two weeks to begin to look at data and plan for next steps.

BULLDOG PRIDE

- **TEB Middle School Sports** – Basketball season is upon us at Bowe. Boys basketball try-outs occurred on 11/25 and 11/26 and practices have begun. First scrimmage is 12/10. Girls basketball started later and try-outs will be finished 12/9. Practices will begin mid-week.
- **TEB Middle School Clubs-** Our clubs are in full swing with activities happening almost every day at the TEBMS. Green Team, Art Club, Fiddle Club, Building Men, GLOW, Yearbook, NJHS, Student Council, and Unified Club are all meeting once or twice a month. Activity calendar is posted in all classrooms and announcements are made regularly for students to hear information.
- **Renaissance Program-**Mr. Willis is planning the first MP incentive event for our Renaissance members to take place the week of 12/16. From our efforts sending

letters to businesses in Glassboro to promote this program, I am proud to announce that donations have been received from Brida Stone, Bethlehem United Church of Christ, and Glassboro Memorial VFW Post 679. We thank these sponsors for their generosity and support of our Renaissance program!

- **Bulldog PRIDE/Bulldogs of Character for December 2024** - The Thomas E. Bowe Middle School is proud to highlight those students who routinely demonstrate the virtues outlined in our Bulldog PRIDE/Character Education program. We do so through our Bulldog PRIDE/Bulldog of Character Awards program. This program recognizes one student per grade level each month for being outstanding students and citizens and for demonstrating the virtue of that month: wisdom, integrity, self-control, justice, fortitude, positive attitude, humility, respect, love, and charity. The December Bulldogs of Character will be selected by our PE/Health teachers for their exemplary demonstration of the virtue "Justice" and will be announced the last week of December before winter break. Bowe has a new bulletin board located in our main hallway to showcase these Bulldogs of Character winners.
- **Staff Bulldog of the Month**-This year, faculty/staff at TEBMS are being showcased each month for routinely giving back to the building, going above and beyond, and/or being a true role model for our students. For October, Stephen Cross, one of our elective and 6th grade social studies teachers was nominated for his willingness to always help out and lend a hand. The November nominee will be announced this Monday 12/9 at the faculty meeting.

UPCOMING EVENTS

- **Bowe Faculty Meeting** – 12/9
- **Grade Level Meetings**- 12/12
- **2-Hour Delay for PD**- 12/13
- **Attendance Committee Meeting** – 12/16
- **I and RS**-12/17
- **CST/TEBMS Meeting**-12/19
- **Early Dismissal**-12/20
- **Winter Break**-12/21 through 1/2/25

BOE Nursing Report - Bowe, 2024-2025	July	August	September	October	November	December	January	February	March	April	May	June
Days in month	N/A	N/A	20	21	16							
A. Assessment & Treatment of Student's												
Health Office: Student visits			365	479	337							
Health Office: Student visits documentation & other important documenting on behalf of student				479	350							
Absence Total: Apt., away, funeral, homebound, out, suspended, etc.				67	430							
Absences with listed illnesses: Covid, fever, ill, injury, pneumonia, etc.				59	42							
Accident Reports: Students			1	3	1							
Allergies: Assess and educate student & family				27	71							
Altercations: Assess, educate student & family				2	7							
Asthma: Assess and educate student & family			18	8	10							
Concussion Possible: Assess and educate student & family			3	1	3							
Covid: Contact tracing, monitoring and follow-up			2	0	0							
Diabetes Management: Blood sugars checks, carb counting, insulin pumps replacements			2	4	0							
Gastrointestinal (GI): Assess, educate student & family				1	21							
Infectious exclusion				0	0							
Injury at Home: First aid			4	15	7							
Injury Other: First aid				2	1							
Injury School: First aid			2	13	17							
Lice Checks: Letter sent home					0							
Medical emergency call to 911				0	0							
Medication Daily administration, per HCP order			2	24	13							
Medication PRN administration, per HCP order				14	3							
Menses: Provide supplies & teaching					12							
Mental/Behavioral health: Panic attacks, anxiety manifesting into physical symptoms					3							
Sent home			2	3	2							
Went home, unexcused				2	2							
B. Evaluation Planning			6									
504s: Medical review			3	0	2							
Absence Team: Consulting & collaboration				17	5							
Allergy medication & HCP orders: Review & document				1	1							
Asthma medication & HCP orders: Review & document			18	1	1							
Attendance: Calls & emails incoming & outgoing			4	4	3							
Communication: Calls, emails to/from parents, teachers, guidance and administration				38	97							
Communication: Calls, emails & faxes Healthcare Provider			3	7	26							
Doctor's Notes: Process & stamped			24	6	60							
Field Trips: Review list & sign				4	2							
Field Trips: Obtain coverage - Bowe			1	4	2							
Filing: Healthcare records, immunizations, dr. notes, etc.				112	37							
Gym Exemptions & Clearances: Written according to HCP order, and shared with gym teacher, athletic trainer & coach if student is athlete			11	8	7							
Health education to student & family			7	20	29							
Homebound Application Process: With CST, parent & HCP (leaving school)			1	0	0							

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Homebound Application Process: With CST, parent & HCP (returning to school)				0	0							
IEHP (Individualized Emergency Healthcare Plans): Develop and write for the following including, but not limited to: allergies, asthma, diabetes, seizures, etc.	13			1	6							
IEHP: Sent to parent for review and signature, and modify as requested & warranted				1	6							
IEHP: Send to teachers for review/understanding & answer questions/concerns/clarification				0	6							
Immunization: Audit GCDOH				0	1							
Immunizations: Calls, emails & letters sent to parents for retrieval of record				7	6							
Immunization: Attempts to obtain shot records via NJHS Website				57	46							
Immunizations received and processed				3	28							
Immunizations: Transcribe received shots onto state A-45 for students transferring in from out-of-state, or country				36	14							
Immunizations: Transcribe received shots onto state A-45 for incoming 6th graders who have received the Tdap & Meningococcal vaccinations, or any other outstanding shots.				4	15							
Mantoux (TB): Assess, request and reporting			2	23	0							
Medications & Medication Orders: Review & process			2	27	2							
New Student Records: Review & process records			3	0	24							
Nursing Collaboration: Consultations with district nurses			18	0	13							
Nursing Data: Daily nursing data tracking for monthly nursing report			38	4	16							
Nursing Reports: Monthly submission to Principle & BOE			10	5	1							
PD: Goal setting			20	21	0							
Physical Examinations, including UCHR: Review & process			1	1	4							
Physical Examinations including UCHR: Transcribe vital signs onto State A-45 & any other pertinent health data obtained from PE			1	2	4							
Sports Physical Examinations: Including 90 day update & medical eligibility review & process				1	20							
Sports Physical Examinations: Scan & send to school dr. for review, clearance approval and signature				1	20							
Sports Physical Examinations: Transcribe vital signs onto state A-45 & any other pertinent health data obtained from SPE			18	8	20							
Substitute: Instructions/Plans updated				8	4							
Substitute: Coverage/assistance/training				0	2							
Transfer out record processing			3	5	0							
C. Meetings/trainings/workshop activities				1								
Absence Team: Monthly meetings			12	0	1							
Bulldog Selection: Observe character traits, select & assign			1	1								1
Drills: Fire, lockdown, hold & MERT			4	0	1							
Faculty: Meetings			Monthly	0	1							
Homebound: Meetings			2	1	1							
Inservices, teachers convention, etc.				1	1							
Intervention Referral Services (IRS): Review, screen & document			2	1								
Nursing Meetings: District nurses			1	1	1							
Parent/teachers conference: Back to School & private conferences throughout the year					2							

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Professional Development (PD): Continuing education workshops												
Reports Submitted: Weekly surveillance for infectious conditions (SIC) to GDOH					1							
Safety Team: Building & district threat assessment & prevention												
Vector: Safe school training (yearly)	1											
D. Referrals & Screenings				1								
Altercations: Referrals to administration		1			6							
Altercation: Referral to doctor or hospital					1							
Attendance Calls: Incoming/outgoing					3							
Crisis Management: Medical transport												
Child Study Team (CST): Referrals					1							
Concussion: Referral			1		1							
DCPP: Referral			1		1							
Guidance Counsel: Mental/Behavioral health referrals				3	2							
Healthcare Provider/hospital: Referral												
HIB: Threat assessment involvement & referral		1										
Nursing: Hygiene instructing/teaching				1	1							
Screenings: B/P, Ht/Wt (6-8), Hearing (7 & 11), Scoliosis (Biannually) & Vision					1							
Screening: Obtain & secure nursing assistance												
Screening: Referrals			4									
Speech/Language: Referrals												
Under the Influence: Assessment & referral				1	1							
E. Staff			1	2								
Accident Report: Initiated for staff member		1		1	1							
Coordinate/train/train staff for CPR					1							
Coordinate/train/train staff for MERT												
Coordinate/train/train staff Stop the Bleed					1							
Health Visits: In-person or virtual					4							
Healthcare Provider or Hospital: Referral												
Infectious Disease: Exclusion (covid, etc.)												
Medical Transport: Called 911												
Trainings: Instruct/teach/educate on EpiPen administration, etc.		1			2							
Training/orienting substitute nurse to logistics of health office		3		3	2							
Workers compensation: Assessed staff member, and discussed proper procedure & protocol				1	1							
F. Personal				2	1							
Hours: Summer, after school, and at home		15	26		5							
Comments:												

BOE Nursing Report, GPSD-Bowe, November, 2024, SLR