



**Thomas E. Bowe Middle School**  
**BOARD REPORT**  
October 2024

Principal –Lauren Kerr  
Interim Assistant Principal – Ken Silver

**PERSONNEL**

- Appointments: 0
- Resignation/Retirement: Scott Campbell, Security Aide
- Vacancy: Assistant Principal; 3<sup>rd</sup> round interviews concluded on 11/6; Interim Ken Silver finished working at Bowe on 11/6 and will be replaced by Phyllis Martin on 11/14
- Staff Evaluations to Date – 11-
  - Tenured: 4
  - Nontenured: 7
  - Non-Certificated Staff: 0

**COMMITTEE MEETINGS & PROFESSIONAL DEVELOPMENT**

- Character Champions-11/13-discussed binder for National School of Character Application
- Attendance Meeting-11/13
- School Leadership Team (SLT) Meeting – 11/13
- Two hour delay for PD – 11/1 (CAP Training for Staff)
- Bowe Faculty Meeting – 11/12
- I & RS Meeting- 11/19
- SciP Meeting-11/19
- CST/Guidance/Admin-11/21

**CURRICULUM AND INSTRUCTION (C&I)**

- Unit Plans & Curriculum Rewrites - N/A
- Assessments/CSAs – End of MP 1-11/13
  - Data meetings with Math and ELA teachers completed
  - Data meetings with Science, Social Studies, and Electives scheduled for November

**SPECIAL EVENTS**

- **Career Day-11/15-Ms. Garcia organizes this event where community members from a variety of occupations come to share their knowledge about their vocation with Bowe MS students.**

## OPERATIONS

- **Safety & Security Drills** - In October, Bowe School will conduct a fire drill on 10/9 with the Glassboro Fire Department observing and another security drill as per NJ State Law 18A:41-1 (the drilling law).

## FACILITIES

- New HVAC units awaiting parts to come in to have them running properly.
- HVAC contractor also called to address a gas smell that has been occurring in gym/hallway near Girls Locker Room.

## PUPIL PERSONNEL SERVICES (Guidance/SAC/CST)

- School Psychologist opening to be filled by Lisa Montana beginning on October 15, 2024. Gin Keefer from GHS has been transferred as of 10/3 to Bowe and will be shadowing until that date.

## BULLDOG PRIDE

- **TEB Middle School Sports** – Our Cross Country and Field Hockey teams have been practicing and have successfully competed with other area middle schools. The Cross Country team has participated in three meets since its opening invitational on September 14<sup>th</sup>. Our field hockey team has a robust schedule as they have played teams such as Haddonfield, Northern Burlington, and Collingswood. We are so proud of the work of our fall student-athletes and coaches as they continue to build their skills and confidence.
- **TEB Middle School Clubs**- Our clubs began on October 1<sup>st</sup>. A google slide presentation was shown in Study Skills classes the last full week of September to educate our students (especially our new 6<sup>th</sup> graders) on what extracurriculars Bowe offers and to encourage participation. The link to October club offerings is here [Bowe Clubs-October 2024](#)
- **Renaissance Program**-Mr. Willis went into lunches the week of 9/23 to explain and promote TEB Middle School's Renaissance program which incentivizes excellence in academics/attendance/behavior. Letters were just mailed to businesses in Glassboro to promote this program and to possibly generate some donations to assist with the incentive programming.
- **Bulldog PRIDE/Bulldogs of Character for October 2024** - The Thomas E. Bowe Middle School is proud to highlight those students who routinely demonstrate the virtues outlined in our Bulldog PRIDE/Character Education program. We do so through our Bulldog PRIDE/Bulldog of Character Awards program. This program recognizes one student per grade level each month for being outstanding students and citizens and for demonstrating the virtue of that month: wisdom, integrity, self-control, justice, fortitude, positive attitude, humility, respect, love, and charity. The

October Bulldogs of Character will be selected by our Science teachers for their exemplary demonstration of the virtue "Integrity" and will be announced the last week of October. Bowe has a new bulletin board located in our main hallway to showcase these Bulldogs of Character winners.

#### **UPCOMING EVENTS**

- **Week of Respect-10/7-10/10**
- **Fire Prevention Week-10/7-10/10**
- **Attendance Committee Meeting – 10/9**
- **School Leadership Team (SLT) – 10/9**
- **October Inservice – 10/11**
- **Bowe Faculty Meeting – 10/15**
- **I&RS – 10/15**
- **CST/TEBMS Meeting – 10/18**
- **PLC Meetings-10/21**
- **Southwest Council presentations 10/24 and 10/25**

Monthly Nursing Report, GPSD - Bowe, October 2024

Monthly Nursing Report, GPSD - Bowe, October 2024		July	August	September	October	November	December	January	February	March	April	May	June
#	Days in month	N/A	N/A	20	21								
<b>A.</b>	<b>Assessment &amp; Treatment of Student's</b>												
1	Health Office: Student visits		365	479	479								
2	Health Office: Student visits documentation			67	59								
3	Absences			1	3								
4	Absences with listed illnesses: fever, pneumonia, etc.				27								
5	Accident reports				2								
6	Allergies: Assess and educate student & family				8								
7	Allergies: Assess, educate student & family				3								
8	Asthma: Assess and educate student & family				18								
9	Concussion: Assess and educate student & family				3								
10	Covid: Contact tracing, monitoring and follow-up				2								
11	Diabetes Management: Blood sugars checks, carb counting, insulin pumps replacements				2								
12	Gastrointestinal (GI): Assess, educate student & family				1								
13	Infectious exclusion				0								
14	Injury at Home: First aid				4								
15	Injury Other: First aid				2								
16	Injury School: First aid				13								
17	Medical emergency call to 911				0								
18	Medication Daily administration, per HCP order				24								
19	Medication PRN administration, per HCP order				14								
20	Sent home, unexcused				3								
<b>B.</b>	<b>Evaluation Planning</b>				2								
1	504's: Medical review				6								
2	Absence Team: Consulting & collaboration				3								
3	Allergy medication & HCP orders: Review & document				17								
4	Asthma medication & HCP orders: Review & document				1								
5	Attendance: Calls & emails incoming & outgoing				18								
6	Communication calls, emails to/from parents, teachers, guidance and administration				4								
7	Communication: Calls, emails & faxes HCP				38								
8	Doctor's Notes: received, reviewed & date stamped				7								
9	Field Trips: Review & sign				24								
10	Field Trips: Obtain coverage - Bowe				4								
11	Filing: Healthcare records, immunizations, dr. notes, etc.				1								
12	Gym Exemptions & Clearances: Written according to HCP order, and shared with gym teacher, athletic trainer & coach if student is athlete				112								
13	Health education to student & family				8								
14	Homebound Application Process: With CST, parent & HCP (leaving school)				7								
15	Homebound Application Process: With CST, parent & HCP (returning to school)				1								
16	IHP (Individualized Emergency Healthcare Plans): Written for allergies, asthma, diabetes, seizures, etc. then reviewed & signed by parent, and reviewed & signed by staff				0								
17	Immunizations: Calls, emails & letters sent to parents for retrieval of record				13								
18	Immunization: Attempts to obtain shot records via NJIIS Website				3								
19	Immunizations: Transcribe received shots onto state A-45 for students transferring in from out-of-state, or country				Monthly								
20	Immunizations: Transcribe received shots onto state A-45 for incoming 6th graders who have received the Tdap & Meningococcal vaccinations, or any other outstanding shots				2								
21	Mantoux (TB): Assess & request				23								
22	Medications (excluding allergy & asthma) & HCP orders: Review & process				3								
23	New Student Records: Review & process				18								
24	Nursing Collaboration: Consultations with district nurses				38								
25	Nursing Data: Daily nursing data tracking for monthly nursing report				4								
					10								
					5								
					20								
					21								

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26	Nursing Reports: Monthly submission to Principle & BOE			1	1								
27	PD: Goal setting			1	2								
28	Physical Examinations, including UCHR: Review & process				1								
29	Physical Examinations including UCHR: Transcribe vital signs onto State A-45 & any other pertinent health data obtained from PE				1								
30	Sports Physical Examinations: Including 90 day update & medical eligibility review & process			18	8								
31	Sports Physical Examinations: Send to school dr. for review, clearance approval and signature				8								
32	Sports Physical Examinations: Transcribe vital signs onto state A-45 & any other pertinent health data obtained from SPE			0									
33	Substitute: Instructions/Plans updated			3	5								
34	Substitute: Coverage			12	0								
35	Transfer in/out record processing												
<b>C. Meetings/trainings/workshop activities</b>													
1	Absence Team: Monthly meetings			1	1								
2	Back to School: Parent/teacher conferences			4	0								
3	Bulldog Pride: Observe character traits, select & assign			Monthly	0								
4	Drills: Fire, lockdown, hold & MERT			2	1								
5	Faculty: Meetings			2	1								
6	Homebound: Meetings			1	1								
7	Inservices			1	1								
8	Intervention Referral Services (IRS): Review, screen & document												
9	Nursing Meetings: District nurses			1	1								
10	Professional Development (PD): continuing education workshop												
11	Reports Submitted: Weekly surveillance for infectious conditions (SIC) to health dept., covid reports, monthly nursing report & professional development goals, etc.			1	1								
12	Safety Team: Building & district threat assessment & prevention												1
13	Vector: Safe school training			1	1								
<b>D. Referrals &amp; Screenings</b>													
1	Alterations: Referral to administration				1								
2	Alteration: Referral to doctor or hospital				1								
3	Attendance Calls: Incoming/outgoing				3								
4	Crisis Management: Medical transport												
5	Child Study Team (CST): Referrals			1									
6	Concussion: Referral				1								
7	DCPP: Referral												
8	Guidance Counsel: Mental health referrals			4	4								
9	HIB: Threat assessment involvement & referral												
10	Nursing: Hygiene instructing/teaching				1								
11	Screenings: B/P, Ht/Wt (6-8), Hearing (7 & 11), Scoliosis (Biannually) & Vision				2								
12	Screening: With nurse assistance			1	1								
13	Screening: Referrals												
14	Speech/Language: Referrals												
15	Under the Influence: Assessment & referral												
<b>E. Staff</b>													
1	Accident Report: Written			1									
2	Health Visits: In-person or virtual			3	3								
3	Healthcare Provider or Hospital: Referral				1								
4	Infectious Disease: Exclusion			2	1								
5	Medical Transport: Called 911												
6	Trainings: Instruct/teach/educate			1	1								
7	Workers compensation: Initiated written report			1	1								
<b>F. Personal</b>													

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1	Hours: Worked after hours at work or home			26	5	12							
2	Comments:												

Monthly Nursing Reports for GPSD BOE - Bowe, 11/12/24, SLR