

Glassboro Public Schools



MEMO

Date: July 22, 2026
To: Dr. Lewis
From: Michael Sloan
Re: Sidebar

Recommend Board approval of the sidebar agreement between the Glassboro Board of Education and the Glassboro Education Association for the period of July 1, 2026, through June 30, 2028, regarding application deadlines for course reimbursement (Article X – Reimbursement for Professional Courses). (attachment)



SIDE BAR AGREEMENT
BETWEEN
GLASSBORO BOARD OF EDUCATION
AND
GLASSBORO EDUCATION ASSOCIATION
REGARDING APPLICATION DEADLINES FOR COURSE REIMBURSEMENT
(ARTICLE X – REIMBURSEMENT FOR PROFESSIONAL COURSES)

This Side Bar Agreement is entered into by and between the Glassboro Board of Education (“Board”) and the Glassboro Education Association (“Association”) for the period July 1, 2026 through June 30, 2028.

WHEREAS, the Board and the Association desire to modify the application deadlines for reimbursement of professional courses under Article X of the parties' collective negotiations agreement; and

WHEREAS, the parties recognize that earlier application deadlines will assist the Board in planning and budgeting for tuition reimbursement while continuing to provide eligible employees with the benefits provided under the negotiated agreement;

NOW, THEREFORE, the parties agree as follows:

1. Effective July 1, 2026, and continuing through June 30, 2028, Article X, Section B ("Application for Reimbursement") shall be modified solely with respect to the application deadlines for reimbursement requests.
2. During the term of this Agreement, applications for reimbursement shall be submitted to the Superintendent's Office according to the following schedule:

Summer Courses	Apply by June 1	Payment by October 31
Fall Courses	Apply by August 1	Payment by February 28
Spring Courses	Apply by December 1	Payment by July 31

3. Payment shall continue to be contingent upon receipt of an official transcript reflecting a grade of **B or higher**, submission of appropriate receipts for tuition, books, and fees, and the employee's return to the Glassboro Public School District, as otherwise provided in Article X.
4. Except as expressly modified herein, all other provisions of Article X and the collective negotiations agreement shall remain in full force and effect.

5. This Side Bar Agreement shall expire on **June 30, 2028**, unless extended by mutual written agreement of the parties or incorporated into a successor collective negotiations agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives.

GLASSBORO EDUCATION
ASSOCIATION

GLASSBORO BOARD OF
EDUCATION

Heather Stewart, President

Ryan Hughes, Vice President