

GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

REPORT OF THE SUPERINTENDENT OF SCHOOLS FROM THE
ASSISTANT SUPERINTENDENT
Craig Stephenson

July 23, 2025

I. GLASSBORO ALTERNATIVE EVENING HIGH SCHOOL
Rob Hemmes, Head Teacher

INSTRUCTION / STUDENT NOTES:

- As of June 18, 2025 there are 27 high school students attending AEHS full time and 4 Bowe School Students.
- Three students have successfully completed the AEHS program and met all requirements for graduation.
- We will meet with High School Administrators over the summer to plan for next year and discuss student placement
- We continue to meet on a monthly basis with the CST and High School Administration working to provide a smooth transition to and from the High School Program
- We are still working towards getting our students in PowerSchool.
- AEHS students are currently using the Yonder pouch to secure their phone
- Paper Report Cards/Progress are being mailed out to all parents to update them on attendance and grades.
- Transportation has been a great help getting the students here on time and safely back home.
- Students are currently taking all their major subjects including Math, Science, History, and English. Students are also taking a business, music and language elective.

FACILITIES:

The GHS custodial staff have been a great support working around us and the additional classrooms we have been utilizing.

II. STATE AND FEDERAL PROGRAMS

A. English As A Second Language
Amy Masso: District-wide ESL Support

Not at this time

B. Title I - Basic Skills Improvement Program

Amy Masso-Ferrer: Supervisor of Basic Skills
Dorothy L. Bullock School

Not at this time.

III. **CURRICULUM**

A. **Field Trips**

Field trips for the 2025-2026 school year:

DATE	SCHOOL	TO

B. **Curriculum Committees:**

The following curriculum committees met during the month of June 2025:

District Nurse Meeting
Monday, June 16, 2025

Meeting Participants: Erin Perewiznyk, Judee Tamaska, Sherry Richards, Tricia Scappa, Marian Dunn

Introductions	<ul style="list-style-type: none">• Newer nurses- Sherry Richards, Tricia Scappa• Mr. Stephenson- thank you for joining into the meeting• Make sure we all have each other phone numbers• Just make sure no student information is on any texts you send, can use initials or set up a time to speak with the other nurse
District Nurse meetings	<ul style="list-style-type: none">• Setting up time to meet is difficult• Requested block of time on in-service day to meet, so we can do a PLC meeting, and collaborate and support each other with different policies, power school, other questions that arise• Typically we try to meet on late arrival or early dismissal days, but this is a very short meeting time due to varied school schedules.
End of year things	<ul style="list-style-type: none">• Nurses asked to review recent e-mail of records/information to be transferred to next school. Best to do as close to end of current school year as possible.• Be sure to send med forms home for any students currently on meds for next year. You will likely have to send some home again next year.

	<ul style="list-style-type: none"> • Try to have a phone conversation with receiving nurse to go over some specific student/family concerns- frequent visits to nurse, parents who need to be called for every visit, issues you may have encountered that are important for receiving nurse to know
Athletic physicals	<ul style="list-style-type: none"> • Stick with due dates • Erin and Sherry handling
New Registrations- Immunizations and Physical Exams	<ul style="list-style-type: none"> • Expect majority of your transfer information to come to you by mid-August. Would be beneficial if we could get transfer information sooner in summer, so it is not a huge amount to be reviewed in August and early September. There are multiple steps involved in reviewing new student records, especially when immunizations and other medical records are not provided. • Erin P. will send the steps for nurses to check for new registrants on power school. • If nurses could get student information as soon as they register, that would make beginning of school year more manageable for nurses and help district to be in better compliance with medical mandates. • New registrants are often missing immunization record and/or physical exam. It is very difficult to exclude students from starting school, logistically and with time constraints. • Nurses can try to find immunizations on NJIIS as an alternative, however, parent has the primary responsibility to provide immunization records to school. You are not required to get the records yourself, but sometimes it makes it easier than trying to exclude a large volume of students. • Can be difficult to get physical exams on transfer students. Not really beneficial to keep them out of school for no physical. Maintain ongoing efforts to get physical.
Epi-pens and Narcan	<ul style="list-style-type: none"> • Order for Epi-pens for all school buildings have been sent to Bio-Ridge Pharma who continues to provide them free of charge. If Bio-Ridge Pharma stops their Epi-pen program, then these would need to be ordered through district monies. This would turn into a recurring expense. Epi-pens are extremely costly- likely more than \$1,000 per building each school year. • Narcan is available in each school and expires in 2028.
CPR	<ul style="list-style-type: none"> • Iron's Agency provided CPR/AED certification for Bowe and Bullock MERT this year. They are only

	<p>contracted to do MERT members and certification is good for two years</p> <ul style="list-style-type: none"> • If you need MERT members re-certified, call Irons Agency (609-387-0606. ext. 111) after collaborating with your principal to set up a training time. • School Nurses coordinate CPR/AED training for MERT only • If CPR training is requested for other school employees, suggest that Administrator check with board office to see if a financial arrangement can be made with Iron's Agency to certify other staff member or seek alternate provider.
Worker Comp	<ul style="list-style-type: none"> • Any employee who shows up at your office to report an injury needs to be directed to report incident/injury to NJSIG. Provide employee with phone number and reporting form. It is up to employee to report. • Be mindful of employees who do not work for district- ESS, cafeteria, student teachers, etc. These persons need to call their employer/ schools for direction on how to proceed. They do not go through NJSIG.
Medical Standing orders	<ul style="list-style-type: none"> • Reviewed and updated annually by Marian Dunn and Dr. Palmer. Approved by Board after signed by Dr. Palmer and Superintendent at August Board meeting. • As student's needs change, it has been necessary to add things to medical standing orders due to more recent student complaints • Medical standing orders should not be in conflict with district policy. • Important that nurses function as stated in District Policies along with medical standing orders and not outside of what is required.
District Policies	<ul style="list-style-type: none"> • Nurses will follow district policy in addressing different situations that arise • Nurses are unable to deviate from policy and medical standing orders in delivery of care. • Nurse has specific designated role for handling "suspected under the influence". The student is given a brief examination by school nurse to ensure he or she is not in immediate danger. Once it is determined that student is not in immediate health danger and does not require ambulance transfer to hospital, remainder of protocol handled by designated staff, per policy. • District has a contract with Inspira Urgent Care for student substance testing. Return to school guidelines delineated in district policy

IV. **PERSONNEL**

A. New Staff Members

The following staff members were hired or transferred to another position during the month of June 2025:

William Monaghan	Spec Ed Teacher	Bullock
Zachary Chandler	Groundskeeper	District
Teresa Colamesta	from Classroom Aide to Spec Ed Aide	

Vacancies

School Counselor
Athletic Coach – Head Field Hockey
LTS – PIRS and School Social Worker
Security Guard (School Security Aide)
School Bus Driver
Spec Ed Teacher – Middle School Emotional Regulation Room
Custodian/Housekeeper 2nd shift
Security Aide – Bowe
Head Girls' Soccer Coach
Phys Ed Teacher
Boys Assistant Soccer Coach
Spanish Teacher
Assistant Girls' Tennis Coach
Assistant Girls' soccer Coach
Phys. Ed – LTS
1:1 Paraprofessional – GHS
Culinary Arts Teacher
Classroom and 1:1 Aide – Elementary
Pre-School ABA Aide
Special Ed Teacher – GHS
Security Aide

B. Substitute Teachers

From this point on all potential Substitutes are being referred to ESS/Source4Teachers.

V. **MISCELLANEOUS**