


GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

TO: Dr. Mark Silverstein, Superintendent
Glassboro Public Schools

FROM: Scott Henry 

DATE: May 15, 2017

RE: Environmental Design Proposal – Asbestos Support Services

Recommend the Board approve the proposal from Environmental Design, Inc. for asbestos support services relating to the spring/summer 2017 referendum work in the amount of \$40,300.

Environmental Services Proposal

Environmental Design Inc.

Professional Asbestos Support Services Spring/Summer 2017

For

**Glassboro Public Schools
560 Joseph Bowe Blvd
Glassboro, NJ 08028**

EDI Project # PR-170223-1004

March 1, 2017

Environmental Design Inc.

5434 King Avenue

Suite 101

Pennsauken, New Jersey 08109

Phone: 1-888-306-4545

Fax: (856) 616-9519

www.editestesting.com



Proposal

March 1, 2017

Between the Owner: Mr. Scott Henry
Business Administrator
Glassboro Public Schools
560 Joseph Bowe Blvd
Glassboro, NJ 08028

And the Consultant: Environmental Design Inc.
5434 King Avenue
Suite 101
Pennsauken, New Jersey 08109

For the Project: Professional Asbestos Support Services – Summer 2017
Glassboro Public Schools

Scope of Work:

Professional asbestos support services throughout the district to facilitate construction activities planned for Spring and Summer 2017. *EDI* will provide project design, project management, site inspection, bulk sampling, and air monitoring, as needed. *EDI* will coordinate with the district and its construction manager and general contractor to meet project deadlines and timeframes.

The fee schedule of this proposal is based on the same unit rates provided to the district for the work conducted during Summer 2016.

The proposed amount is an estimate based on the information available to *EDI* at the time of this proposal. Pricing presented is an estimate. Billing for any of the services rendered will occur at regular intervals (i.e. monthly).

Project Fees:

Service	Description	Unit	Rate	Estimated Quantity	Estimated Total
Project Designer	Site visit(s) and work plan/specification development; regulatory agency interface; permits and variances; communication & correspondence with project team	Per hour	\$97	24	\$2,328
Project Manager	On-site coordination to include inspections and project oversight; report preparation; meetings; correspondence & communications; coordination with project team.	Per hour	\$95	168	\$15,960
Environmental Technician	Onsite project monitoring and sample collection, prepare field documentation; preliminary sample review.	Per hour	\$65	250	\$16,250
Analytical	PCM Air Samples	Each	\$24	35	\$ 840
Analytical	TEM Air Samples	Each	\$88	15	\$1,320
Analytical	PLM Bulk Samples	Each	\$25	88	\$2,200
Analytical	TEM-NOB Bulk Samples	Each	\$88	4	\$ 352
Analytical	Mold in Air/Bulk/Swab	Each	\$65	0	\$ 0
Analytical	Lead in Air/Wipe/Paint Chip	Each	\$27	25	\$ 675
Analytical	Lead Clearance Wipe (post-cleanup)	Each	\$15	25	\$ 375
Analytical	Silica Dust in Air or Bulk – (Alpha Quartz)	Each	\$275	0	\$ 0
Analytical	PCB bulk/wipe sample	Each	\$310	0	\$ 0
				Estimated Total	\$40,300

Project Fees are estimates based on *EDI's* current understanding of the project scope & timeline, and assume the following conditions:

- consecutive working days (Monday – Friday)
- no weekends
- 24-hour turnaround on all analytical

Terms & Conditions:

All *EDI's* fees are predicated upon existing regulations. *EDI* reserves the right to modify these fees should any changes, amendments or revisions, which would affect the scope of work performed or any required changes are needed to bring the sampling, inspection, or report into compliance with Federal, State, or Local regulations.

EDI will only represent the client's interests in asbestos related matters as specified in the proposal. We will **not** in the case of floor tile/mastic removal conducted in accordance with N.J.A.C. 5:23-8.20 (a) 2 act in the capacity of an Asbestos Safety Control Monitor (ASCM) nor provide an Asbestos Safety Technician (AST) to oversee the project.

All abatement work shall be conducted in an unoccupied building as defined by N.J.A.C. 5:23-8 unless otherwise specified. Floor tile projects conducted under N.J.A.C. 5:23-8.20 (a) 2 may be done in occupied buildings.

The fees quoted will remain in effect for a period of 60 days from the date of this proposal. A signed copy of this proposal must be returned to *EDI* prior to the start of any work, along with a purchase order authorizing *EDI* to proceed.

EDI's terms of payment are due in full upon receipt of the final invoice.

All work performed by *EDI* is to occur during normal working hours (7am-5pm) Monday through Friday, weekend and holidays excluded, unless otherwise specified. Up to 8 working hours per day are included in the fee outlined.

The Client shall be responsible for all costs incurred by *EDI* for its additional labor and or air sampling analysis needed to complete the project in the event of the selected abatement contractor's negligence or failure to complete the project on time as delineated in the bid specification.

EDI's standard rate for an Asbestos Safety Technician (samples not included) for all work outside of the original scope of work or project schedule is \$65 per hour.

EDI's standard rate for a Project Designer for all work outside of the original scope of work or project schedule is \$97 per hour. *EDI's* standard rate for a Project Manager for all work outside of the original scope of work or project schedule is \$95 per hour.

A minimum of 4 hours is charged per day. All hours up to 8 daily will be charged at the standard hourly rate. All hours over 8 daily (overtime), are invoiced at 1.5 times the standard hourly rate. Weekend and holiday hours are invoiced at 2.0 times the standard hourly rate.

No overtime shall be incurred without prior authorization from the Client.

It is understood and agreed that the *EDI* has done nothing to create or contribute to the presence of any hazardous waste, pollutants, chemicals, or other hazardous materials at the sites covered in this proposal. The Client understands and agrees that a full and complete determination as to whether a certain property is or is not free from environmental contamination cannot be made with

100% certainty. The Client has retained *EDI* for the sole purpose of providing the services outlined in this cost proposal and supplementary correspondence. *EDI* is only responsible for providing the services described in this proposal. Further, unless included in this proposal the Client agrees that *EDI* will not be held liable for any disclosures, notifications, or reports that are required to be made to third parties, including the appropriate governmental agencies.

If any hazardous substance other than asbestos is present and could lead to possible exposure, it is the Client's responsibility to notify *EDI* before any *EDI* personnel enter the project site.

EDI finds it difficult to perform their services in the absence of drawings. Drawings are preferred to be scaled architectural or engineering blue prints, (HVAC, Electrical, Plumbing or Mechanical) however, in some cases, a simple high quality schematic will be acceptable. The acceptability of drawings will be at the discretion of *EDI*. The Client acknowledges drawings may be required, and it is their responsibility to provide them to *EDI* if at all possible.

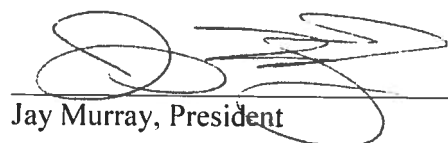
All disputes concerning this project shall be submitted by either party to arbitration under the offices of the American Arbitration Association in accordance with its Rules then in effect. The hearing locale shall be Camden County, New Jersey. Any decision rendered by said association shall be binding upon the parties and may be entered as a judgment in any Court of competent jurisdiction.

EDI will not be responsible for providing security for the Client's property.

ACCEPTANCE OF PROPOSAL

Professional Asbestos Support Services
Spring/Summer 2017
EDI Project # PR-170223-1004

Please note acceptance of the proposal by signing the original and returning it to us. Please make a copy for your records.

 Dated: March 1, 2017
Jay Murray, President

Client Authorized Representative